

**Appendix G1: Minutes from the  
stakeholders meeting on the 19<sup>th</sup> of  
February 2026**

Date: 19 February 2026

## INCEPTION MEETING MINUTES

### **Inception Meeting for the Proposed Construction Of An Additional Gravel Access Road 6 km From lipanda-Yaamiti Clinic And Combined School to Andreas Amushila Primary School In Addition to the Initial 3 Km access road From DR3609 To lipanda-Yaamiti Clinic and Combined School In the Omusati Region**

**Date:** Thursday, 19 February 2026

**Time:** 10:00 am to 11:00 am

**Venue:** Omusati Regional Council boardroom

**Project Proponent:** Ministry of Works and Transport

#### Meeting Attendance

The inception meeting had an attendance of fifteen (15) people, including two Environmental Assessment Practitioners from Serja Consultants and two engineering consultants from Caldera Investments cc. The signed attendance register is attached hereto.



*Figure 1: Proceedings of the access road inception meeting on the 19<sup>th</sup> of February 2026*

#### **1. INTRODUCTION AND WELCOMING**

Hon. Hans Haikili (Eтай constituency councillor) from Omusati Regional Council opened the meeting and thanked the meeting attendees for making time. Hon. Haikali then presented the meeting agenda, The attendance register was circulated for attendees to sign the meeting attendance as proof of inception meeting.

The meeting proceedings were done in English with translations into Oshiwambo by Hon. Hans Haikali and Mr. Stefanus Johannes (from Serja HE consultants) to ensure that the Traditional Authority clearly understood the meeting points for inputs.

## **2. MEETING AGENDA AND PRESENTATION**

The Project Consulting Engineer from Caldera Investments cc/ Mr. Mervin Kambanda presented the agenda of the meeting, with inputs from Environmental Assessment Practitioner / Mr. Johannes, which included the following main points:

### **2.1 Brief Description of the Project**

The project is an access road upgrade in the Etayi constituency, Omusati region, originally a 3-kilometer access road from DR3609, now extended by Ministry directive to approximately 9 kilometers total, extending to Andreas Amushila Primary School and connecting the clinic to the DR3609 to improve community access to education and healthcare. It includes road widening (with potential land compensation), durable treatments for longevity, and requires an updated Environmental Clearance Certificate involving community consultations and surveys.

### **2.2 Update on the altered Plans and current status of the project, and the Public Role in the Process**

Mr. Mervin Kambanda, the Project Consulting Engineer explained that the project involves upgrading and extending a rural access road. Originally planned as a 3-kilometer gravel road from DR3609 to lipanda Yamiti clinic and lipanda Yamiti primary school, it serves as a feeder road for community access. Following directives from the Ministry of Works and Transport, the scope has been expanded to include an additional approximately 6 kilometers, bringing the total length to around 9 kilometers. This extension reaches from the lipanda YaAmiti clinic and Combined School toward Andreas Amushila Primary School and connects the clinic back to the DR3609, aiming to improve year-round connectivity, prevent isolation of residents, and enhance access to essential services such as education and healthcare. Mr. Kambanda added that the project includes road widening (with potential compensation for affected land, fencing, or sites), the use of durable environmental-resilient treatments to prevent deterioration, and full compliance with Namibia's environmental regulations. The original 3 km portion has completed designs, tender documents, and an environmental clearance certificate, but the extension now requires an ECC, involving community consultations, public engagement meetings, surveys already in progress, and careful addressing of local sensitivities such as potential unmarked graves and unexploded ordnance from historical conflicts. Funded under the 2025/2026 financial year budget (ending 31 March 2026), the Ministry prefers a single integrated tender and construction package for the entire length to avoid delays, funding complications, or separate processes, with urgency to finalize stakeholder inputs, secure the ECC for the extended 6 km portion, and commence works before the fiscal year closes.

### **2.3 Presentation of Potential Project Impacts**

To ensure transparency and that the attendees understand both sides of the proposed project activities, Mr. Johannes also presented importance and steps in completing the EIA study to obtain an ECC for the proposed project.

### **2.4 Public Open Discussion (Interactive Session)**

The meeting attendees were provided with an opportunity to ask questions and/or raise concerns about the proposed project activities to be incorporated into the meeting minutes and used as the basis for the compilation of the EIA Scoping Report and Draft EMP. The key comments and issues made in the meeting were recorded and noted for consideration and inclusion in the EIA Report as well as project design. These issues and comments are presented in Table 1.

**Table 1: Issues, suggestions, and comments received during the inception Meeting at the Omusati regional council on the 19<sup>th</sup> of February 2026**

No.	Name of the Speaker/Commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
1	Mr. Steven Lucas (Ombalala Headman)	Since this financial year is ending, what will happen to the funds that were budgeted for this project?	<b>Mr. Gervasius Kashindi (CRO):</b> The Namibian financial year begins on the 1 <sup>st</sup> of April of each year to the 31 <sup>st</sup> of March of the following year. It is to my Understanding that if the project commences anywhere between now and the 31 <sup>st</sup> of March it will still be under the same financial year and the funds budgeted for this project will still be available.
2	Hon. Hans Haikali (Etayi constituency)	What are the budget implications, and why can you not proceed with just the original 3 km while finalizing the extra 6 km extension?	<b>Mr. Mervin Kambanda (Consulting Engineer):</b> We raised this idea with the proponent, suggesting fast-tracking the ready 3 km portion, but the response was that they'll consider it. However, now it seems unlikely because a directive was issued to avoid further delays by ensuring that all project components are implemented under a single budget and financial framework, even though the original 3 km design/tender documents are ready, as separating them could result in complications such as multiple tender processes, increased administrative requirements, possible misalignment with existing budget allocations, and risks to funding availability in the upcoming 2026/2027 financial year commencing on 1 April 2026.
3	Hon. Hans Haikali (Etayi constituency)	What do you need from us; the regional council and traditional authority?	<b>Mr. Mervin Kambanda (Consulting Engineer):</b> This exercise has been conducted previously, and stakeholders are familiar with the process. This meeting represents the initial stage, with an urgent need to schedule the next site meeting to address environmental impact assessment requirements, led by our environmental assessment practitioners. Due to the limited timeframe associated with the additional six-kilometre extension, I am pleading for your support and cooperation as preliminary survey activities are already underway within the affected area, with surveyors conducting ongoing site visits to maintain project timelines. We also need help from the TA in identifying any unmarked graves in the area, potential areas where explosive might have been buried during the liberation struggle or any other things of that nature and significance.  Let me emphasize that the proposed widening of the road, as identified during initial proposals and prior meetings, is necessary to improve functionality and

No.	Name of the Speaker/Commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
			<p>safety; however, it is expected to impact adjacent land and properties, thereby necessitating compensation for the affected. For the forthcoming on-site environmental consultation meeting, I am encouraging affected parties to document and communicate any concerns, particularly those relating to the effects of road widening, to support the assessment process. Details regarding applicable public standards, including road reserve requirements and fencing guidelines, will be shared.</p> <p>We have acknowledged concerns raised by some community members about the presence of our team in the areas, relevant contact details will be disseminated to promote trust, coordination, and ease of access for project personnel conducting site activities.</p>
4	Mr. Steven Lucas (Ombalala Headman)	As far as I am concerned, there is not much hindrance along that route, no fields and nor structures. I have only identified the fencing on both sides of the route which may need to be shifted to accommodate a wider road.	<b>Mr. Stefanus Johannes (EAP):</b> Well noted sir.
5	Hon. Hans Haikali (Etayi constituency)	Omusati region is very susceptible to flooding particularly this time of the rainy season, an area can be dry now and flooded after a week or two. When do you plan on having the public engagement?	<b>Mr. Mervin Kambanda (Consulting Engineer):</b> We are flexible, I will just coordinate with my colleagues, the Environmental Assessment Practitioners, to set a date. It will be communicated in due course, with arrangements expected to be made within the next week or two.
6	Mr. Stefanus Johannes (EAP)	I just need assistance from the TAs in disseminating information arising from this meeting regarding the scheduling of the upcoming public engagement. Should the need arise, additional separate meetings may be convened	<b>Mr. Mervin Kambanda (Consulting Engineer):</b> Meeting arrangements are typically coordinated by local headmen at accessible public venues such as clinics, which have previously served as suitable locations. Confirmation of the public engagement date is required from the community leadership, and direct communication with the relevant headman can be undertaken to facilitate this process.

No.	Name of the Speaker/Commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
7	Hon. Hans Haikali (Etayi constituency)	A new venue will be required to cater for community members along the additional six-kilometre road extension, as the clinic previously used for the initial three-kilometre section is no longer suitable. The community is highly engaged and eager regarding the project, and regardless of the proposed date, the community will coordinate and attend the meeting.	<b>Mr. Daniel Ashipala (Secretary: lipanda yaAmiti Village):</b> I believe Ongoloti cuca shops will be an appropriate venue for the meeting as it is at the halfway point of the additional 6 kilometers.
8	Mr. Mervin Kambanda (Consulting Engineer):	I want to emphasise that this is a critical engagement, no project activities can proceed without the requisite environmental clearance. I appreciate the support and cooperation of stakeholders; the project is on track for timely completion.	<b>Hon. Hans Haikali (Etayi constituency):</b> I just want to advise you and your team to keep in contact with the CRO Because I recall a time when they contacted our constituency office and my colleagues were a little bit confused as to how to assist you. The CRO is in a much better position to assist you during this ongoing project.
9	Mr. Gervasius Kashindi (CRO)	I believe that both offices may be utilised for coordination purposes, provided that effective communication is maintained among all parties, If Ms Shipunda is engaged in communications with regards to this project, she can make sure that that communication reaches my office as well, particularly in instances where I might be absent or Vice versa. As projects of this nature typically do not require council funding, collaboration between both offices is essential to ensure that implementation is not delayed further. I too sincerely and personally commend and appreciate this project as it makes access to these	<b>Mr. Mervin Kambanda (Consulting Engineer):</b> I am honoured. Apologies for not going through the correct channels before, I have taken note of the seriousness of approaching the appropriate offices. going forward ill make sure this mistake is not repeated

No.	Name of the Speaker/Commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
		schools and clinic easier. Thank you.	
1	Hon. Hans Haikali (Etayi constituency)	Very well. Is there anything more the traditional authority would like to ask or add?	<b>Mr. Daniel Ashipala (Secretary: lipanda yaAmiti Village):</b> With regards to the possibility of buried explosive, we cannot say whether they are there or not. We have never come across them in our villages however I suggest you come with metal detecting devices to clear the area just in case.
1	Mr. Gervasius Kashindi (CRO)	In terms of explosives, all we can do is speak of where some may have been buried based on what we have seen during that era or knowledge passed down to us by our elders. Otherwise, the only entities with the disposal capacity to demine an area is the Namibian Defence Force and Namibian Police. They possess the necessary equipment and skillset.	<b>Mr. Mervin Kambanda (Consulting Engineer):</b> What is important is that we hear what the community has to say, and I was advised to ask them because they are more likely to have knowledge of this compared to anyone else. If they know of any site, or even the slightest suspicion or clue as to where we might encounter unexploded ordnances it is important they come forth so we take note of it and incorporate it into our planning and budgeting to acquire quotations with more accurate estimates. For this purpose,I will share my contacts when we are officially on the ground.
1	Mr. Emmanuel Nafele (Director: Planning & Development)	I acknowledged the progress made by the consultants in executing the project and its planned activities, I want to stress the responsibility assigned to the Traditional Authorities to disseminate relevant information to the wider community. furthermore, the community is likely to anticipate not only the completion of the road but also potential employment opportunities during the construction phase. In this regard, I suggest that the Traditional Authorities be informed in advance of the employment criteria to be applied, enabling them to communicate project-related	<b>Mr. Mervin Kambanda (Consulting Engineer):</b> The client did indicate that we will share the documents and the key priority from the onset was the community members, especially when it comes to employment and I will also emphasize the matter with the client.

No.	Name of the Speaker/Commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
		opportunities to their communities with clarity and confidence.	
1	Mr. Titus Shikwambi	Adding to what Mr. Nafele said. It is good when we have our traditional community leaders in these meetings because it reduces disputes within the communities especially when it comes to employment opportunities and compensation for affected parties in cases where fences will be shifted to make room for the road. I encourage them to disseminate the information well and appropriately for awareness on the matter.	<b>Hon. Hans Haikali (Etyai constituency):</b> Very well said.
1	Ms. Elizabeth M Shipanda (CAO: Etyai Constituency)	I Just want to acknowledge what the CRO said earlier with regards to communication between our offices and how they should improve, this meeting was a good example of our communication shortcomings as I only found out about it from a community member.	<b>Hon. Hans Haikali (Etyai constituency):</b> Thank you for your contribution.
1	Mr. Daniel Ashipala (Secretary: lipanda yaAmiti Village):	Our communities had anticipated the establishment of borrow pits within our villages and I acknowledge that the proposed soil treatment method, which involves chemical stabilisation, is environmentally preferable and may reduce the need for gravel extraction. However, we request that, should any borrow pits be opened during the project, they be left accessible upon completion to allow the community to	<b>Mr. Mervin Kambanda (Consulting Engineer):</b> Well noted Sir.

No.	Name of the Speaker/Commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
		harvest rainwater for livestock, given the existing need for such resources. I am sure everyone from our communities would agree with me. If there are any documents regarding this matter that will our consents and signatures, we are willing and ready to sign it.	
1	Daniel Ilende (Chairperson: Omusati regional council)	Thank you for the opportunity, Honourable councillor, CRO, colleagues and consultants. We recognise and thank the consultants' efforts in pleading to their clients for us to have the additional 6 kilometres up to Andreas Amushila primary school and coming back with positive feedback. I encourage these forms of developments that is why thank you, it shows that you have listened to the TA and regional council's concerns. I thank the traditional authority for taking time out of their schedules to be present here today and sit with the parties that have been trusted with the opportunity to tackle this project. This proves that when ministries, regional councils and traditional authorities work together, we can solve many problems on the ground and work will be completed swiftly. In the end I plead for quick service delivery so that we can finish with this project and move on to the next.	

### 3. FINAL REMARKS AND CONCLUSION OF THE MEETING

#### 3.1 What is the way forward after this meeting?

Hon. Hans Haikili thanked the attendees for attending the meeting. He informed them that their comments and recommendations will be taken into consideration and will also form basis in the EIA and project designs. The inception meeting minutes will be shared with the attendees and registered I&APs for review and further comments, he farther stated that once the TAs have set a suitable date and venue for the public consultation meeting it will be communicated via single line of communication.

The meeting adjourned at 11:00 am.

19/02/2026

**ATTENDANCE REGISTER**

CONTRACT NO: DR3000 to address of Com

PROJECT NAME: Address to Address Primary School

Address to Com Tipendo Jg Amri Ginc  
to Address Primary School

Name of Representative	Company Name	Tell/Cellphone No:	Date	Email Address	Signature
1 MD Campbell	Caldera	0835146923	19/02/2026	mes19857@gmail.com	[Signature]
2 Paul Halkell	EYAF - DRC	0812999804	19/02/2026	hankhal@eyaf.org	[Signature]
3 Gertruda Kasandi	Dumanti Re	085-251019	15/02/2026	gertruda@compta.gov.mz	[Signature]
4 STEVEN Lucas	Headman - Embalala	0818967221	19/02/2026	lucaslucas@qmii.com	[Signature]
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6 STEPHANUS IYAMBO	Comiti - ENKOMBO	0812300612	19/02/2026	stephanus2020@gmail.com	[Signature]
7 Nuryans KIKREAS	AL EKENBO	0812207244	19/02/2026	nuryans@ekenbo.com	[Signature]
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12 David M Lilendo	DRC - Ogongo	0817305919	19/02/2026	ogongo@drc.com	[Signature]
13 Stephanus L Johannes	SERJA CONSULTANTS	0814008570	19/02/2026	stephanus@serjaconsultants.com	[Signature]
14 Komera K Ishuwa	SERJA CONSULTANTS	0816068269	19/02/2026	komera@serja.com	[Signature]
15. Matti Magongo	CALDERA CE	0814398358	19/02/2026	magongo@caldera.com.mz	[Signature]

16.

[Handwritten signature and notes]

**Appendix G2: Minutes from the two  
community consultation meetings on  
the 4<sup>th</sup> of March 2026**

Date: 04 March 2026

## CONSULTATION MEETING MINUTES

### **Environmental Impact Assessment (EIA) Study for the Construction of a Gravel Access Road (6km) from lipanda-YaAmiti Settlement to Andreas Amushila Primary School (PS) in the Omusati Region - Application for Environmental Clearance Certificate (ECC)**

**Date:** Wednesday, 04 March 2026

**Time:** 11:24 AM to 12:50 (noon)

**Venue:** Andreas Amushila Primary School, Omusati Region

**Project Proponent:** Ministry of Works and Transport (MWT)

#### **Meeting Attendance**

The EIA consultation meeting had an attendance of fifty-four (54) people, including one representative from Caldera consulting engineer/project design engineers, and two environmental assessment practitioners (EAPs)/Environmental Consultants from Serja Hydrogeo-Environmental Consultants. The signed attendance register is attached hereto.



*Figure 1: Proceedings of the EIA consultation meeting at Andreas Amushila Primary School in Enkombo Village on the 4<sup>th</sup> of March 2026*

#### **1. INTRODUCTION AND WELCOMING**

The meeting was opened and chaired by the Enkombo Village Headman (Mr. Andreas Nuuyoma), who also welcomed everyone to the meeting. The consulting team (consulting engineers and environmental consultants) was requested to introduce themselves and present the meeting agenda. It should be noted that the meeting was conducted in the Oshiwambo language (a local spoken language in the project area). This was to ensure effective communication and engagement, as well as ensuring that all attendees felt included and able to participate with a well-informed background of the meeting agenda, comprehend the meeting purpose for informed inputs, comments, and contributions.

## **2. MEETING AGENDA AND PRESENTATION**

The agenda of the meeting included the following main points:

### **2.1 Brief Description of the Project**

Mr. Matti Magongo from Caldera Consulting Engineers briefly explained that the consultation meeting is about the proposed design and eventual construction (which includes supervision of the construction works) for the gravel access road from lipanda yaAmiti Settlement to Andreas Amushila Primary School for a distance of 6km. He further explained that the MWT has appointed Caldera consulting engineers to design the road and supervise the construction (once the construction contractor is appointed by the MWT). Under Caldera consulting engineers, there is Serja HGE Consultants, which needs to conduct the EIA study and apply for an Environmental Clearance Certificate (ECC) for the roadworks, which is a requirement by Namibian environmental laws.

The Environmental Consultant (Mr. Stefanus Johannes) was requested to explain the EIA process, ECC application, and relevance to the proposed project.

### **2.2 Explanation of what an EIA is, its Process, and the Public Role in the Process**

Mr. Johannes explained the EIA process and requirements according to the 2012 EIA Regulations: Environmental Management Act No. 7 of 2007 on Public Consultation, Sections 21 to 24. As part of the required documents for public consultation, the attendance register was circulated for attendees to sign as proof of consultation to be appended to the EIA Scoping Report.

Furthermore, Mr. Johannes explained that the EIA process is done in compliance with the EMA, as the construction of new roads is one of the listed activities that cannot be undertaken without applying and obtaining an ECC from the Environmental Commissioner, which is subject to an EIA process and EIA Report as well as an Environmental Management & Rehabilitation Plan (EMRP). The EIA process requires that consultation meetings be held with the affected and or interested parties and communities where the project activities would be undertaken. Therefore, the ECC needs to be obtained first from the Environmental Commissioner at the Ministry of Environment, Forestry & Tourism (MEFT) before the construction of the proposed access road and associated activities, such as the extraction of construction materials from the area, can be done.

A brief description of the planned project activities was presented, which included showing the locality map (A3 size) created for the project, which contained the draft preliminary road route from lipanda yaAmiti Settlement to Andreas Amushila Primary School.

### **2.3 Presentation of Potential Project Impacts**

To ensure transparency and that the attendees understand both sides of the proposed project activities, Mr. Johannes also presented the potential pre-identified positive and negative environmental impacts anticipated from the proposed project activities (establishment of one or 2 borrow pits to provide materials for the road construction and other associated potential impacts listed in the BID). This will establish the basis for mitigation measures to be developed for the proposed project.

### **2.4 Public Open Discussion (Interactive Session)**

The meeting attendees were provided with an opportunity to ask questions and/or raise concerns about the proposed project activities to be incorporated into the meeting minutes and used as the basis for the compilation of the EIA Report and Draft EMP. The key comments and issues made in the meeting were recorded and noted for consideration and inclusion in the EIA Report. These issues and comments are presented in Table 1.

**Table 1: Issues, suggestions, and comments received during the Consultation Meeting at Andreas Amushila Primary School on the 4<sup>th</sup> of March 2026**

No.	Name of the speaker/commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
1.	Mr. Jesaya lithete: Ondjamba Village resident	If my land is expected to be affected by the expansion of the road and is not fenced off, do I need to wait for construction to begin before I can fence it, or can I show the officials where my land ends?	<p><b>Mr. Matti Magongo (Consulting Engineer):</b> I believe you and your village headman know where your land begins and ends. Therefore, you need to provide evidence such as a Certificate of Registration or Recognition of Existing Customary Land Rights. Our surveyors will be on the ground to verify this information. The contractor will then approach you and the headman, at which point you will also provide them with the same evidence, which the headman will confirm. This will be before construction has commenced, before they reach your affected area.</p> <p><b>Mr. Andreas Nuuyoma (Enkombo Village Headman):</b> If an individual still has not received their certificate, you should approach the Headman to discuss the way forward. We are your leaders, we know each household and can vouch for you, provided that you have the necessary identification documents and death certificates in cases where one has inherited the piece of land.</p>
2.	Ms. Agnes Nakale: Enkombo Village resident	What is the age range that qualifies for employment consideration on this project? And is it only for those currently unemployed?	<p><b>Mr. Stefanus Johannes, EAP (Serja Hydrogeo-Environmental Consultants (Serja HGE Consultants)):</b> If you are old enough to work, regardless of gender, as stated in the Namibian constitution, you are welcome to apply. If you are already employed and you feel that this short-term project will be more lucrative than your current job, then that decision is entirely yours to make.</p>
3.		Are there limits as to how many workers can be recruited from each household?	<p><b>Mr. Stefanus Johannes (EAP):</b> Yes and No. If the contractor needs 5 mechanics from the village and the only ones available are from the same house, then it is quite possible, but if it is for unskilled work, then it would not be right to direct all earnings into one homestead.</p>
4.	Mr. Wenilius Shoombe: Enkombo Village resident	When is the recruitment process expected to commence?	<p><b>Mr. Matti Magongo (Consulting Engineer):</b> At this point, we are in the process of acquiring an ECC from the MEFT, which we will then submit to the Ministry of Works and Transport. Only after this can they appoint a contractor.</p>

No.	Name of the speaker/commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
			The contractor will be the one to communicate that information.
5.	Mr. Shikesho Fillemon: Enkombo Village resident	Are the 150 people predicted to be employed from along the entire road, or are there segments from which they will take 150 people each?	<b>Mr. Stefanus Johannes (EAP):</b> These 150 people will not be hired at once; the contractor will need different skillsets in different numbers at different stages of the construction. The 150 refers to the number of people predicted to have been hired altogether by the end of the project, although this number could change depending on what the contractor encounters over the course of the project.
6.	Mr. Linus Amupolo: Enkombo Village resident	Should we clear out our trees from the affected areas? Because we would want to use them to reinforce our houses and kraals, will the contractors replace our fences for us?	<b>Mr. Matti Magongo (Consulting Engineer):</b> If you have a fence around your affected piece of land, it will be shifted and replaced with a new one on your behalf. In terms of the trees, you can let the contractor know of this request so that they can cut them appropriately according to your specifications and leave them there for you to use as you see fit. However, cutting down certain trees, such as mopane and camelthorn, will need a permit from the Forestry directorate of the MEFT, as they are protected by the Forestry Act.
7.	Mrs. Eveline Nashilundo: Enkombo Village resident	I just want to highlight what was mentioned about unmarked graves and possibly buried explosives as a result of the liberation struggle. If anyone has any information or suspicion of an area to look out for, especially the older folks, it is important to come forward.	<b>Mrs. Wilhelmine Thomas:</b> I know of an area where soldiers used to be during the liberation struggle, which could still have explosives that may be triggered during construction; thus, care is recommended around that area.
8.	Ms. Sylvia Hipondoka: Enkombo Village resident	Will this road go up until the other tarred road through Oshuungu?	<b>Mr. Stefanus Johannes (EAP):</b> Unfortunately, the Oshuungu side is not part of this scope of work for the road to go all the way to that side. However, we will include this in the minutes to the MWT for consideration in the future.  <b>Mr. Steven Lucas (Ombalala Village Headman):</b> As a member of Etayi Planning Committee, I can confirm that that was the initial idea, but as Stefanus said, the budget dictates how much we can complete. The road was budgeted to end at the lipanda YaAmiti Clinic, but we pleaded with the MWT to include Andreas Amushila Primary School, to end just

No.	Name of the speaker/commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
			beyond that water pan to improve access to the school, especially for learners, and they heard us.
9.	Mr. Linus Amupolo	Is there compensation for fruit-bearing trees?	<b>Mr. Stefanus Johannes (EAP):</b> There is a compensation criteria document that comes from the MEFT, which states how each kind of tree is to be compensated, whether it is fruit-bearing or not.
10.	Mr. Nuuyoma Andreas: Enkombo Village Headman:	From here, we will go to the area of interest (the potential site of a historical war ammunition hiding spot) that Mrs. Wilhelmine Thomas was referring to, so you can take note of it.	<b>Stefanus Johannes (EAP):</b> Very well.

### 3. FINAL REMARKS AND CONCLUSION OF THE MEETING

#### 3.1 What is the way forward after this meeting?

Mr. Johannes thanked the attendees for their crucial input through comments and for raising their concerns. He indicated to the attendees that all their comments, concerns, and inputs had been noted down for consideration and for addressing in the EIA Report, as well as incorporating their recommendations into the draft EMP/Environmental Management & Rehabilitation Plan (EMRP).

Furthermore, Mr. Johannes informed the attendees that the draft meeting minutes, EIA Report, and the EMRP will be shared through emails provided on the attendance register. The final documents will be finalized and submitted to the Environmental Commissioner at the Department of Environmental Affairs and Forestry (DEAF) for evaluation and consideration for an ECC.

The meeting adjourned at 12:50 PM.



**ATTENDANCE REGISTER: STAKEHOLDER & COMMUNITY CONSULTATION MEETING**

**ENVIRONMENTAL IMPACT ASSESSMENT (EIA) STUDY FOR THE CONSTRUCTION OF A GRAVEL ACCESS ROAD (6KM) FROM IIPANDA-YAAMITI SETTLEMENT TO ANDREAS AMUSHILA PRIMARY SCHOOL IN THE OMUSATI REGION – APPLICATION FOR ENVIRONMENTAL CLEARANCE**

**Project Proponent:** ..... M. WARKS AND TRANSPORT.....  
**Date & Time:** ..... At MARCH 2026 ..... 11:24 ..... - 12:50  
**Venue:** ..... ANDREAS AMUSHILA PRIMARY SCHOOL.....

No.	Full Name and Surname	Name of Institution / Village	Contact number	Email address (if any)	Signature
1.	KOMEYA IISHUWA	SERJA consultants	0816068269	katsinatsha@gmail.com	
2	STEFANUS JOHANNES	SERJA consultants	0814000970	stefanus@serjaconsultants.com	
3	Mathi Magongo	Caldera Consulting Eng	0814398358	mmagongo@dpe.com.na	
4.	Kyene KASHIKWA	ETAH Consultancy	08182737475	kyencomt@gmail.com	



No.	Full Name and Surname	Name of Institution / Village	Contact number	Email address (if any)	Signature
5	Wilfred Korothen	Erayi Konfirharye	0813202778	erayikonfirharye@gmail.com	
6	Sely Simeon	Andreas Amushila P.S	0812912833	simeonsuntyh@gmail.com	
7	Shkristh Filia	Enkombo Village	0818796633	N/A	
8	Jesalyang Jithar	Onclamba Village	0813708865	N/A	
9	NDeshipand L	Enkomba	0813819831	N/A	
10	Selma Murainago	Onclamba	0814553083	Selma@gmail	
11	Rovisa Iyamba	Enkomba	0817690177	N/A	
12	Nuuyama Andreas	Enkomba	0816314914	N/A	
13	Moses Muwigale	Onclamba	0814262151		



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14.	Samuel Josephina	Enkombo village	0813855269	N/A	
15.	Ushona Westo	Enkombo village	0818602866	N/A	
16.	Tipinge Sam	Enkombo	0812686238	N/A	
17.	Heinrich Amakali	ondjamba	0816245239	N/A	
18.	FRANZISKUS SHIKESHO	Enkombo	0812300279	N/A	
19.	Simoon Joseph	Enkombo	0815915100	N/A	
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21.	Amakali Athatus	ondjamba	0818141880	N/A	
22.	Paulus Daniel	Enkombo	0813430761	N/A	
23.	Sylvia Hippodaka	Enkombo	08126332845	N/A	



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25.	Emilia Iponaka	ENKOMBO	0814051287	N/A	<i>[Signature]</i>
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27.	Hilda Hipoloka	ENKOMBO	0818559411	N/A	<i>[Signature]</i>
28.	Sargina Itua	ENKOMBO	0815206813	N/A	<i>[Signature]</i>
29.	HELENA Nestunga	ENKOMBO	0814851779	N/A	<i>[Signature]</i>
30.	Emilia Kanyama	ENKOMBO	08121341199	N/A	<i>[Signature]</i>
31.	Paulines Nambinga	ENKOMBO	0817108230	N/A	<i>[Signature]</i>
32.	BEATRIS kosmas	ENKOMBO	0819785551	N/A	<i>[Signature]</i>
33.	SHSUNBE WENIUS	ENKOMBO	0818096921	shsunbewenius23@gmail.com	<i>[Signature]</i>



No.	Full Name and Surname	Name of Institution / Village	Contact number	Email address (if any)	Signature
34.	Andreas Muryana	ENKOMBOD	0816629618	N/A	
35.	Maria Lyashula	ENKOMBOD	081433670	N/A	
36.	Mardus Berhard	ENKOMBOD	0817697161	N/A	
37.	VALDE NGHIDENYAN	ENKOMBOD	0818232767	N/A	
38.	ALIGODHIT-Turawan	ENKOMBOD	0812828576	N/A	
39.	ABSA/ONGYANUS	ENKOMBOD	0813221151	R/S	
40.	Teofilia Amakali	ENKOMBOD	0816588467	N/A	Thmakali
41.	Amakali Victoria	ENKOMBOD	0814114096	N/A	A Victoria
42.	Seelia Rambanus	ENKOMBOD	0812086233	N/A	R. Seelia
43.	Wilhermine.A	ENKOMBOD	0812389168	N/A	W.A



No.	Full Name and Surname	Name of Institution / Village	Contact number	Email address (if any)	Signature
44.	Elise Jona	Enkombo	081 20269688	N/A	E. J.
45.	Julia Amungu	Ondjamba	081-4667885 <sup>3</sup>	N/A	J. A.
46.	Stefanus Jiyambo	Enkombo	0812300012	stefanusiyambo2020@gmail.com	
47.	J. A.	Ondjamba	<del>0812300012</del> 0816818990	N/A	S. A.
48.	Lucas - Eden	Ongamba	0814929806	N/A	
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50.	Naugona <del>Micha</del>	Enkombo	0812207244	N/A	



**ATTENDANCE REGISTER: STAKEHOLDER & COMMUNITY CONSULTATION MEETING**

**ENVIRONMENTAL IMPACT ASSESSMENT (EIA) STUDY FOR THE CONSTRUCTION OF A GRAVEL ACCESS ROAD (6KM) FROM IIPANDA-YAAMITI SETTLEMENT TO ANDREAS AMUSHILA PRIMARY SCHOOL IN THE OMUSATI REGION – APPLICATION FOR ENVIRONMENTAL CLEARANCE**

**Project Proponent:** Ministry of Works and Transport

**Date & Time:** 4 March 2026 11:24 – 12:50

**Venue:** Andreas Amushila Primary School

No.	Full Name and Surname	Name of Institution / Village	Contact number	Email address (if any)	Signature
1.	NEMBIT JOHN	OSHUKUSHASHIPK	<del>081809</del>		John Nemit
2	Simeon Mungoma	Omapunguwa			S. M
3	Immanuel Nyama	Enkombo			HN
4.	Saveria ERUST	Ondjamba	08138449078		S. ERUST

Date: 04 March 2026

## CONSULTATION MEETING MINUTES

### **Environmental Impact Assessment (EIA) Study for the Construction of a Gravel Access Road (6km) from lipanda-YaAmiti Settlement to Andreas Amushila Primary School (PS) in the Omusati Region - Application for Environmental Clearance Certificate (ECC)**

Date: Wednesday, 04 March 2026

Time: 14:30 to 16:10

Venue: lipanda YaAmiti Clinic at lipanda YaAmiti Settlement/Village, Omusati Region

Project Proponent: Ministry of Works and Transport (MWT)

#### **Meeting Attendance**

The EIA consultation meeting had an attendance of twenty-nine (29) people, including one representative from Caldera consulting engineer/project design engineers, and two environmental assessment practitioners (EAPs)/Environmental Consultants from Serja Hydrogeo-Environmental Consultants. The signed attendance register is attached hereto.



Figure 1: Proceedings of the EIA consultation meeting at lipanda YaAmiti Clinic on the 4<sup>th</sup> of March 2026

#### **1. INTRODUCTION AND WELCOMING**

The meeting was opened and chaired by the Ombalaa Village Headman (Mr. Steven Lucas on behalf of lipanda YaAmiti Village Headman), who also welcomed everyone to the meeting. The consulting team (consulting engineers and environmental consultants) was requested to introduce themselves and present the meeting agenda. It should be noted that the meeting was conducted in the Oshiwambo language (a local spoken language in the project area). This was to ensure effective communication and engagement, as well as ensuring that all attendees felt included and able to participate with a well-informed background of the meeting agenda, comprehend the meeting purpose for informed inputs, comments, and contributions.

## **2. MEETING AGENDA AND PRESENTATION**

The agenda of the meeting included the following main points:

### **2.1 Brief Description of the Project**

Mr. Matti Magongo from Caldera Consulting Engineers briefly explained that the consultation meeting is about the proposed design and eventual construction (which includes supervision of the construction works) for the gravel access road from lipanda yaAmiti Settlement to Andreas Amushila Primary School for a distance of 6km. He further explained that the MWT has appointed Caldera consulting engineers to design the road and supervise the construction (once the construction contractor is appointed by the MWT). Under Caldera consulting engineers, there is Serja HGE Consultants, which needs to conduct the EIA study and apply for an Environmental Clearance Certificate (ECC) for the roadworks, which is a requirement by Namibian environmental laws.

The Environmental Consultant (Mr. Stefanus Johannes) was requested to explain the EIA process, ECC application, and relevance to the proposed project.

### **2.2 Explanation of what an EIA is, its Process, and the Public Role in the Process**

Mr. Johannes explained the EIA process and requirements according to the 2012 EIA Regulations: Environmental Management Act No. 7 of 2007 on Public Consultation, Sections 21 to 24. As part of the required documents for public consultation, the attendance register was circulated for attendees to sign as proof of consultation to be appended to the EIA Scoping Report.

Furthermore, Mr. Johannes explained that the EIA process is done in compliance with the EMA, as the construction of new roads is one of the listed activities that cannot be undertaken without applying and obtaining an ECC from the Environmental Commissioner, which is subject to an EIA process and EIA Report as well as an Environmental Management & Rehabilitation Plan (EMRP). The EIA process requires that consultation meetings be held with the affected and or interested parties and communities where the project activities would be undertaken. Therefore, the ECC needs to be obtained first from the Environmental Commissioner at the Ministry of Environment, Forestry & Tourism (MEFT) before the construction of the proposed access road and associated activities, such as the extraction of construction materials from the area, can be done.

A brief description of the planned project activities was presented, which included showing the locality map (A3 size) created for the project, which contained the draft preliminary road route from lipanda yaAmiti Settlement to Andreas Amushila Primary School.

### **2.3 Presentation of Potential Project Impacts**

To ensure transparency and that the attendees understand both sides of the proposed project activities, Mr. Johannes also presented the potential pre-identified positive and negative environmental impacts anticipated from the proposed project activities (establishment of one or 2 borrow pits to provide materials for the road construction and other associated potential impacts listed in the BID). This will establish the basis for mitigation measures to be developed for the proposed project.

### **2.4 Public Open Discussion (Interactive Session)**

The meeting attendees were provided with an opportunity to ask questions and/or raise concerns about the proposed project activities to be incorporated into the meeting minutes and used as the basis for the compilation of the EIA Report and Draft EMP. The key comments and issues made in the meeting were recorded and noted for consideration and inclusion in the EIA Report. These issues and comments are presented in Table 1.

**Table 1: Issues, suggestions, and comments received during the Consultation Meeting at lipanda yaAmiti Clinic on the 4<sup>th</sup> of March 2026**

No.	Name of the speaker/commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
1.	Mr. Daniel Ashipala (Secretary: lipanda YaAmiti Village)	Why is it that, for instance, when a road is said to be six meters wide, it is usually only that wide at the bottom but narrow at the top?	<b>Mr. Matti Magongo (Consulting Engineer):</b> That is done to prevent water damage as it eases pressure. Another thing we should take note of is that when a certain kind of road is being prescribed for an area, there are factors that are considered before design and construction are done. For example, sometimes there is not much traffic on that route, and it could be that the road is primarily to cater to ambulances rushing to and from a clinic; therefore, this too can contribute to how a road is constructed.
2.		Who will provide PPE for the workers?	<b>Stefanus Johannes (EAP):</b> The appointed contractor will provide the PPE for all their workers.
3.		Contractors have a tendency not to provide employment contracts to their workers, they do not respect the clocking in and knocking off hours of their workers, and these workers do not even know how much or when they are supposed to get paid, or if they will get paid through a third party. All these things should be made clear to the employees through a document, so they arrive at work on time, knock off on time, and know how much and the exact date they get paid.	<b>Mr. Matti Magongo (Consulting Engineer):</b> That is a good point that we take seriously. Our work does not end when the contractor is appointed. This means that we will continue to engage with the community throughout the construction phase, and it is through these engagements that you can raise all these issues, such as in cases where the contractor is not paying employees or is not adhering to the EMP.  <b>Mr. Stefanus Johannes (EAP):</b> I can confirm that no recruitment will be done through a third party because it does not align with the EMP. They are usually the prime suspects in late payments.
4.	Mr. Leo Petrus: lipanda yaAmiti Clinic Management	In every sitting we had about this road, it has been referred to as an access road, which, to my understanding, means a road that connects two places. I later found out that this road would no longer be a gravel road. Does that also mean it is not an access road anymore, and can it even accommodate two cars, or will one have to wait for the other to pass?	<b>Mr. Stefanus Johannes (EAP):</b> This will be called an access road because the entire 9km road will connect the clinic, schools, and the rural communities to the tarred road/district road (D3609). It will be a durable road able to accommodate two vehicles going in opposite directions, but the Roads Authority cannot proclaim it. It will be called a district road only after completion, when it reaches the road on the other side, connects two district roads, and becomes part of the national grid. Only then

No.	Name of the speaker/commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
			can the Roads Authority proclaim it and award it a district road number.
5.	Mr. Simon Nicodemus: Omafo Village Headman	Is this the original plan for the road that we were initially shown and agreed to, or did you change without informing us? I am asking because I am hearing that there were people placing pins in mahangu fields.	<p><b>Mr. Stefanus Johannes (EAP):</b> That must have been the surveyors taking soil samples because at times, there is a radius that must be checked to see the distance that the soil covers, and that field must have fallen into that radius. However, it does not mean that is where the road will go through. The plan has not changed.</p> <p><b>Mr. Matti Magongo (Consulting Engineer):</b> Also note that so far nothing has been done on the ground towards construction, and there will not be any placing of pins when construction begins. It was purely just surveying the area along the proposed road route.</p>
6.	Mrs. Pelagia Angula: Omafo Village resident	My son has a plot somewhere along the road, and I am told that the road will go through it. The engineers have not approached my son, despite having had clear markings at the plot.	<b>Mr. Stefanus Johannes (EAP):</b> Again, these are surveyors and Geotech specialists checking the general area. I apologise once again, because they should have made it clear to the community what exactly they were doing.
7.	<b>Mr. R Mumbala: lipanda yaAmiti resident</b>	We thank you for coming to sit with us and for this road, but every time someone comes here with regard to this project, it is a new face, and it seems there is no communication between all of you. We are happy with the road, but we get confused by different faces on the project.	<b>Mr. Stefanus Johannes (EAP):</b> Apologies for any inconvenience. The companies doing the designs and environmental consulting works are the same; however, we are a team of different people, and whoever is available for the project meetings on a specific date, they would take over and keep the project plans going, and not wait for the team member who was here before.
8.	Ms. Jovita Indombo (Otshoogolo Village Headwoman)	The man in question is Enos. He called me before coming here and informed me that he is from a laboratory in Ongwediva and that he would be in the area.	<b>Mr. Matti Magongo (Consulting Engineer):</b> I know of that gentleman; he indeed works with soil samples. What you saw being placed in the mahangu field was not a pin but rather an instrument that extracts soil while recording those specific coordinates.
9.	Mr. Emmanuel Reginald: Otshoogolo Village resident	You mentioned that you are looking for skilled workers. Is a skilled worker going to push a wheelbarrow?	<b>Mr. Matti Magongo (Consulting Engineer):</b> As we mentioned before, there are three skillset levels of employment opportunity: Skilled workers who have a qualification and good understanding of the job, semi-skilled workers who might possess little knowledge of

No.	Name of the speaker/commenter & Capacity	Comment/Issue/Suggestion	Response provided by:
			the job through previous work perhaps, and unskilled workers who have no experience at all and no technical understanding of the work. So, there is something for everyone.

### 3. FINAL REMARKS AND CONCLUSION OF THE MEETING

#### **3.1 What is the way forward after this meeting?**

Mr. Johannes thanked the attendees for their crucial input through comments and for raising their concerns. He indicated to the attendees that all their comments, concerns, and inputs had been noted down for consideration and for addressing in the EIA Report, as well as incorporating their recommendations into the draft EMP/Environmental Management & Rehabilitation Plan (EMRP).

Furthermore, Mr. Johannes informed the attendees that the draft meeting minutes, EIA Report, and the EMRP will be shared through emails provided on the attendance register. The final documents will be finalized and submitted to the Environmental Commissioner at the Department of Environmental Affairs and Forestry (DEAF) for evaluation and consideration for an ECC.

The meeting adjourned at 16:10.



ATTENDANCE REGISTER: STAKEHOLDER & COMMUNITY CONSULTATION MEETING

ENVIRONMENTAL IMPACT ASSESSMENT (EIA) STUDY FOR THE CONSTRUCTION OF A GRAVEL ACCESS ROAD (6KM) FROM IIPANDA-YAAMITI SETTLEMENT TO ANDREAS AMUSHILA PRIMARY SCHOOL IN THE OMUSATI REGION – APPLICATION FOR ENVIRONMENTAL CLEARANCE

Project Proponent: MINISTRY OF WORKS AND TRANSPORT  
 Date & Time: 4 MARCH 2024 14:30 – 16:10  
 Venue: IIPANDA YAAMITI CIVIC

No.	Full Name and Surname	Name of Institution / Village	Contact number	Email address (if any)	Signature
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3	Matti Magonggo	Caldera Consulting Engineers	0814598358	mmagonggo@dc.com.na	
4.					



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8	Daniel Ashipala	Ipan daryama	0818236349	dandashipala@gmail.com	
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10	Jovito Indomb	Oshogole	0812939488	Jovitoindomb@gmail.com	
11	Helena Simeon	Omafo	0812172562	N/A	
12	Reagria Angula	Omafo	0813664335	N/A	
13	Munana Loide	Oshogole	0818126896	N/A	



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14.	Angula Hilde	Oshoogala	08177288832	N/A	H. Angula
15.	Simeu K. Lega	Owafe A	0817227355	N/A	Simeu
16.	George Jason N	Iipanda-ykamiti	0817227523	N/A	George
17.	Esadelius L	Iipanda yamiti	0812931962	N/A	Dhules
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19.	Daniel Akali	Headman of Puku	0812331335	Head man	Daniel
20.	Immanuel B. Musigala	Dubabala	0813702228	N/A	Immanuel
21.	Ruile Mumbale	Ikaparamiti	—	—	Ruile
22.	Amadhila Tomas	Owafe	068396692	N/A	Amadhila
23.	Angula Cornelius	Oshoogala	0816766631	Angulashorty1@gmail.com	Angula



No.	Full Name and Surname	Name of Institution / Village	Contact number	Email address (if any)	Signature
24.					<i>[Signature]</i>
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26.	Emmanuel Reginald	OTSHOPOLO	0814855941	N/A	<i>[Signature]</i>
27.	Nangya Katrina	Tipanda-yamiti	0812806832	N/A	<i>[Signature]</i>
28.	Jafet Shikung	OMQFO	08114785744	N/A	J.S
29.	Shimwethien	OMQFO	0814785744	N/A	S. E
30.	Amuteya Eva	OTSHOPOLO	0818787228	N/A	AEVA
31.					
32.					
33.					