



Office of the
Chief Executive Officer

Ref: Evululuko Ext 3
Enquiries: Ms. A. Amwaama

07 November 2025

**The Environmental Commissioner
The Ministry of Environment, Forestry and Tourism
Department of Environmental Affairs
Private Bag 13306
Windhoek**

Dear Sir

SUBJECT: ENVIRONMENTAL IMPACT ASSESSMENT FOR THE FOLLOWING:

- a) Rezoning of Erf 5165 (a portion of Erf 3122), Oshakati Extension 3, from "Informal Residential" with a density of 1:150 to "Undetermined".
- b) Layout approval and Township Establishment of Evululuko Extension 3 on Erf 5165 (a portion of Erf 3122), Oshakati Extension 3.

The above matter refers.

The Oshakati Town Council hereby confirms that Council has commenced with the formalisation of the Evululuko informal settlement and the establishment of Evululuko Extension 3. The Council further verifies that Application Number APP:06593 was lodged on behalf of the Oshakati Town Council by Nghivelwa Planning Consultants.

In response to your request for supporting documentation relating to APP:06593, Council hereby provides the following:

- 1. Proof of written notice to the owners and occupiers of land adjacent to the site where the activity is or is to be undertaken or to any alternative site:**

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Commercial Centre of

the North

Kindly note that statutory public-notification procedures were duly undertaken in accordance with section 35(6) of the Environmental Management Act No. 7 of 2007 ("EMA") and the EIA Regulation 21 (Government Notice No. 30 of 2012). This included:

- 1.1. Placement of site notices on the affected and surrounding properties;
- 1.2. Council notice board placement;
- 1.3. Newspaper advertisements in the prescribed media;
- 1.4. Written notices dispatched to adjacent landowners; and
- 1.5. A public meeting held on 09 October 2025 with all Interested and Affected Parties, during which the EIA process and Township Establishment for Evululuko Extension 3 were presented and discussed.

Copies of the notices, letters issued to adjacent landowners, minutes of the public meeting held on 09 October 2025, as well as the signed attendance register, have been attached herewith for your reference.

2. Proof of written notice to the local authority, regional council, and traditional authority in which the site or alternative site is situated; and consent obtained:

Kindly note that the proposed township development at the Evululuko informal settlement (to be Evululuko Extension 3) falls within the jurisdiction of the Oshakati Town Council, which is the proponent and land-owner in respect of the rezoning and township establishment. Both the Ministry of Urban and Rural Development and the Oshana Regional Council have been notified in writing of this application (APP:06593).

3. Proof of written notice to any other organ of state having jurisdiction in respect of any aspect of the activity:

Please note that the Evululuko informal settlement (to be known as Evululuko Extension 3) falls within the jurisdiction of the Oshakati Town Council(the proponent), which is the applicant and registered owner of the relevant land portion. In accordance with section 35(6) of the Environmental Management Act No. 7 of 2007, written notice of this application

has also been provided to any other organ of state having jurisdiction in respect of any aspect of the proposed activity.

4. Copies of the minutes of any meetings held by the proponent with interested and affected parties and other role players which record the views of the participants:

Please note that a public meeting was held on 09 October 2025 with all Interested and Affected Parties, during which the EIA process and the Township Establishment for Evululuko Extension 3 were presented and discussed. In accordance with section 35(6) of the Environmental Management Act No. 7 of 2007 and the Environmental Impact Assessment Regulations (G.N. No. 30 of 2012) (specifically Regulation 21) the meeting minutes, which record the views of the participants, have been documented and copies thereof are attached herewith for your reference.

5. Copies of any representations, objections, and comments received in connection with the application or the scoping report:

Please note that during the public meeting held on 09 October 2025, no objections were formally received from Interested and Affected Parties in respect of application APP:06593.

The Council trusts that the information and accompanying documentation satisfy your requirements for Application APP:06593 and demonstrate full compliance with the provisions of the Environmental Management Act No. 7 of 2007 and the Environmental Impact Assessment Regulations (G.N. No. 30 of 2012).

Should you require any further information or clarification, please do not hesitate to contact the Planning and Properties Division of the Oshakati Town Council.

Yours faithfully,


Mr. Timoteus. M Namwandi

CHIEF EXECUTIVE OFFICER



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