

TOWN PLANNING AND ENVIRONMENTAL PUBLIC MEETING MINUTES**TOWNSHIP ESTABLISHMENT OF OMUNGWELUME EXTENSION 2**

Date: Saturday, 5 July 2025
Time: 12h00
Venue: Omungwelume Community Hall

Present: Hon. Councilor – Ohangwena Regional Council
Mr. Fillipus Shimhanda – Ohangwena Regional Council
Mr. Petrus Shomngula – Ohangwena Regional Council
Ms. Pombili lipumbu – Stubenrauch Planning Consultants
Mr. Romeo Kameya – Stubenrauch Planning Consultants
Affected Persons & the General Public – See attached attendance register

Purpose of fact-finding meeting:

- To present the proposed town planning layouts and environmental processes for Omungwelume Extensions 2, 3, and 4.
- To explain the Environmental Impact Assessment (EIA) process and provide relevant information on the proposed development.
- To gather public input and identify potential environmental and planning concerns.

Meeting proceedings:

The meeting commenced with a registration process, followed by an official opening by Mr. Fillipus Shimhanda. The Honorable Councilor welcomed attendees and emphasized the importance of inclusive development and community participation. Mr. P. Shomongula then provided introductory remarks, outlining the appointment of SPC as the consulting firm responsible for the town planning and EIA processes. He also gave a brief historical overview of development efforts in the area.

Ms. lipumbu from SPC delivered a comprehensive presentation in Oshiwambo, covering both the town planning and EIA components. Key points included:

- The phased implementation of the development, with Extension 2 being prioritized;
- The EIA process covering all three extensions (2, 3, and 4);
- Layouts informed by existing household structures, access routes, and topography;
- Legal and procedural requirements under the Environmental Management Act No. 7 of 2007 and EIA Regulations (GN No. 30 of 2012);
- Activities triggering the EIA, including road and bulk infrastructure development;
- A 500-meter buffer zone around oxidation ponds; and
- Zoning clarifications, including one erf designated as “undetermined”;

Those present were given the opportunity to ask questions, provide inputs/comments as well as register as an interested and affected person.

The questions and inputs raised during the meetings are reflected below:

1. ENVIRONMENTAL QUESTIONS AND INPUT

- **None**

2. KEY TOWNPLANNING NOTE

ID	Comments / Inputs and Questions	Response / Solution
1	It was highlighted by SPC that the required minimum of 15% Public Open Space was not achieved in the proposed layout. The current provision stood at 6%.	It was agreed that a portion to the south of the undetermined zoned erf may be utilized as Public Open Space, increasing the provision to 10%.

3 GENERAL QUESTIONS AND INPUT

3.1 One participant inquired about the possibility of a second public meeting. It was clarified that a follow-up meeting would only be held if significant changes after public input to the project were required.

3.2 Most questions raised were administrative and scheduled for discussion later in the meeting.

With no further questions, the town planning and EIA presentation was concluded, and SPC representatives were released from the meeting.

The agenda then proceeded with a presentation by Mr. Shomongula on developmental projects planned for the 2023/2024 to 2026/2027 financial years.

Minutes prepared by Romeo Kameya.