

MUNITES
MEETING DATE: 23 April 2025
VENUE: GOVERNOR'S OFFICE, BOARD ROOM

AGENDA: INCEPTION MEETING FOR THE PROPOSED 25KM ACCESS GRAVEL ROAD TO GCARUHWA SCHOOL AND CLINIC

REPRESENTED: KAVANGO WEST REGIONAL COUNCIL, MINISTRY OF WORKS AND TRANSPORT (HEAD OFFICE AND KAVANGO WEST), MUSESE CONSTITUENCY COUNCILOR, HELIOS ENGINEERING CONSULTANTS AND SUB CONSULTANTS

TIME	REMARKS
10:35 HRS	Welcome to the meeting by the Kavango West Regional Council (KWRC) representative. Hon councilor: Kosmas K Katura! He apologized for the governor's absence. And ask the coordinator to present himself and his team.
10:40	Introduction by the Ministry of Works and Transport (MWT) project coordinator Dr Tawana Mulife. He highlighted the proposed project activities and how the project was going to be undertaken. He highlighted that the project was set to resume with consultancy services for 3 months before construction phase which was expected to take 1 year 8 months. He presented Helios Consulting Engineers and ask them to introduce their team.
10:43	Helios Engineering Lead consultant Mr Solidarity Kaimu introduced himself and allow others to introduce themselves and the institution they were representing while the meeting attendance register was in circulation. <i>Present were:</i> • A team member from Helios Consulting Engineering: Israel Nhuleipo • Land surveyor: Paul Shimbinja • Admin planning for KWRC • Namibia Civil Engineering laboratory representative (Material and quality consulting engineer) • Kavango West Region representatives • Governor's office representative • Environmental Consultant from Enviroplan Consulting (Mr Talent Nyungu)
10:55	The Hon councilor took the flow and asked the first question to:

	the MWT, Project Coordinator that they were previously introduced about the proposed activities by Road Authority and he highlighted that the community members of Musese Constituency are aware and they are at an advanced stage with the preparations of the project? He therefore requested for clarity
11:00	The project coordinator, Dr Tawana Mulife agreed that the project was once allocated to Roads Authority (RA) but later the decision was reversed due to the new allocations which allowed MWT to handle some of the projects on their own.
11:05	The counselor highlighted the fact that people are anxious and eager for the development and the region is losing lives due to lack of accessibility from the remote side of the constituency. He further highlighted that the Consultancy work was previously done and the affected community members were promised to be compensated. <i>(Those Mahangu fields were going to be disturbed by the project activities)</i> He urged the consultancy team to strategize an approach to the community members and gave the floor for questions.
11:15	Second Question raised from the KWRC representative: Are the other communities away from the targeted access road going to have access? Answer from the project coordinator was given that they will stick to intended route and to the budget. Third question: When and how was the affected parties going to be compensated? The project coordinator answered that compensation was going to be done after the consultancy work was finished and with all studies completed. Fourth Question: WHY the intended completion period was prolonged? The consultancy team member gave clarity that the road was going to be designed to meet the budget and was going to be manual laborer's, hand tools e.t.c which is also going to help the community members with employment. The representatives of KWRC gave a request that the completion of the project should be minimized where possible. The project coordinator as well as the consulting engineers considered the request as crucial. There were no more Questions raised!
11:28	The councilor thanked everyone for participating and dismissed the meeting!

DETAILED DESIGN, BIDDING DOCUMENTATION AND SITE SUPERVISION FOR THE CONSTRUCTION OF GRAVEL ACCESS ROAD TO GCARUWA CLINIC AND SCHOOL (25KM) - SC/RP/24-14/2024-2025

Venue:
Date:
Time:

Gravel Access Road to Gcaruhwa Clinic and School
23-Apr-25
11H00

Attendance Register: Site Visit



Name	Company / Institution	E-mail Address	Tel/Cell phone Number	Signature
<i>Solidarity Kama</i>	<i>HEC</i>	<i>solidaritykama@outlook.com</i>	<i>081707961</i>	<i>[Signature]</i>
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Venue:
Date:
Time:

MWT Head Office Building, 6719 Bell Street, Snyman Circle, Windhoek, Namibia
16-Apr-25
11H00

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