
NOTIFICATION OF PROPOSED ENVIRONMENTAL IMPACT ASSESSMENT (EIA), CIRCULATION OF BACKGROUND INFORMATION DOCUMENT (BID), AND REQUEST FOR MUNICIPAL CONSENT LETTER – ERF 740, OMULUNGA EXTENSION 2, GROOTFONTEIN

From Victoria Hatutale <victoria@kamautpds.com>

Date Wed 27 Nov 2025 3:30 PM

To Indileni Lungameni<itlungameni@gmail.com>

 3 attachments (7 MB)

Consent Letter from the Local Authority.pdf; BID (1).pdf; Grootfontein Mun - POA.pdf;

Dear Mr Lungameni

Kamau Town Planning and Development Specialists has been appointed by Gaia Holdings (Pty) Ltd, which has been allocated a portion of Erf 740, Omulunga Extension 2, as per the attached Council Resolution and Memorandum of Agreement, to administer the following town planning applications:

- 1. Subdivision of Erf 740, Omulunga Extension 2, Grootfontein into Erf A, Erf B, and the remainder of Erf 740 (RE/740);**
- 2. Permanent closure of the proposed subdivided Erf A and Erf B as Private Open Space;**
- 3. Subsequent rezoning of the proposed subdivided Erf A from Private Open Space to General Business (Business II) with a bulk of 1; and**
- 4. Rezoning of the proposed subdivided Erf B from Private Open Space to Street.**

Our office submitted the above-mentioned town planning application to the Grootfontein Municipality on 13 August 2024. In accordance with the Environmental Management Act, No. 7 of 2007, and the Environmental Impact Assessment Regulations (GN 30 of 6 February 2012), we have commenced the Environmental Impact Assessment (EIA) process for the proposed rezoning and street creation.

In line with Regulation 21(2) of the EIA Regulations, a Background Information Document (BID) is hereby submitted to the Grootfontein Municipality as part of the public consultation process. The BID provides an overview of the proposed development activities and outlines the intended environmental assessment process. The Municipality is hereby invited, in its capacity as an Interested and Affected Party and the local authority in which the development site lies, to review the BID and submit any written comments, concerns, or inputs on or before **20 December 2024**.

Furthermore, as required by the Ministry of Environment, Forestry and Tourism, consultants undertaking an EIA are obliged to submit a consent letter from the relevant local authority as a mandatory annexure prior to the processing of the EIA application. We therefore respectfully request the Grootfontein Municipality to issue a consent letter authorising Kamau Town Planning and Development Specialists to proceed with the Environmental Impact Assessment for the proposed rezoning and street creation.

The following documents are attached in support of this request:

- Annexure A: Council Resolution
- Annexure B: Memorandum of Agreement

- Annexure C: Power of Attorney signed by the Acting Chief Executive Officer
- Annexure D: Background Information Document (BID)
- Annexure E: Sample Municipal Consent Letter

We trust that this notification and request will receive your favourable consideration. Should any clarification be required, our office remains available to engage further.


Yours faithfully

Kamau Town Planning and Development Specialists

Submission of Draft Environmental Scoping Report (DESR) for Comment – Erf 740, Omulunga Extension 2, Grootfontein

From Victoria Hatutale <victoria@kamautpds.com>

Date Tue 4 Mar 2025 1:38 PM

 1 attachment (2 MB)

DESR.pdf;

Dear Mr Indileni Lungameni

Kamau Town Planning and Development Specialists hereby formally notifies the **Grootfontein Municipality**, in its capacity as an Interested and Affected Party, that the **Draft Environmental Scoping Report (DESR)** for the following proposed activities is now available for review and comment:

1. Subdivision of Erf 740, Omulunga Extension 2, Grootfontein into Erf A, Erf B, and the remainder of Erf 740 (RE/740);
2. Subsequent rezoning of the proposed subdivided Erf A from *Private Open Space* to *General Business* (Business II) with a bulk of 1; and
3. Rezoning of the proposed subdivided Erf B from *Private Open Space* to *Street*.

The DESR is available for public and stakeholder comment for the period **05 March 2025 to 19 March 2025** and may be accessed at the following locations:

Kamau Town Planning and Development Specialists

59 Jenner Street, Windhoek West
Windhoek

AND

Grootfontein Municipality

P.O. Box 23
Grootfontein

For ease of reference, the Draft Environmental Scoping Report is attached hereto.

The Municipality is hereby invited to submit any written comments, inputs, or recommendations on the DESR on or before **19 March 2025**, using one of the following contact details:

Addressed to: Kamau Town Planning and Development Specialists

Postal Address: P.O. Box 22296, Windhoek

Email: victoria@kamautpds.com

Telephone: +264 83 722 7000

All comments received will be considered in the finalisation of the Environmental Scoping Report, which will thereafter be submitted to the **Ministry of Environment, Forestry and Tourism (MEFT): Department of Environmental Affairs and Forestry** for review and decision-making. Registered Interested and Affected Parties will be kept informed of progress and any subsequent requirements arising from the Ministry's review.

Should you require any further information or clarification, please do not hesitate to contact our office.

Kind regards,



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Municipality of Grootfontein



C.E.O's
Office

Ref. No.

The Environmental Commissioner
The Ministry of Environment, Forestry and Tourism
Private Bag 13306
Windhoek

P.O Box 23
Tel: (067) 243101
Fax: (067) 242930
Grootfontein
Namibia

Dear Sir

RE: Environmental Impact Assessment for the proposed Subdivision of Erf 740, Omulunga Extension 2 into two erven and the Remainder, Rezoning of Erf A from "Private Open Space" to "General Business", and subsequent Street Creation on Erf B, Grootfontein, Otjozondjupa Region

The above matter refers.

To comply with the Urban and Regional Planning Act No. 5 of 2018 and its Regulations of September 2020, an application has been submitted to the Municipality of Grootfontein related to the above development.

Once the notification process has been completed and if the application complies with all of the bylaws and the regulations of the Municipality of Grootfontein that relate to the proposed development, the application will be tabled by the Municipality of Grootfontein for evaluation and possible approval.

In light of the above, the Municipality of Grootfontein has no objection to the undertaking of the proposed Environmental Impact Assessment for the proposed Subdivision of Erf 740, Omulunga Extension 2 into two erven and the Remainder, Rezoning of Erf A from "Private Open Space" to "General Business", and subsequent Street Creation on Erf B, Grootfontein, Otjozondjupa Region.

The Municipality of Grootfontein trusts that you should find this in order, and should you need more information please do not hesitate to contact our offices on 067 243 100.

Yours Sincerely

Yours sincerely

Indileni Lungameni

Acting Chief Executive Officer

