

**The Construction to Low Volume Seal Road Standard of Access Roads to Schools and Clinics  
namely DR 3562: Makanga Access Road (3.54km) and DR 3525: Masida Access Road (3.05km) in  
Zambezi Region (6.58km)**

**Meeting Minutes**

**Type of Meeting:** Public Consultation Meeting  
**Venue:** Masida Sub-Khuta, Masida Village  
**Date:** Tuesday, 25 February 2025  
**Time:** 14:00 – 16:00

**Agenda**

1. Prayer (Community Member)
2. Welcome (TA Leader)
3. Observing a moment of silence in honour of the late Founding President Dr. Sam Nujoma
4. Project Background and Project Team Introduction (RA)
5. EIA Presentation (EMC)
6. Technical Presentation (TCE)
7. Q&A (all attendees)
8. Closing (TCE)
9. Prayer (Community Member)

1. Prayer Community Member

2. Welcome Dusty Kachaka

Dr C. Chana, Chairperson of the meeting welcomed all attendees and thanked them for availing their time to attend this public consultation meeting.

3. Observing a moment of silence in honour of the late Founding President Dr. Sam Nujoma

4. Project Background and Project Team Introduction Pedro Muzumi, RA

Mr. Pedro Muzumi introduced the project team:

- Tulipamwe Consulting Engineers (TCE) – Mr Bodrick Sinvula
- Roads Authority (RA) – Mr Pedro Muzumi
- Enviro Management Consultants (EMC) – Ms. Maike Prickett

The project involves the upgrading and/or construction of low volume seal standard access roads, DR3562 to Makanga Settlement which houses a school, clinic and agricultural centre. The DR3562: Makanga Access road (3.54km) and that of DR3525: Masida Access road (3.04km) in Linyanti

Constituency in the Zambezi Region have a total length of approximately 6.58km will be managed under a single contract. Both access roads begin at the intersection with the trunk road TR8/6 between Kongola and Katima Mulilo.

The Roads Authority (RA) bears a mandate and responsibility on behalf the Government of the Republic of Namibia (GRN) to connect public institutions and government infrastructure to the National Road Network. These public institutions include schools, clinics, police stations, customs and immigration centres and other government offices that offer public services that might be a bit far from the existing road network.

In light of the above, in FY 2012/2013 GRN through the Ministry of Works and Transport (MWT) took a decision to address challenges with regards to providing access to schools and clinics by creating a Programme, called Construction of Access Roads to Schools and Clinics (Nationwide). MWT through the Ministry of Finance (MoF) and National Planning Commission (NPC) approved a vote and budget appropriations in order to deliberately embark on the programme of improving access to schools and clinics.

Since then RA has been able to identify schools and clinics to construct access roads to, with the aim to improve accessibility, mobility and timely service delivery of public services. In response to that RA currently carries a policy that when a new road is designed or constructed, schools, clinics and public institutions within the project area should be identified and access provided during the course of the project cycle.

## 5. EIA Presentation

Maïke Prickett, EMC

- The environment is defined as bio-physical (water, soil, plants, etc), social, monetary and legislation.
- For development projects there is a need for environmental investigations and management, we look at the environmental requirements and make sure that the project complies with the environmental legislation, we look at the following aspects:
  - *The environment*
  - *The construction*
  - *Environmental Impact Assessment (EIA)*
  - *Environmental Social Management Plan (ESMP)*
- Rules and Regulations/Legislation:
  - **Constitution of Namibia**  
*Article 95 (1) of the Constitution of Namibia states that "The State shall actively promote and maintain the welfare of the people by adopting, inter alia, policies aimed at the ... "maintenance of ecosystems, essential ecological processes and biological diversity of Namibia and utilization of living natural resources on a sustainable basis for the benefit of all Namibians, both present and future...."*
  - **Environmental Management Act No.7 (2007)**  
*Namibia's Environmental Management Act was passed in parliament in December 2007.*  
*The Environmental Management Act sets out the following principles of environmental management: (i) Renewable resources must be used on a sustainable basis for the benefit of present and future generations; (ii) community involvement in natural resources management and the sharing of benefits arising from the use of the resources, must be promoted and facilitated; (iii) the participation of all interested and affected parties must be promoted and decisions must take into account the interest, needs and values of interested and affected parties; (v)*

assessments must be undertaken for projects which may have significant effects on the environment or the use of natural resources; (vi) sustainable development must be promoted in all aspects relating to the environment; (vii) Namibia's cultural and natural heritage including, its biological diversity, must be protected and respected for the benefit of present and future generations; (ix) the reduction, re-use and recycling of waste must be promoted; (x) a person who causes damage to the environment must pay the costs associated with rehabilitation of damage to the environment and to human health caused by pollution, including costs for measures as are reasonably required to be implemented to prevent further environmental damage; (xii) damage to the environment must be prevented and activities which cause such damage must be reduced, limited or controlled.

- Impacts – what we do and how that changes the environment (cause and effect).
  - Building a road: what is needed to build the road (layer works, materials), how does that change the environment, during operation what are the positive or negative effects of the road on the environment
- Before we can construct roads, we must consult the Ministry of Environment, Forestry and Tourism (MEFT) and obtain an Environmental Clearance Certificate (ECC).
- The EIA process is as follows:
  - Determine if the project is a “listed activity”
  - Conduct the EIA process:
    - Submission of project to MEFT
    - Register project with MEFT
    - Develop a proposal (this includes stakeholder consultation)
      - Consult the public/stakeholders to give their input (comments and concerns)
      - Consider the negative and positive impacts of projects
      - Present and submit EIA and application for Environmental Clearance Certificate (ECC)
    - Classification of proposal
    - Environmental Assessment (if significant impacts are identified) OR
    - No formal assessment (if no significant impacts are identified)
    - Conditions of approval from MEFT
    - Record of decision by MEFT
    - Appeal (in case of rejection)
    - Implementation of proposal (upon approval of ECC)
    - Monitoring of project (by environmentalist)
    - Auditing of project (by environmentalist)
  - ECC has conditions of approval and is valid for 3 years.
- The objective of an EIA is to maintain sustainability - a balance between development and conservation.
  - EIA helps to achieve the principles of IEM into all decisions made which may have a significant effect on the environment;
  - The identification, prediction and evaluation of the actual and potential impacts on the environment with a view to minimize negative impacts and maximize the benefits of an activity, contributing to sustainability;
  - Ensuring public involvement in decision-making affecting the environment;
  - Ensuring that the effects of activities on the environment receive adequate consideration before actions are taken;

- To ensure the consideration of environmental attributes in management procedures and decision-making processes affecting the environment. Project Activities – What We Do
  - Linear project transecting various natural aspects (rivers, biomes, topography, etc.);
  - Borrow pit excavation - obtaining material for construction;
  - Clearing and grubbing of vegetation;
  - Cut and fill;
  - Movement of construction vehicles and people;
  - Crushing plant;
  - Water needed for construction;
- Impacts from what we do
  - Generation of noise and dust Pollution risks – hydrocarbon and sewage (water/air/soil); Influx of people to the area – Socio-economic impacts;
  - Using resources (air/water/materials/oil/fuel); Health and safety from workers and road users;
  - Change in land use (agricultural to roads / BPs);
  - Surface water drainage patterns; Impact on the bio-diversity;
  - Generation of waste on the aesthetical environment.
- The Environmental and Social Management Plan (ESMP) – (tells us how we are going to manage the environment):
  - It is a contractual agreement between the proponent and the contractor.
  - The EMP is conditional to the applicable ECC.
  - The ESMP intends to bridge the gap between the EIA findings and the implementation of the project.
  - The ESMP detail actions to ensure compliance with regulatory bodies and further ensures that environmental performance is increased through mitigation measures on impacts as they occur.
  - Monitoring, auditing and taking corrective actions during implementation are crucial interventions to successfully implement the ESMP.
- Our objective is:
  - To avoid/minimise/reduce the negative impacts and enhance the positive impacts.
  - We want to avoid – spillage, pollution (surface water/soil, etc), bad waste management practices, etc. Borrow pits must be left by the contractor in an acceptable condition.
- On the one hand we have the EIA to look at the impacts that this project will have and on the other hand we have the Environmental Management Plan which will become part of the contractor's contract which addresses the negative impacts to ensure that the negative impacts are avoided or mitigated by the contractor.





## 6. Technical Discussion - Project Scope

Bodrick Sinvula, TCE

The DR3525 access road will start at the trunk road T8/6 (just next to the Sobbe Conservancy office) and proceed in the southern direction for 2.40km up to Masida Combined School. A second access road will then start at the transformer area next to the borehole and water tower, going in the western direction and turn towards the southern direction up to the clinic. The total distance of these roads combined is 3.04km.

The road will have culverts at specified places to allow for the balancing of the water along the road at these points, since it was observed that there is no running water along this road except for ponding water at these designated points. The size of these culverts will be 900mm wide and 600mm deep, to allow for maintenance of these structures after construction.

The material used on this road will be sourced from borrow pits that have been identified along the road. These borrow pits will be tested, measured, and owners will be notified and all compensations will be done as per the approved compensation guidelines. After using them, these borrow pits will be rehabilitated to the approved Roads Authority stipulated standards.

All the fields and properties that will be affected by the construction of this road will also be compensated as per the guidelines. Existing services like water and electrical lines will be identified and relocated through the project and not to the property owner's account.

## 7. Questions & Answers

**Q1 (Kenneth Kwaseka):** I am affected by the alignment, I have no issue to move, but I would like to know when will compensation be paid.

**Response (Pedro Muzumi):** *With regards to compensation, it is process that needs to meet certain organisational requirements before the disbursement is made. Either the RA or Ministry of Works and Transport does the payment once verification and validation is done.*

**Q2 (Davis Moya):** What will happen to the affected landowners?

**Response (Pedro Muzumi):** Affected landowners were identified, their properties measured and compensation forms completed. The forms were received at RA during the second week of February 2025.

**Q3 (Brendan):** We are disappointed because we were never consulted before the project started.

**Response (Pedro Muzumi):** Consultations took place through the Constituency office.

**Q4 (George Ntaba):** What will be done to the road to Kansoko, are there any improvements planned there?

**Response (Bodrick Sinvula):** The road to Kansoko is not part of this project and as such, there will be no improvements done to this road.

**Q5 (Castro Sitole):** What meeting was held earlier if it was not an environmental meeting?

**Response (Pedro Muzumi):** It should have been colleagues from another department of the Roads Authority. We're not privy to the discussions of the meeting in question.

**Q6 (Babusa Robert):** The electrical poles, what will happen to them?

**Response (Bodrick Sinvula):** All the existing services in the roadway (water pipes and electrical cables and poles) will be relocated to a safer place and payments for these relocations will be done through the project and the owners of these services will not be required to pay anything.

**Q7 (Melekzi Malunge):** What will happen to existing services?

**Response (Bodrick Sinvula):** All the existing services in the roadway (water pipes and electrical cables and poles) will be relocated to a safer place and payments for these relocations will be done through the project and the owners of these services will not be required to pay anything.

**Q8 (Janet):** There was a pipe damaged.

**Response (Bodrick Sinvula):** The damaged pipe was repaired by the contractor and any damages to these services will be repaired by the contractor. People are encouraged to show the locations of their water pipes and electrical cables to the contractor so that they will not be damaged.

**Q9 (Allen):** What is the distance of the road reserve?

**Response (Pedro Muzumi):** 30 metres, 15 metres from the centerline on both sides. Nothing should be erected or built within the road reserve.

**Q10 (Bertha):** I was not around during the first compensation measurements.

**Response (Pedro Muzumi):** Members were informed that another round will be undertaken by Mr. Sinvula whose contact will be made available after the meeting.

**Q11 (Vivian):** Our home is 1m away from the peg.

**Response (Bodrick Sinvula):** Members were informed that another round of compensation measurements will be undertaken by Mr. Sinvula.

**Q12 (Mwida):** How long does the compensation take?

**Response (Pedro Muzumi):** *It's a process, I can't give you a definitive timeline as the process is influenced by other factors. We will do what needs to be done so not to delay this process from our side.*

**Q13 (Ines):** There is a peg inside our yard and no one informed us.

**Response (Bodrick Sinvula):** *Clarity will be provided on the matter by the Engineer after visiting the area to assess the peg position.*

**Q14 (Sabo):** How long is the project going to take?

**Response (Pedro Muzumi):** *The project is in phases, the first phase was five months, the second phase is 12 months. All this depends largely on funding resources made available.*

**Q15 (Robert):** Will there be compensation for the Khuta's fence that was shifted?

**Response (Pedro Muzumi):** *NO.*

**Q16 (Martin):** Where is the end of the proclaimed road?

**Response (Pedro Muzumi):** *A sign will be erected in this regard.*

**Q17 (Phillis):** Some yards were recorded and some were not, what happens to these?

**Response (Bodrick Sinvula):** *Those who were not recorded are advised to contact Mr. Sinvula.*

**Q18 (Stanley):** Will the culverts be safe for kids if they hold water?

**Response (Pedro Muzumi):** *Yes, very safe.*

**Q19 (Davis):** During the groundbreaking ceremony, N\$10,000 was donated to the school by the Roads Authority. What has happened to that?

**Response (Pedro Muzumi):** *The school will be directed where to make enquiries.*

**Q20 (Brendan):** Will compensation only be paid at the end of the project?

**Response (Pedro Muzumi):** *Compensation will be paid once everything is in order, RA is responsible for the compensation process.*

## 8. Closing

Mr. D. Kachaka

Mr. D. Kachaka thanked all attendees for making their time available to attend the meeting and for their inputs. He also thanked the delegation for their visit to the community.

## 9. Prayer

Community Member

**End of meeting 16:00**









**Attendance Register**

Venue: Masida Village

Date: 25/02/25

Project: DR3562 + DR3525 Access Roads

Name & Surname	Organisation	Designation	Cellphone	Email	Signature
Mugabaz Listz	Masida	Senior Induna	0818680456	-	[Signature]
Mutahame Pedress	Masida	Mutusi Induna	0813204946	-	[Signature]
Fredrick Mate	Masida	Secretary	0814619540	-	[Signature]
Puteho Oscar	Masida	Induna Silala	0815115179	-	[Signature]
Muloho Kenneth	Masida	Village Induna			[Signature]
Bojunde Mh	Taulo	Village Induna	0814089765		[Signature]
SISWANISO Jimmy	Taulo	village member	0816123158	Siswaniso@qmail.com	[Signature]
Mususa Maseko	Taulo	village member	0815821793	- - -	[Signature]
Mikatozo Sizuka	Kansoko	village member	0815637537	- -	[Signature]
Stanley Moya	Sitanta	member	0812345691	-	[Signature]
MHUSATI SLUIS	Masida	Member	0816494280	- -	[Signature]
Sabo Rovster	Taulo	member	0816642913	-	[Signature]
SIBOLILE CASCO	Taulo	Member	0813179176	-	[Signature]
MACHINGA BREEN	KABUZYI	MEMBER		-	[Signature]
IXIABA GEORGE	KANSOKO	Member	0814044557	-	[Signature]

**Attendance Register**

Venue: Masida Village

Date: 25/02/25

Project: DR3562 + DR3525 Access Roads

Name & Surname	Organisation	Designation	Cellphone	Email	Signature
AUS, -IC. KACHAKA	hinyanti ZRL	SAO	0812565671	dustHclachakadagw	ttc
AUST Moya	MASIDA CS	TEACHER	0813383550	davis Moya66	Moya
Anneti Nzuluzi	Masida		0814061998		ANNULUGI
Adellah Maleli	Masida		0815205131		Adella
KASONGO Malunge	MASIDA		0813163918		Km'lungu
Bridness kuseka	Masida		0813397647		KBN
Vivian Ndungati	Masida		0817867455		NR
Maryclare Mufaweli	masida		0818413520		-
Beritha Kuseka	Masida		0812355713		BKusaka
Phyllis Tjebuljo	Masida		0817147080		Phyllis
Tubasite Sanna	masida		0816112590		KST
Moya Ellen	masida				EM
Mahilani Iles	MASIDA		0816125500		MT
RONNIE MOYA	MASIDA		0813586498	ronnie.moya@masida.co.za	RONNIE
Allen Nalisa	Masida		0814900157		Allen

**Attendance Register**

Venue: Masida Village

Date: 25/02/25

Project: DR36569 + DR3525 Access Roads

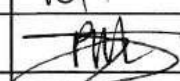
Name & Surname	Organisation	Designation	Cellphone	Email	Signature
Barbosa Robert	Masida		081343188		R. Barbosa
Mulunge Muelezi	Masida		0816841491	mulunge.muelezi@gmail.com	M. Mulunge
Lupanda MARTIN	Masida		0818466727		M. Lupanda
Josephine Balwizi	Masida		0813576423		J. B.
Sibeleki Priscilla	Masida		0816114674		S. Pm
Laureen Mufaweli	Masida		—	—	M. Laureen
Ndingiti Berilar	Masida		0817289332		B. Ndingiti
MAKUMBI MAHUNGA	Masida		0814494478		M. Makumbi
ASTERIDAH SAUZUO	Sikanta		0817258312		A. Sauzuo
Elisie Nalisa	Masida		0816731125		E. Nalisa
Sauzuo Rannoth	Masida		0813846902		R. S.
Nombano J	Masida		0812352124		N. J.
Immy Mbozi	Masida		0813666664		I. Mbozi
Kutelo LORALEY	Masida		0815573401		K. L.
JENNETH SAUZUO	Masida		0816134463		J. L. S.

# Attendance Register

Venue: Masida Village

Date: 25/02/25

Project: DR3562 + DR3525 Access Roads

Name & Surname	Organisation	Designation	Cellphone	Email	Signature
Mukuni Lawrence	Masida		—		M.L
Sibolide Swaliso	Masida		— —		S.S
Siswaniso Nangwa	Masida		081 734 1089		S.N
Kugelayela Jeron	Masida		081 394 6720		John's
Busihu Sabrina	Masida		081 649 7245		B.S.
Likaelo Elizabeth	Masida		—		—
Naleli Rabele	Masida		081 292 5101		R.N.
Mbanga Brora	Masida		—		M.B.
Maibe Prickett	EMC		081 271 6144		MP.
SANKWASA Muzina	RA	PCE	081 1299 651	muzina.mip@ra.org.na	
G.M. Mulike	Mabanga	Village Member	081 2683 806	gmulike.mulike@	