

Curriculum Vitae For Consultant

| | |
|--|---|
| Name of Consultant | Ritta Khiba |
| Date of birth | 25/01/1970 |
| Nationality | Namibia |
| Membership of professional bodies | <ul style="list-style-type: none"> • International Association for Public Participation – Member • Namibia Council of Regional Planners NITRP (President 2021) • Namibia Institute of Town & Regional Planners – Membership No. 015 • South African Institute of Black Property Practitioners – Membership No. 2020/483 |

| Key qualifications (relevant to the project) | | <ul style="list-style-type: none"> • Years within the firm 12, • 18 years of experience in Namibia in town and regional planning field and environmental management field activities. • Over 12 years’ professional experience in town and regional planning field • Held positions of lead consultants in various town planning related responsibilities such as township establishments, rezoning, amendment schemes, subdivision, consolidations, and most recent structure plan • Over 6 years’ professional experience in the environmental and social management field | |
|---|--|---|--|
| Task | Responsibility | Date | Location |
| Township Establishments | <ul style="list-style-type: none"> • Conducted spatial analysis of the site • Overseen Township subdivision plans • Preparation of Need and Desirability Applications • Preparation of Township Establishment Applications for submission to Council and URPB • Design of township layouts • Environmental Impact Assessment • Prepared Special Power of Attorneys | 2021 | Block Construction, Extension 14 Gobabis Kuda Washe Investements, Extension 15 Gobabis Donkerhoek, Kalkrand Remainder of Portion 24 of Farm Augeigas No. 34 |
| | | 2021 | |
| | | 2021 | |
| | | 2021 | |
| Rezoning | <ul style="list-style-type: none"> • Conducted spatial analysis of the site. • Prepared Special Power of Attorneys. • Notified neighbours (personally or via registered mail); and general public. • Placed notices on sites & municipal notice boards • Responded to objections, if any. • Prepared zoning plans. • Prepared applications for submission to Council & URPB | 2023 | Erf 2219 Hentiesbaai Erf 33 Arandis Erf 3595, Windhoek Erf Re 99, Klein Windhoek Erf 364 Oshakati Erf 3867 Windhoek Erf 1860 Windhoek |
| | | 2023 | |
| | | 2021 | |
| | | 2022 | |
| | | 2020 | |
| | | 2020 | |
| Subdivision | <ul style="list-style-type: none"> • Conducted Spatial analysis of the site • Prepared Special Power of Attorneys • Designed subdivision Plans • Prepared applications for submission to council and URPB | 2023 | Erf 2219 Hentiesbay Erf 5425 Khomasdal Erf 2493 Windhoek Farm 36, Gammas Erf 727 Kleine Kuppe Extension 1 Erf 753 Kleine Kuppe Extension 1 Erf 2399 Hentiesbaai |
| | | 2021 | |
| | | 2020 | |
| | | 2020 | |

| | | | |
|---|---|---|--|
| | Prepared the need and desirability to subdivide into 11 erven | | |
| Consolidation | <ul style="list-style-type: none"> Conducted Spatial analysis of the site Prepared Special Power of Attorneys Prepared consolidation plans Designed consolidation plans | 2021 | Erf 442 to 443 Erf 306 Otjiwarongo |
| Consent | Prepared consent application for submission to Council | 2020 2018 2023 | Erf 7696 Windhoek Erf 7584 Windhoek Erf 6320 Windhoek Erf 2226 Windhoek |
| Upgrading of Informal Settlement | <ul style="list-style-type: none"> Prepared applications for submissions to Council Overseen and Advised upgrading projects Conducted Socio-Economic Surveys and Profiling Reported to objectives | 2021/3 2020 2014 2014 | Erf 150 Kalkrand Extension 6 & 7 Otjomuise, Sewende and Agste Laan Kilimanjaro and Babilon Okuryangava |
| Other Planning Activities: | <ul style="list-style-type: none"> Mass Housing Technical Committee Member: Terms of Reference Mentoring, Supervision of Town Planning Officer (also as part of being a member of council (Registrar) Spatial Development Framework of the City of Windhoek Rezoning and Alteration of Title Deed Conditions and Incorporations (Ptn 2030, 140 and Remainder) of Portion 72 of the Farm Townlands of Gobabis Review of the Swakopmund Town Planning Scheme Provision of town planning service for Keetmanshoop Municipality | 2014 2012-2021 2020-2021 2020 2019-2021 | Windhoek Ritta Khiba Planning Consultants & Namibia Council of Town and Regional Planners Windhoek (In cooperation with Urban Dynamics/City of Windhoek Gobabis Swakopmund (in cooperation with Barrie Watson Town and Regional Planners) |

Education: (pertinent to task)

| Institution | Date from | Date to | Degree(s) or diploma(s) obtained |
|--|--------------|--------------|--|
| University of Stellenbosch, South Africa., (2015) | (02/01/2014) | (31/12/2015) | Post Graduate Diploma – Environmental Management |
| University of Orange Free State, South Africa (2006) | (02/01/2003) | (31/12/2006) | Masters in Town and Regional Planning |

Employment record

| Date from | Date to | Position | Institution | Description |
|-----------|----------|---------------------------|---|---|
| 2011 | On Going | Town and Regional Planner | Ritta Khiba Planning Consultants, Windhoek, Namibia | <ul style="list-style-type: none"> Design townships, subdivision and consolidation layouts Prepare planning applications for submission to Council and URPB Formulate and revise of policies/ spatial development frameworks (including structure plans) |

| | | | | |
|------|------|------------------------|---|--|
| | | | | <ul style="list-style-type: none"> • Conduct feasibility, demographic, market analysis and urban capacity studies. • Design town planning informational brochures that are understandable by the public. • Provide electronic systems that streamline planning processes • Provide training on various matters pertaining to urban and regional planning. • Prepare Environmental Impact Assessment |
| 2010 | 2015 | Lecturer | Namibia University of Science and Technology, Windhoek, Namibia | <ul style="list-style-type: none"> • Prepare and deliver teaching material to Town and Regional Planning programmes |
| 1996 | 2007 | Town Planner Officer | City of Windhoek, Windhoek, Namibia | <ul style="list-style-type: none"> • Prepare Rezoning, Consolidation and Subdivision applications • Development Control • Coordinated land use development and projects • Assessed various erf sale and lease applications • Assessed various planning applications • Undertook Socio-Economic Surveys • Other Town and Regional Planning Work |
| 1995 | 1995 | Administrative Officer | Institute of Leadership and Management Training, Namibia | <ul style="list-style-type: none"> • SME Administrator • Accounts and admin |
| 1990 | 1995 | Sergeant | Namibian Police | <ul style="list-style-type: none"> • Law enforcement • Airport Security Control • Public relations • Administrative work |

Language skills: Indicate competence from A1 (beginner) to C2 (proficient)

| Language | Reading | Speaking | Writing |
|-----------|---------|----------|---------|
| English | C | C1 | C1 |
| Afrikaans | C | C1 | C1 |
| Oshiwambo | 1 | 2 | 2 |
| Damara | 1 | 2 | 2 |
| Herero | 1 | 2 | 2 |

Certification

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and experience.

Date:

12/02/2026

Signature:



Full Name of Consultant:

Ritta Khiba (of Ritta Khiba Planning Consultants CC)