



**STEWART PLANNING**  
TOWN & REGIONAL PLANNERS

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**Reference:** 3123.6434 WB

**30 April 2025**

Chief Executive Officer  
Municipality of Walvis Bay  
Private Bag 5017  
Walvis Bay

**ENVIRONMENTAL CLEARANCE CERTIFICATE: ERVEN 3123 AND 6434 WALVIS BAY  
SUBMISSION TO MINISTRY OF ENVIRONMENT, FORESTRY AND TOURISM**

I refer to the above application.

I have an application for an Environmental Clearance Certificate (Scoping Report and Environmental Management Plan) for the rezoning of land from residential use to commercial use for submission to the MEF&T for a decision. For your information and records, attached please find a copy of the Scoping Report and Environmental Management Plan.

Can you please provide me with a Walvis Bay Council confirmation letter to be included as proof of written notice to the Local Authority Council in our MEF&T submission.

Yours sincerely,

Mbuta Shaningwa  
Town & Regional Planning Officer



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**Environmental Scoping Report/ Environmental Management Plan - Erf 3148 Walvis Bay and Erven 3123 and 6434 Walvis Bay**

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**From** Mbuta Shaningwa <[mbute@sp.com.na](mailto:mbute@sp.com.na)>

**Date** Thu 4/30/2026 4:09 PM

**To** [NAmutenya@walvisbaycc.org.na](mailto:NAmutenya@walvisbaycc.org.na) <[NAmutenya@walvisbaycc.org.na](mailto:NAmutenya@walvisbaycc.org.na)>; [LHailaula@walvisbaycc.org.na](mailto:LHailaula@walvisbaycc.org.na) <[LHailaula@walvisbaycc.org.na](mailto:LHailaula@walvisbaycc.org.na)>

 6 attachments (4 MB)

3148 WB\_Scoping Report.V1.pdf; 3148 WB\_EMP.V1.pdf; 3148 WB\_WB.Mun\_Approval To Submit to MEFT Application.pdf; 3123.6434 WB\_Scoping Report.pdf; 3123.6434 WB\_EMP.V1.pdf; 3123.6434 WB\_WB.Mun\_Approval To Submit to MEFT Application.pdf;

Dear Nangula & Lovisa,

I hope and trust this email finds you well and that you had an enjoyable festive season.

I would like to kindly request your assistance. I am finalising an Environmental Scoping Report/ Environmental Management Plan for the following:

- Rezoning of Erf 3148 Walvis Bay from Single Residential to Business.
- Rezoning of Erf 3123 Walvis Bay from "Single Residential" to "Local Business" and subsequent consolidation of Erven 3123 and 6434 Walvis Bay.

The ESR/EMP is to be submitted to the MEF&T for the rezoning of land from residential to commercial use, which is a listed activity, as part of my ECC application the MEF&T requires me to submit "Proof of written notice to the local authority council in which the site is situated; and consent obtained". For your information and records, please find attached copies of the ESR/EMP.

As requested by MEF&T, I require an "approval/consent" letter from the Municipality of Walvis Bay to submit my ESR/EMP. Also attached, please find copies of my request for approval/consent letters from the Municipality of Walvis Bay to submit my ESR/EMP. My town planning applications have been submitted to the Town Planning Section for their consideration and a decision.

I hope and trust that this is in order and meets your requirements and I look forward to your reply at your convenience. In the meantime, please feel free to contact me in case of any queries or for further clarification.

Have an enjoyable rest of your day and weekend when it arrives.

Sincerely,

**Mbuta Shaningwa**

*Town Planning Officer*





# Municipality of Walvis Bay

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Date	12 May 2026

Dear Sir/Madam,

## LOCAL AUTHORITY CONFIRMATION: PROPOSED REZONING OF ERF 3123 WALVIS BAY TO "LOCAL BUSINESS" AND SUBSEQUENT CONSOLIDATION WITH ERF 6434 WALVIS BAY.

Ref No.: Erf 3123 & 6434 W

Reference is made to your email dated 30 April 2026, submitted through Steward Planning Consultants, requesting a Local Authority confirmation letter regarding the above-mentioned properties.

Confirmation is hereby granted, based on ownership, for Radio Electronic (Pty) Ltd to proceed with the processes of obtaining all necessary approvals, permits, licences, and certificates required for the proposed rezoning of Erf 3123 Walvis Bay to "Local Business" and subsequent consolidation with Erf 6434 Walvis Bay.

Please note that this confirmation does not, in any way, hold the Municipality of Walvis Bay accountable for any misleading information, omissions, or adverse effects that may arise during the planning or implementation of the project. Full responsibility and accountability rest solely with Radio Electronic (Pty) Ltd

Yours faithfully,

Victoria Nelago Kapenda  
Chief Executive Officer

