

# **ENVIRONMENTAL MANAGEMENT PLAN (EMP)**

The Proposed Exploration on Exclusive Prospecting License (EPL) No. 8289 Located Southeast of Arandis, Erongo Region

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#### Draft EMP: EPL 8289

#### **TABLE OF CONTENTS**

LIS	IOFF	IGURES AND TABLES	1
1	INTRO	DDUCTION	2
	1.1	Project Background	2
	1.2	Aim of the Draft Environmental Management (EMP)	4
	1.3	Appointed Environmental Assessment Practitioner	5
	1.4	Environmental Assessment Legal Requirements	5
	1.5	Draft EMP Limitations	8
2	EMP I	ROLES AND RESPONSIBILITIES	9
	2.1 (DEAF	Competent Monitoring Authority: Department of Environmental Affairs and Forestr F, MEFT))	
	2.2	The Proponent or Proponent's Representative (PR)	9
	2.3	Exploration Manager (as appropriate)	9
	2.4	Environmental Control Officer (ECO)	. 10
3	ENVI	RONMENTAL MANAGEMENT & MITIGATION MEASURES	. 11
	3.1	Management of Key Potential Adverse Environmental Impacts	. 11
	3.2	Aim of the Environmental Management Plan Actions	. 11
	3.3 Plan)	Planning, Prospecting and Exploration Phase Management Action Plans (Mitigation 12)	n
	3.4	Monitoring Action Plans (Monitoring Plan)	. 38
	3.5	Decommissioning and Rehabilitation	. 42
4	ENVI	RONMENTAL MONITORING AND REPORTING	. 43
5	CONC	CLUSIONS AND RECOMMENDATIONS	.44
LIS	ST OF	FIGURES AND TABLES	
		ocation of EPL 8289and use (affected and neighboring farms) of EPL 8289	
Tab	le 2: M	pplicable legal requirements and permits to the activities of the EPL 8289lanagement and mitigation action plans for the planning and exploration phases	. 12

#### 1 INTRODUCTION

#### 1.1 Project Background

Zoya minerals CC (The Proponent) intends to conduct prospective and exploration activities on the Exclusive Prospecting License (EPL) No. 8289 located south-east of Arandis in Erongo Region. An application was lodged on the 31 July, 2020. However, the approval and granting of the EPL is subject to an Environmental Clearance Certificate (ECC). EPL 8289 is located about 18.8km southeast of Arandis town (Figure 1), and covers a surface area of 4 462.0944 ha. The targeted commodities of the EPL include: Base and Rare Metals, Industrial Minerals, Precious Metals, Nuclear Fuel Minerals and Dimension Stones.

. Figure 1 shows the locality map of the project, and Figure 2 shows the land use map with affected

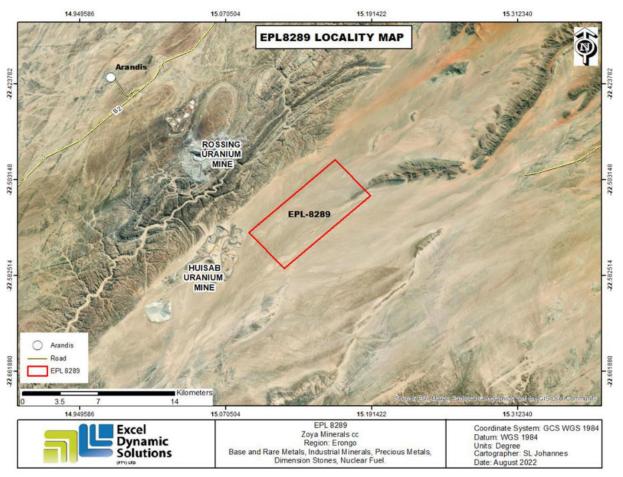


Figure 1: Location of EPL 8289

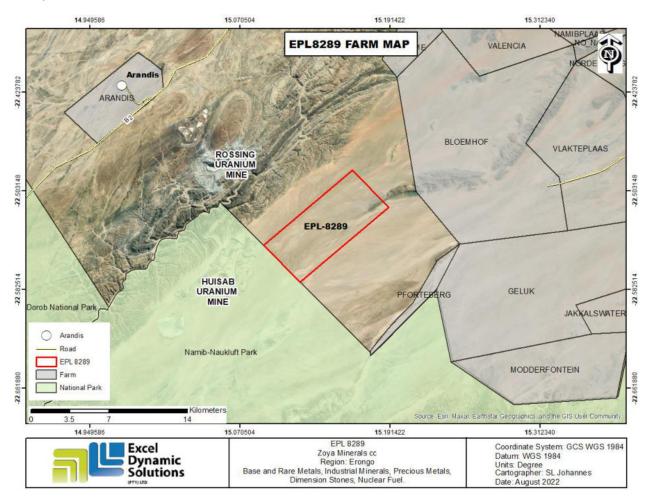


Figure 2: Land use (affected and neighboring farms) of EPL 8289.

According to Section 27 (1) of the Environmental Management Act (EMA), no. 7 of 2007 and in line with Sections 32-37 of the EMA as gazetted in 2012, the proposed prospecting and exploration activities on the EPL 8289 form part of the listed activities that may not be conducted without an EIA being undertaken. The relevant listed activities as per EIA regulations are:

- 3.1 The construction of facilities for any process or activities which requires a license, right
  of other forms of authorization, and the renewal of a license, right or other form of
  authorization, in terms of the Minerals (Prospecting and Mining Act, 1992).
- 3.2 other forms of mining or extraction of any natural resources whether regulated by law or not.
- 3.3 Resource extraction, manipulation, conservation and related activities.

This statutory document has been prepared as per requirement in accordance with Section 8 of the EMA (No. 7 of 2007). The compilation of this EMP is one of the requirements (scope of work) presented to Excel Dynamic Solutions (Pty) Ltd by The Proponent. It is required of the Environmental Consultant to comply with the EMA and provide for the following:

- Prepare an explicit Environmental Management Plan to be used as a guideline to monitor compliance to the recommendations stipulated in the EIA and to assist in managing and monitoring activities throughout exploration and maintenance of the proposed exploration activities and sites on the EPL.
- The Environmental Consultant must clearly elucidate in the EMP the roles and responsibilities of the Proponent, the contractors, and any other identified stakeholders.

#### 1.2 Aim of the Draft Environmental Management (EMP)

Regulation 8(j) of the EIA Regulations (2012) requires that a draft Environmental Management Plan (EMP) shall be included as part of the Environmental Assessment (EA). A 'Management Plan' is defined as:

"...a plan that describes how activities that may have significant environments effects on the environment are to be mitigated, controlled and monitored."

An EMP is one of the most important outputs of the EA process as it synthesizes all the proposed management & mitigation and monitoring actions, set to a timeline and with specific assigned responsibilities. It provides a link between the impacts identified in the EA process and the required mitigation measures to be implemented during exploration. It is important to note that an EMP is a statutory document and a person who contravenes the provisions of this EMP may face imprisonment and/or a fine. This EMP is a living document and can be amended to adapt to addressing project changes and/or environmental conditions and feedback from compliance monitoring.

The purpose of this document is, therefore, to guide environmental management throughout the different phases of the proposed exploration activities, namely: planning, prospecting & exploration, and decommissioning & rehabilitation phase:

Planning phase - This is the stage of the proposed project during which the Proponent
prepares all the administrative and technical requirements needed for the actual works on
the ground. The planning includes things like obtaining the necessary permitting and

authorization from relevant national and local stakeholders (such as affected parties), facilitating the recruitment and procurement processes, etc., in preparation of the exploration activities (and site maintenance).

- Prospecting and Exploration phase This is the phase where The Proponent will do
  prospecting and exploration activities for the targeted commodities groups and undertake
  related activities on site. It is also the phase during which maintenance of the area,
  equipment and machinery is done by The Proponent.
- Decommissioning and Rehabilitation This is the phase during which the exploration activities on the EPL cease. The decommissioning of the EPL exploration activities may be considered because of poor results or declining in the focus commodity market price.
   Before the decommissioning phase, The Proponent will need to put site rehabilitation measures in place.

**Environmental Monitoring Requirements:** To support and ensure that the proposed mitigation measures are achieving the desired results, a monitoring plan must be implemented alongside the mitigation plan.

This draft EMP will be used by The Proponent, employees and/or contractors to provide management measures to be undertaken during mining activities, to address the environmental impacts identified in the scoping report and ensure that the impacts on the environment are avoided or limited if they cannot be avoided completely.

#### 1.3 Appointed Environmental Assessment Practitioner

To fulfill the requirements of the EMA and its 2012 EIA Regulations, The Proponent appointed Excel Dynamic Solutions (Pty) Ltd (EDS), an independent consulting company to conduct the required EA process on their (Proponent's) behalf. This EMP will be submitted as part of an application for the proposed exploration method on the EPL to the Environmental Commissioner at the Department of Environmental Affairs and Forestry (DEAF), at Ministry of Environment, Forestry and Tourism (MEFT).

### 1.4 Environmental Assessment Legal Requirements

The content of the EMP must meet the requirements of Section 8 (j) of the EIA Regulations. The EMP must address the potential environmental impacts of the prospecting and exploration activities on the environment throughout the project life cycle. It must also include a system for

assessment of the effectiveness of monitoring and management arrangements after project implementation.

The Proponent, therefore, has the responsibility to ensure that the exploration activities, as well as the EA process, conform to the principles of the EMA and must ensure that employees act in accordance with such principles. **Table 1** below lists the requirements of an EMP as stipulated by Section 8(e) of the EIA Regulations, primarily on specific approvals and permits that may be required for the activities required of the EPL.

Table 1: Applicable legal requirements and permits to the activities of the EPL 8289

Legislation/Policy/ Guideline	Relevant Provisions	Implications for this project
Environmental Management Act EMA (No 7 of 2007)  Environmental Impact	Requires that projects with significant environmental impacts are subject to an environmental assessment process (Section 27).  Details principles which are to guide all EIAs.  Details requirements for public	The EMA and its regulations should inform and guide this EA process.  Should the ECC be issued to the Proponent, it should be renewed every 3 years, counting from the date of issue.  Contact details at the Department of Environmental Affairs and Forestry (DEAF), Ministry of Environment, Forestry and
Assessment (EIA) Regulations GN 28-30 (GG 4878)	consultation within a given environmental assessment process (GN 30 S21).  Details the requirements for what should be included in a Scoping Report (GN 30 S8) and an Assessment Report (GN 30 S15).	Tourism (MEFT), Office of the Environmental Commissioner  Mr. Timoteus Mufeti  Tel: +264 61 284 2701
Minerals (Prospecting and Mining) Act (No. 33 of 1992)	Section 48 (3): To enable the Minister to consider any application referred to in section 47 the Minister may (b) require the person concerned by notice in writing to (i) carry out or cause to be carried out such environmental impact studies as may be specified in the notice.	The Proponent should ensure that all necessary permits/authorization for these EPL are obtained from the Ministry of Mines and Energy (MME).  Contact person and details at the MME (Mining Commissioner)  Mr. Erasmus Shivolo  Tel: +264 61 284 8289

Legislation/Policy/ Guideline	Relevant Provisions	Implications for this project
	Section 54(2): details provisions pertaining to the decommissioning or	
	Under this Act (Section 51 (1a)), holder of a mineral license cannot exercise any rights on a private land until the holder has entered into an agreement with the owner regarding payment of	The Proponent should timely enter into and sign access and land use agreement (consent) with the respective affected farm owners.
Petroleum Products and Energy Act (No. 13 of 1990) Regulations (2001)	Regulation 3(2)(b) states that "No person shall possess or store any fuel except under authority of a license or a certificate, excluding a person who possesses or stores such fuel in a quantity of 600 litres or less in any container kept at a place	The Proponent should obtain the necessary authorisation form the MME for the storage of fuel on-site.  Mr. Carlo McLeod (Ministry of Mines and Energy: Acting Director – Petroleum Affairs)  Tel: +264 61 284 8291
Forestry Act 12 of 2001, Amended Act 13 of 2005	outside a local authority area"  Prohibits the removal of any vegetation within 100 m from a watercourse (Forestry Act S22 (1)). The Act prohibits the removal of and transport of various protected plant species.	Should there be protected plant species, which are known to occur within the project site, these are required to be removed and a permit should be obtained from the nearest Forestry office (Ministry of Environment, Forestry and Tourism (MEFT)) prior to removing them.  Mr. Fillemon Kayofa (Acting Director of
		Forestry Division) Tel: +264 61 208 7320

Legislation/Policy/ Guideline	Relevant Provisions	Implications for this project
National Heritage Act No. 76 of	Call for the protection and	Should any archaeological material, such as
1969	conservation of heritage	bones, old weapons/equipment etc. be
	resources and artefacts.	found on the EPL site, work should stop
		immediately, and the National Heritage
		Council of Namibia must be informed as
		soon as possible. The Heritage Council will
		then decide to clear the area or decide to
		conserve the site or material.
		Contact Details at National Heritage
		Council of Namibia
		Council of Namibia
		Ms. Agnes Shiningayamwe (Regional
		Heritage Officer) – National Heritage
		Council of Namibia
		Tel: (06) 301 903

#### 1.5 Draft EMP Limitations

This EMP has been drafted with the acknowledgment of the following limitations:

- This EMP has been drafted based on the Environmental Assessment (EA) conducted for targeted prospecting and exploration activities of Base and Rare Metals on EPL 8289.
- The mitigation measures recommended in this EMP document are based on the risks/impacts in the ESA Report which were identified based on the project description as provided by the Proponent, site investigation and public input. Should the scope of the proposed project change, the risks/impacts will have to be reassessed and mitigation measures provided accordingly.

#### 2 EMP ROLES AND RESPONSIBILITIES

The Proponent is ultimately responsible for the implementation of the EMP. However, the Proponent may delegate this responsibility at any time, as they deem necessary during the project phases. The roles and responsibilities of all delegates/parties involved in the effective implementation of this EMP are set out below:

# 2.1 Competent Monitoring Authority: Department of Environmental Affairs and Forestry (DEAF, MEFT))

The DEAF is responsible for enforcing compliance with the EMA, its regulations and full implementation of this EMP. The competent authority also reviews biannual reports and grant ECC renewal after 3 years.

#### 2.2 The Proponent or Proponent's Representative (PR)

If the Proponent does not personally manage all aspects and phases' activities referred to in this EMP, they should assign this responsibility to a suitably qualified individual referred to in this plan as the Proponent's Representative (PR). The PR may be appointed to manage all phases of the project, or to manage only the EMP aspects for the project. The PR's responsibilities may include:

- Managing the implementation of this EMP and updating and maintaining it when necessary.
- Management and monitoring of individuals and/ or equipment on-site in terms of compliance with this EMP.
- Issuing fines for contravening EMP provisions.

### 2.3 Exploration Manager (as appropriate)

This individual will be responsible to ensure that the exploration activities of the project are completed on time. The Manager's duties and responsibilities will include:

- Ensure that relevant commitments contained in the EMP Action Plans are adhered to.
- Ensure relevant staff is trained in procedures entailed in their duties.
- Maintain records of all relevant environmental documentation for the project.
- Reviewing the EMP annually and amending the document when necessary.
- Issuing fines to individuals who may be in breach of the EMP provision and if necessary, removing such individuals from the site.

• Cooperate with all relevant interested and affected parties/stakeholders.

Development and management of schedules for daily activities.

#### 2.4 Environmental Control Officer (ECO)

The Proponent may assign the responsibility of ensuring EMP compliance throughout the project life cycle to a designated member of staff or external qualified and experienced person, referred to in this EMP as the Environmental Control Officer (ECO). The ECO will have the following responsibilities:

- Management and facilitation of communication between the Proponent, PR and Interested and Affected Parties (I&APs) regarding this EMP.
- Conducting site inspections (recommended frequency is monthly or weekly as recommended – please refer to Table 3) of all areas with respect to the implementation of this EMP (monitor and audit the implementation of the EMP).
- Advising the PR on the removal of person(s) and/or equipment not complying with the provisions of this EMP.
- Making recommendations to the PR with respect to the issuing of fines for contraventions of the EMP.
- Undertaking an annual review of the EMP and recommending additions and/or changes to this document.
- Ensuring that the exploration activities on site are conducted in accordance with the International System organization (ISO) standard 14001: 2015.

#### Archaeology: Chance Finds Procedure (CFP) Implementation Roles

The following personnel have been assigned responsibilities as per the Chance Finds procedure (Appendix 1):

- Operator: To exercise due caution if archaeology remains are found.
- Foreman: To secure site and advise management timeously.
- Superintendent: To determine safe working boundary and request inspection.
- Archaeologist: To inspect, identify, advice management, and recover remains.

The Proponent should assess these commitments in detail and should acknowledge their obligation to the specific management actions detailed in the Tables under the following sections.

#### 3 ENVIRONMENTAL MANAGEMENT & MITIGATION MEASURES

#### 3.1 Management of Key Potential Adverse Environmental Impacts

From the assessment conducted, the following key potential negative impacts have been identified and are summarized below.

- Potential disturbance of grazing land areas,
- Physical land / soil disturbance
- Impact on local biodiversity (fauna and flora) and habitat disturbance and potential illegal wildlife hunting (poaching) in the area.
- Potential impact on water resources and soils particularly due to pollution,
- Air quality issue: potential dust generated from the project.
- Potential occupational health and safety risks
- Vehicular traffic safety and impact on services infrastructure such as local roads
- Vibrations and noise associated with drilling activities may be a nuisance to locals
- Environmental pollution (solid waste and wastewater)
- Archaeological and heritage resources impact
- Potential social nuisance and conflicts (theft, damage to properties, etc.).

### 3.2 Aim of the Environmental Management Plan Actions

The aim of the management actions of the EMP is to avoid the above-listed potential negative impacts, where possible. Where impacts cannot be avoided, measures are provided to reduce the significance of these impacts.

Management actions recommended for the potential impacts rated in the ESA carried out for the prospecting and exploration activities were based on the following project stages (phases):

- Planning, Prospecting and Exploration (and site maintenance) phases (Table 2)
- Monitoring (Table 3)
- Decommissioning and Rehabilitation (section 3.5).

The responsible person(s) should assess these actions in detail and acknowledge their commitment to the specific management actions detailed in the phases given under the following subsections.

### 3.3 Planning, Prospecting and Exploration Phase Management Action Plans (Mitigation Plan)

Draft EMP: EPL 8289

The management action plans recommended for this phase are presented in **Table 2** below.

Table 2: Management and mitigation action plans for the planning and exploration phases

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		PI	LANNING PHASE			
EMP implementation and training	Lack of EMP awareness and implications thereof	-A Comprehensive Health and Safety Plan for the project activities should be compiled. This will include all the necessary health, safety, and environmental considerations applicable to respective works on sites.  An EMP non-compliance penalty system should be implemented on site.	-All required Plans and systems are compiled and in place. and Environmental Control Officer (ECO) is appointed	Proponent	EMP implementation Plans and Systems	Pre-exploration works
		The Proponent should appoint an ECO to be responsible for managing the EMP implementation and monitoring.				
Authorizations	Lack of Agreements, Permits/ Licenses	-All the required agreements and licenses or permits should be applied for and signed, respectively before commencement of work on the EPL, or as required.  -The permits, agreements referred to herein include but are not limited to:	-Applicable permits and licenses to obtained from relevant authorities and kept on site for records keeping and future inspections.  -Agreements/permits signed and obtained	Proponent	Proponent  Respective authorities and services provider(s)	Prior to exploration works
		limited to:	from on time, min. 2			

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		<ul> <li>Land access by the farm owners (landowners).</li> <li>Waste management disposal permits from the relevant facility operator/owner</li> <li>Water supply agreements.</li> <li>Onsite fuel storage permit from MME for any petroleum stored onsite.</li> </ul>	months prior to planned date of commencement of works.			
Communication between the Proponent and other neighbouring land users and custodians	Lack of communication (proper liaison) between other land users and Proponent with regards to land use	-The Proponent should appoint a Public Relation Officer (PRO) to liaise with the land users.  -A clear communication procedure/plan which should include a grievance mechanism.	A PRO is appointed  -Ongoing Farmers' Engagement & Consultation throughout the project cycles, when and as required. PRO contact details to be provided to the affected landowners	Proponent	PRO Complaint's logbook	PRO appointment (Prior to project activities) and their responsibilities throughout the project activities
Employment	Creation of employment opportunities	-Non-skilled labour should be sourced from the locally affected area (people from the local communities), in accordance with	-Number of locals employed for exploration activities	Proponent in collaboration with the Exploration	Record of employees	Pre-project activities and when necessary, throughout

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		procedures approved by the relevant authorities.		Manager (if necessary)		
		-Preference of local people for employment for jobs should be implemented, i.e., permanent residents from the farms surrounding areas should be employed for the unskilled labour preferentially to out-of-area people (outsiders) where possible. Out-of-area employment should be justified, for example by the unavailability of local skills only.  -Equal opportunity should be				
		provided for both men and women, when and where possible.				
Specialised procurement of services	Contractors and services	-All services related to exploration activities such as trenching/pitting and drilling that the Proponent may need, preference should be given to local providers of such services. If not available locally, the services search should be extended to a regional level (Erongo Region), nationally and lastly, internationally.	Number of hired contractors.	Proponent  Exploration Manager	Record of hired or contracted companies or services providers	Pre-project activities and when necessary, throughout
		PROSPECTING	AND EXPLORATION P	HASE		

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
EMP implementation and training	Lack of EMP awareness and implications thereof	-EMP trainings should be provided to all new workers on site.  -All site personnel should be aware of necessary health, safety, and environmental considerations applicable to their respective work.  -The implementation of this EMP should be monitored.  The site should be inspected, and a compliance audit done throughout the project activities, monthly.  An EMP non-compliance penalty system should be implemented on site.	Compliance monitoring conducted bi-annually and should be recorded.	ECO	Bi-annual reports  Records of EMP training conducted.	Throughout the exploration phase and as required
Communication between the Proponent and other neighbouring land users and custodians	Lack of communication (proper liaison) between farmers and Proponent with regards to land use	-The PRO should be introduced to the farm owners and his or her contact details provided to them prior to undertaking activities for easy communication during exploration activities.  The Proponent should compile a clear communication procedure / plan which should include a grievance and response mechanism.	PRO is part of the project personnel.  Ongoing Farmers' Engagement & Consultation throughout the project cycles, when and as required  -Community/farmers' grievances addressed to their satisfaction	PRO	Complaint's logbook PRO contact details to be provided to the affected land users.  Records of farmers' consultation  Land access agreement conditions	Throughout the exploration activities

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Grazing land	Loss of grazing areas	-Any unnecessary removal or destruction of grazing land, due to exploration activities should be avoided.	-Limited cleared sites -Less access tracks	Proponent / Exploration Manager	Grievance logbook	Throughout the phases
		-Vegetation found on the site, but not in the targeted exploration areas should not be removed but left to preserve biodiversity and grazing land.	-No complaints from farmers regarding significant land/vegetation clearing	ECO		
		-Workers should refrain from driving off-road and creating unnecessary tracks that may contribute to loss of grazing land.				
		-Environmental awareness on the importance of the preservation of grazing land for local livestock should be provided to the workers.				
Water Resources Use	Over- abstraction (water demand and availability)	-Water abstracted from boreholes or supplied by carting should be used efficiently, and recycling and re-using of water on certain site activities should be encouraged, where necessary and possible.	Water supply agreements  Proof/ recording/ quantification of water saving efforts.	Proponent	Water supplier  Water supplying agreements	Once off supply agreement
		-The Proponent should consider carting water for drilling from elsewhere outside the site area to relieve pressure of the available resources. Agreements of water supply should be made between				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		the willing water supplier and the Proponent.				
		-Water reuse/recycling methods should be implemented as far as practicable such that the water used to cool off exploration equipment should be captured and used for the cleaning of project equipment, if possible.		Exploration Manager	Proponent  Water storage tanks on site	Throughout the exploration phase
		-Water storage tanks should be inspected daily to ensure that there is no leakage, resulting in wasted water on site.				
		-Water conservation awareness and saving measures training should be provided to all the project workers in both phases so that they understand the importance of conserving water and become accountable.				
Soils	Physical soil/land disturbance and loss of topsoil	-Overburden soils and rocks should be handled more efficiently during operations to avoid erosion when subjected erosional processes.	No proliferation of informal vehicle tracks.  No new erosion gullies.	ECO	Proponent  All personnel	Throughout the exploration phase
		-Stockpiled topsoil and drill materials should be used to backfill the excavated and disturbed site areas/spots.		Complaint's logbook		

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		-Soils that are not within the intended and targeted footprints of the site should be left undisturbed and soil conservation implemented as far as possible.  -Project vehicles and machinery should stick to access roads provide and or meant for the project operations but not to unnecessarily create further tracks on site by driving everywhere resulting in soil compaction.  -The disturbance of the soil surface in the vicinity of the working sites must be minimised to prevent wind erosion. The footprint of the EPL site area must				
		be kept small as much as possible and existing access road are to be always utilised to avoid off road tracks.				
		-The project footprint area should not be cleared entirely, and exploration vehicles and equipment must be stored/parked in such a way that soil disturbance is minimised, and the site should be rehabilitated after each onsite work.				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Soils and water resources	Soils and water resources pollution	-Oil and wastewater spill control preventive measures should be in place on site to management soil contamination, thus preventing and minimizing the contamination	No complaints of pollutants on the soils and eventually in the water due to exploration activities	ECO	Complaint's logbook  Waste containers	Throughout exploration phase
		from reaching water resources bodies. Some of the soil control preventive measures that can be implemented include:  -Spill control preventive measures should be in place on site to management soil contamination, thus preventing and or minimizing the contamination from reaching water resources bodies.	No visible oil spills on the ground or pollution spots.		Non-permeable material to cover the ground surface at areas where hydrocarbons and potential pollutants are utilized.	
		-All project employees should be sensitized about the impacts of soil pollution and advised to follow appropriate fuel delivery and handling procedures.				
		-The Proponent should develop and prepare countermeasures to contain, clean up, and mitigate the effects of an oil spill. This includes keeping spill response procedures and a well-stocked cache of supplies easily accessible.				
		-Ensure employees receive basic Spill Prevention, Control, and Countermeasure (SPCC) Plan				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		training and mentor new workers as they get hired.				
		-Project machines and equipment should be equipped with drip trays to contain possible oil spills when operated on site.				
		-Polluted soil should be removed immediately and put in a designate waste type container for later disposal.				
		-Drip trays must be readily available and monitored to ensure that accidental fuel spills along the tank trailer path/route around the exploration sites are cleaned on time (soon after the spill has happened).				
		-Polluted soil must be collected and transported away from the site to an approved and appropriately classified hazardous waste treatment facility, or treated on site.				
		-Washing of equipment contaminated hydrocarbons, as well as the washing and servicing of vehicles should take place at a dedicated area, where contaminants are prevented from				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		contaminating soil or water resources.  -Ablution waste should be treated and periodically emptied before reaching capacity and transported to a wastewater treatment facility.				
Biodiversity	Loss of Fauna and Flora	Fauna  -Illegal hunting of wildlife on the farms and surrounding areas is strictly prohibited.  -Project workers must refrain from killing or snaring the farm livestock that may be found on and around the site.  -Access roads should be utilized appropriately in a manner that disturbs minimal vegetation and faunal habitat destruction.  -Breeding sites for faunal species that are found within the site and nearby should not be disturbed.  -Environmental awareness on the importance of faunal preservation should be provided to the workers and contractors.  Flora:	No disturbance to unmarked areas.  No complaints from locals regarding unauthorised vegetation removal or cutting down of trees.  No complaints of wildlife hunting by the project personnel.  No intentional disturbance and destruction of site vegetation and faunal species  Visible preservation of onsite vegetation	ECO	Barricading tape (to indicate working areas)  Complaint logbook	Throughout the exploration phase

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		-The Proponent should avoid unnecessary removal of vegetation.				
		-Vegetation found on the site, but not in the targeted exploration areas should not be removed but left to preserve biodiversity on the site.				
		-Movement of vehicle and machinery should be restricted to existing roads and tracks to prevent unnecessary damage to the vegetation.				
		-Design access roads appropriately in a manner that disturbs as minimal land as possible.				
		-Make use of the existing road network as much as possible and avoid off-road driving				
		-Vegetation clearing is to be kept to a minimum. The vegetation of the site is largely low and open and therefore large scale vegetation clearing should only be applied where necessary and within the EPL footprint.				
		-Environmental awareness on the importance of floral biodiversity				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		preservation must be provided to the workers and contractors.				
Poaching	Illegal hunting of wildlife	-No wildlife hunting is permittedSite personnel should refrain from killing/poaching or intentionally disturbing wildlife, or any faunal species found on site and around the EPL site.	Incident reports of illegal hunting of wildlife by the crew.	ECO	Complaint's logbook  Anti-poaching Police Unit	During site set up, and throughout exploration phase
Land Use	Conflict between land uses and exploration activities	-Exploration activities should not in any way hinder the existing land uses within the EPL but rather promote co-existence throughout the project operations while respecting other land users.  -Project workers and vehicles should be limited to the actual EPL active sites only, but not unnecessarily wander and drive around other land uses sites, respectively.  -The Proponent should ensure that their activities comply with the conditions set by the competent, regulatory, and affected authorities such that the proposed exploration activities do not severely impact the different existing activities around the EPL.	Land access and use permits/authorizations.  Compliance with conditions set within operational permits by relevant and affected authorities.  Little to no complaints of significant interference from the neighbouring land users	PRO Proponent ECO	Proponent  Relevant authorities (MEFT, MME, etc.)	Throughout the exploration phase

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Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Road use and safety	Increase in vehicular traffic flow	-Vehicles should be driven only on existing access roads and necessary temporary access roads only leading to EPL mapped sites; no new roads should be constructed where possible.	No complaints from members of the public regarding vehicular traffic issues related to the project activities.	Proponent		Throughout exploration phase  Site access
		-The transportation of project materials, equipment and machinery should be limited to once or twice a week only, but not every day.  -The heavy truck loads should comply with the maximum allowed limit while transporting materials	All personnel operating the project vehicles and machinery are appropriately licensed and possession of valid driving licenses.		Number of project vehicles on site  Names of drivers	permit (s) to be applied for and obtained prior to commencement of exploration works
		and equipment/machinery on the public and access roads.  -The carted water into the area from outside the project area should be done once or twice a	Demarcated areas for parking, offloading, and loading zones are on sites.		Frequency of water carting	
		week in container that can supply and store water for most of the week, thus reducing the number of trucks on the road.	If required, site access road permits obtained, and requirements fulfilled.			
		-Drivers of all project phases' vehicles should be in possession of valid and appropriate driving licenses.  Vehicle drivers should adhere to	No creation of unnecessary tracks on site.			
		the road safety rules.				

Draft EMP: EPL 8289

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Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		training of the risks of mishandling equipment and materials on site as well as health and safety risk associated with their respective jobs.			Trained worker to administer first aid	
		-When working on site, employees should be properly equipped with adequate personal protective equipment (PPE) such as coveralls, gloves, safety boots, earplugs, dust masks, safety glasses, and hard hats.				
		-Heavy vehicles, equipment and fuel storage site should be properly secured, and appropriate signage placed where visible.				
		-Drilled boreholes that will no longer be in use or to be used later must be properly marked for visibility and capped/closed off.				
		-Ensure that after completion of exploration, drilling holes are capped and closed off and trenches are backfilled and levelled,				
		-An emergency preparedness plan should be compiled, and all personnel appropriately trained.				
		-Workers should not be allowed to consume any intoxicants prior to				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		and during working hours nor allowed on site when under the influence, as this may lead to mishandling of equipment which results into health and safety risks.  -Site areas deemed risky should be equipped with cautionary signs.				
	Accidental fire outbreak	-Portable fire extinguishers should be provided on site.  -No open fires to be created by project personnel on farms.  -Potential flammable areas and structures such as fuel storage tanks should be marked as such with clearly visible signage.	No wildfires recorded (due to presence of workers)	Proponent	Fire extinguishers (1 per vehicle) and 1 per working site	Throughout exploration phase
Archaeology and heritage	Accidental disturbance and destruction of archaeological or heritage objects and sites	-If any archaeological material or human graves are uncovered during the course of prospecting or exploration activities, work in the area must be halted, the finds would need to be reported to the heritage authorities and may require inspection by an archaeologistBuffer zones should be maintained around known significant archaeological	Preservation of all artefacts and objects that are discovered on and around project site  No-Go Areas avoided	Proponent	Salvage equipment  Archaeologist	As and when required, i.e., prior to site set up, and during exploration.
	sites	require inspection by an archaeologistBuffer zones should be		ECO		

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		historical or cultural heritage sites				
		as far as possible. Graves and				
		areas with cultural significance		Operator		
		are excluded from any				
		development.				
		-A "No-Go-Area" should be put in				
		place where there is evidence of				
		sub-surface archaeological		Foreman		
		materials, archaeological site,			Flag tapes	
		historical, rock paintings,		Superintended		
		cave/rock shelter or past human			GPS (site marking)	
		dwellings. It can be a		Archaeologist		
		demarcation by fencing off or				
		avoiding the site completely by				
		not working closely or near the				
		known site. The 'No-Go Option'				
		might have a neutral impact				
		significance.				
		-On-site personnel (s) and				
		contractor crews must be				
		sensitized to exercise and				
		recognize "chance finds heritage"				
		in the course of their work.				
		-During the prospecting and				
		exploration works, it is important				
		to take note and recognize any				
		significant material being				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		unearthed, and making the				
		correct judgment on which				
		actions should be taken (refer to				
		CFP Attached).				
		-If there is a possibility of				
		encountering or unearthing of				
		archaeological materials then it is				
		better to change the layout design				
		so as to avoid the destruction that				
		can occur.				
		-Direct damage to archaeological				
		or heritage sites should be				
		avoided as far as possible and,				
		where some damage to				
		significant sites is unavoidable,				
		scientific/historical data should be				
		rescued.				
		-All ground works should be				
		monitored and where any				
		stratigraphic profiles in context				
		with archaeological material are				
		exposed, these should be				
		recorded, photographed and				
		coordinates taken.				
		-The footprint impact of the				
		proposed prospecting and				
		exploration activities should be				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		kept to a minimal to limit the				
		possibility of encountering chance				
		finds within the EPL boundaries.				
		-A landscape approach of the site				
		management must consider				
		culture and heritage features in				
		the overall planning of exploration				
		infrastructures within and beyond				
		the licenses' / EPL boundaries;				
		-An archaeologist, Heritage				
		specialist or a trained Site				
		manager should be on-site to				
		monitor all significant earth				
		moving activities that may be				
		implemented as part of the				
		proposed project activities.				
		-Sites where there is removal of				
		topsoil and subsoil on the site for				
		exploration purposes, the site				
		should be monitored for				
		subsurface archaeological				
		materials by a qualified				
		Archaeologist or Site manager.				
		-Show overall commitment and				
		compliance by adapting				
		"minimalistic or zero damage				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		approach" throughout the				
		exploration activities.				
		- Movement of heavy loads such				
		as abnormal vehicles and heavy				
		duty machineries within the EPL				
		must be carefully controlled to				
		avoid chances of crossing paths				
		that may lead to the destruction of				
		on and sub-surface				
		archaeological materials				
		-Should any previously				
		undetected heritage or				
		archaeological resources be				
		exposed or uncovered during				
		exploration phases of the				
		proposed project, these should				
		immediately be reported to the				
		heritage specialist or heritage				
		authority (National Heritage				
		Council of Namibia).				
		-The Proponent and Contractors				
		should adhere to the provisions of				
		Section 55 of the National				
		Heritage Act, in the event				
		significant heritage and culture				
		features are discovered in the				
		course of exploration works.				

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		-Whoever is going to be in charge of mitigation and monitoring measures should have the authority to stop any exploration or construction activities that is in contravention with the National Heritage Act of 2004 and National Heritage Guidelines as well as the overall project EMP.				
Littering and waste management (general waste and sanitation)	Environmental Pollution	-Workers must be sensitized to dispose of waste in a responsible manner and not to litter.  -After each daily works, the Proponent should ensure that there is no waste left on the sites.  -All domestic and general project waste produced daily should be contained until such that time it can be transported to designated waste sites.  -No waste may be buried or burned on site or anywhere else.  -The exploration site must be equipped with separate waste bins for hazardous and general/domestic waste.  -Sewage waste should be stored as per the available sewage	No visible litter around the project area  Provision of sufficient waste storage containers  Waste management awareness	ECO	Waste storage containers  Waste disposal permits to municipalities  Environmental, Health and Safety Statements and Policy	Throughout exploration phase

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		system supplied on site and regularly disposed of at the nearest treatment facility				
		-Oil spills should be taken care of by removing and treating soils affected by the spill.				
		-A penalty system for irresponsible disposal of waste on site and anywhere in the area must be implemented.				
		-Careful storage and handling of hydrocarbons on site is essential, and should be enforced.				
		-Potential contaminants such as hydrocarbons and wastewater should be contained on site and disposed of in accordance with municipal/local wastewater discharge standards, to prevent soil and groundwater contamination.				
		-An emergency plan must be available for major/minor spills at the site during exploration, and during transportation of the product(s) to/from the sites.				
	Wastewater generated by exploration	-Provision of toilet facilities for workers (mobile/portable chemical toilet if possible).	Adequate toilet and basic ablution facilities on site.	Proponent ECO	Chemical toilets	Throughout exploration phase

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
	workers living on-site.	-Emptying of chemical toilets according to the manufacturer's specifications.			Sewage removal operator	
					waste treatment agents/chemicals	
Air Quality	Dust generation	-Exploration vehicles should not drive at a speed more than 40 km/h on-site, to avoid excessive dust generation.  -When and if the project reaches the advanced stages of exploration, a reasonable amount of water should be used on gravel roads, to suppress the dust that may be emanating from certain activities on the EPL.  -Dust masks, eye protective glasses and other respiratory personal protective equipment (PPE) such as face masks should be provided to the workers on site drilling areas, where they are exposed to dust.  -Excavating equipment should be regularly maintained to ensure drilling and excavation efficiency and so to reduce dust generation and harmful gaseous emissions.	No complaints from the public about vehicle emissions and dust generation.  Visible efforts to curb dust	ECO	Complaint's logbook  Dust suppressant (Water)	Throughout exploration phase

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Noise	Nuisance	-Noise from project vehicles and equipment on the working sites of the EPL should be at acceptable levels.  -The exploration times should be set such that, no such activities are carried out during the night or very early in the mornings (to be limited between 8am and 5pm on weekdays).  -Exploration hours should be restricted to between 08h00 and 17h00, or working hours agreed to upon by Porponents and land owners to avoid noise and vibrations generated by exploration equipment and the movement of vehicles before or after hours.  -When operating the drilling machinery onsite, workers should be equipped with personal protective equipment (PPE) such as earplugs to reduce exposure to noise.	Complaints from farmers and neighbouring land users about excessive noise.	ECO	Complaint's logbook  Noise protective equipment for workers	Throughout exploration phase
Social nuisance	Local properties disturbance and values	-The Proponent should inform their workers on the importance of respecting the farmers' properties by not intruding or damage their	No complaints from farmers about property theft, disturbance, or intrusion	ECO	Grievance logbook  Land access agreement conditions	Throughout the exploration phase

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		houses, fences or snaring and killing their livestock and wildlife.				
		-Any workers or site employees that will be found guilty of intruding peoples 'privately owned properties should be called in for disciplinary hearing and/or dealt with as per their employer' (Proponent)'s code of employment conduct				
		-The project workers should be advised to respect the community and local's private properties, values, and norms.				
		-No worker should be allowed to wander in people's private yards or fences without permission.				
		-The project workers are not allowed to kill or in any way disturb local livestock and wildlife on farms.				
		-The cutting down or damaging of vegetation belonging to the affected farmers or neighbouring farms is strictly prohibited.				
		-Workers should be sensitized on the importance of respecting the local values and norms.				
		PROGRESSIVE REHABILI	TATION AND DECOMMIS	SSIONING PHASE		

Draft EMP: EPL 8289

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Rehabilitation	Disturbance and damaging of land	-All drilled boreholes and excavated pits related to the project activities should be backfilled and capped.  -All waste generated and stored on site during exploration activities should be disposed of at the respective nearest solid waste management sites.  -The stockpiled topsoil should be levelled soon after completion of works at sites.  -Any temporary setup on site should be dismantled, and the area rehabilitated as far as practicable, to their original state.  -Explored areas on worksites should be progressively rehabilitated by stockpiling and backfilling.  -Provision of financial and technical resources for progressive rehabilitation.	Capped boreholes and backfilled pits  No sign of waste or littering seen on site and around site areas.  Carrying away of waste, and removal of vehicles and equipment from site  No stockpiled topsoil (topsoil is levelled after completion of each work)  Campsite dismantled and materials taken away from site.  Visible signs of stockpiled topsoil	Proponent	Excavators and other backfilling/demolishing machinery  Record of pits excavated, and boreholes drilled (if any)  Waste containers on sites  Photo records of backfilled sites  Records of finances set aside for decommissioning activities	Progressive rehabilitation done throughout the exploration phase and complete decommission and rehabilitation done after completion of exploration works.

Draft EMP: EPL 8289

### 3.4 Monitoring Action Plans (Monitoring Plan)

To support and ensure that the proposed mitigation measures are achieving the desired results, a monitoring plan must be implemented. The monitoring action plans recommended for planned exploration works are presented in **Table 3** below.

**Table 3: Management action plans for Monitoring** 

Environmental Feature	Impact	Monitoring Actions	Implementation responsibility	Frequent	Threshold	Action if threshold is exceeded
Archaeology	Rock	No exploration activities at the outcrops	ECO	Weekly	Observed	Remedy the
and Heritage	paintings,	with rock art paintings	Archaeologist		damage to the	consequences by
	Rock engraving, stone tools and graves	Implementing the CFP (Appendix 1)			paintings	halting the activities
Soils	Loss of topsoil	All measures should be considered to present the loss of topsoil	ECO and Exploration Manager	weekly	Proliferation of new vehicle tracks	Rehabilitation of affected areas

Environmental Feature	Impact	Monitoring Actions	Implementation responsibility	Frequent	Threshold	Action if threshold is exceeded
Monitoring	EMP non-	The ECO or the Proponent/Contractor	ECO	Daily	Increase in	Daily safety talks,
	compliance	should monitor the implementation of			health, safety and	Remedy the
		this EMP to ensure compliance.			environmental	consequences
		The ECO(s) should inspect the site			damage	
		throughout the exploration period and			incidence	
		after completion.				
D: "		·				
Biodiversity	Loss of	Comply with any marked no-go areas	ECO	Weekly	Vegetation	Rehabilitation of
	biodiversity	and avoid areas sensitive to any type of	Workers involved in		clearance outside	affected areas to the
		disturbance.	this phase		of marked areas.	satisfaction of the ECO
		Clear only footprint areas to maintain as	tilis pilase			
		much of the remaining natural				
		vegetation on site and to prevent loss of				
		habitat (if so, advised by MEFT).				
Health and	Health and	-Workers should be trained on how to	ECO	Daily/Weekly	Health and safety	Remedy the
Safety	safety of the	handle material and equipment on site			incident	consequences
	workers	to avoid injuries.				
		-Exploration equipment and materials				
		transported to site should be securely				
		fastened to the vehicles (trucks and	Workers Involved in			
		cars). This is to ensure that the	this phase			
		materials and equipment do not fall off				
		the vehicles and cause injuries to				
		anyone while transporting them.				
		- All workers must be provided with				
		appropriate personal protective				

Draft EMP: EPL 8289

#### Draft EMP: EPL 8289

Environmental Feature	Impact	Monitoring Actions	Implementation responsibility	Frequent	Threshold	Action if threshold is exceeded
		equipment (PPE), such as gloves,				
		masks, safety boots, safety glasses and				
		hard hats, as necessary during				
		exploration works on site.				
		-No employee should be allowed to				
		drink alcohol prior to and during working				
		hours as this may lead to mishandling				
		of equipment which results into injuries				
		and other health and safety risks.				
Neighbouring	Disturbance	Exploration works schedule should be	ECO	Weekly	A logged	Revision of site
land users to		limited to normal working hours,			complaint about	activities
the site		between 08h00 and 17h00, or hours as	Exploration		excessive noise	
		agreed upon by the Proponent and land	Manager			
		owners.				
Waste	Environmental	-The site should be always kept tidy.	ECO	Daily	Visible litter	Clean-up of the
	Pollution	All domestic and general construction			around project	affected areas and
		waste produced daily should be			site	ensuring exploration
		cleaned and contained daily to prevent			A logged	workers utilise waste
		environmental pollution.			complaint	containers provided.
		-Separate waste containers (bins) for				
		hazardous and domestic / general	All workers involved			
		waste must be provided on site to avoid	in this phase.			
		mixing of waste.				

### Draft EMP: EPL 8289

Environmental Feature	Impact	Monitoring Actions	Implementation responsibility	Frequent	Threshold	Action if threshold is exceeded
Transport	Transportation	-Project workers must be transported, in	ECO	Daily	A logged	
	of workers to	an suitable passenger vehicle ensure			complaint about	
	and from site	workers safety.			bad form of	
					transport affecting	
		-No off-road driving			occupational	
					safety and health	
					of workers	
Vehicular traffic	Increase in	-All drivers of project vehicles should be	ECO	Weekly	A logged	Find alternative
safety	local traffic	in possession of valid and appropriate			complaint about	access roads for the
	flow.	driving licenses to operate such			traffic increase or	team. Rehabilitation of
		vehicles.			damage to roads	affected roads
		-Project vehicles should be in a road				
		worthy condition and serviced regularly				
		to avoid accidents because of				
		mechanical faults of vehicles.				
		-Vehicle drivers should not be allowed				
		to operate vehicles while under the				
		influence of alcohol.				
		-No heavy trucks or project related				
		vehicles should be parked on identified				
		environmentally sensitive areas.				

#### 3.5 Decommissioning and Rehabilitation

Successful rehabilitation requires careful consideration of the local ecological context, in combination with rehabilitation goals. The most important steps in undertaking a successful rehabilitation are planning and environmental awareness (environmental education) on the importance of progressive rehabilitation (or post-activity rehabilitation) and its importance to the environment. Furthermore, successful implementation of the planned rehabilitation would depend on the rehabilitation program, characteristics of the site, nature of disturbance, rehabilitation methods, as well as the availability of resources.

Rehabilitation of the EPL site may include the re-vegetation of areas with species consistent with surrounding vegetation; refilling of trenches in such a way that subsoil is replaced first, and topsoil replaces last.

Any excavated pits should not only be filled with sand alone, as wind will scour the sand and reestablish the holes.

#### Site Specific Rehabilitation Plan

To ensure that they do their best to rehabilitate the disturbed areas, the Proponent intends to:

- Utilize stockpiled subsoil and topsoil to back fill the excavated pits/trenches.
- Level topsoil that has been stockpiled for exploration purposes.
- Make financial provision that will be used for post-exploration rehabilitation program.
- Carry out backfilling of all pits and trenches with loose materials.
- Remove project vehicles and equipment from the site and taken to designated parking facility off site.
- Demolish all project support structures such as ablution facilities and storage containers/tanks, and remove waste to designated waste sites, and rehabilitate the sites.
- All accumulated waste (hazardous, solid, and general) will be removed and transported to designated off site waste management facilities.

#### 4 ENVIRONMENTAL MONITORING AND REPORTING

To minimize the general "medium" significance rating and uphold "low" significance ratings of impacts identified and assessed in the ESA report, monitoring reports are to be compiled and submitted to the DEAF for archiving on a bi-annual basis or as required by the Environmental Commissioner (as per the ECC conditions). This practice will make any considerations for ECC renewal easy as it nears expiration. Therefore, the Proponent should meritoriously monitor and submit the reports to the DEAF. The submission is not only done for record keeping purposes, but also for the purpose of compliance with the environmental legislation.

#### 5 CONCLUSIONS AND RECOMMENDATIONS

#### **Conclusions**

The potential negative impacts stemming from these activities are acknowledged, assessed and mitigation measures made thereof. The mitigation measures indorsed in the ESA report and management action plans provided in the draft Environmental Management Plan can be considered adequate to elude and/or reduce the risks to acceptable levels. Therefore, Excel Dynamic Solutions (Pty) Ltd assures that these measures are sufficient to enable environmentally sustainable and safe exploration works on the EPL. It is recommended that a written approval for the ECC may be issued on condition that the provided management measures and action plans are effectively implemented on site and monitored. The monitoring of the environmental components described in the ESA should predominantly be conducted by the Proponent and applicable Competent Authorities, to ensure that all potential impacts identified in this study and other impacts that might arise during implementation are properly identified in time and addressed.

#### Recommendation

In the event that ECC issuance is considered for EPL 8289, it is recommended that an ECC for EPL 8289 be granted, subject to the following recommendations:

- All mitigations provided in this Report and the management action plans in the EMP should be implemented and monitoring conducted as recommended.
- All the necessary environmental and social (Occupational Health and Safety) precautions provided should be adhered to.
- Site areas where exploration activities such as excavated pits have ceased are rehabilitated, as far as practicable, to their original state.
- The monitoring of the implementation of mitigation measures should be conducted, applicable impact's actions taken, reporting done and recorded as recommended in the Draft EMP.

**APPENDIX 1: CHANCE FINDS PROCEDURE (AFTER KINAHAN, 2020)** 

Areas of proposed development activity are subject to heritage survey and assessment at the planning stage. These surveys are based on surface indications alone, and it is therefore possible that sites or items of heritage significance will be found during development work. The procedure

set out here covers the reporting and management of such finds.

**Scope**: The "chance finds" procedure covers the actions to be taken from the discovery of a heritage site or item to its investigation and assessment by a trained archaeologist or other

appropriately qualified person.

**Compliance**: The "chance finds" procedure is intended to ensure compliance with relevant provisions of the National Heritage Act (27 of 2004), especially Section 55 (4): "a person who discovers any archaeological .... object ......must as soon as practicable report the discovery to the Council". The procedure of reporting set out below must be observed so that heritage remains

reported to the NHC are correctly identified in the field.

Manager/Supervisor must report the finding to the following competent authorities:

National Heritage Council of Namibia (061 244 375)

National Museum (061 276800),

National Forensic Laboratory (061 240461).

Archaeological material must NOT be touched. Tempering with the materials is an offence under

the heritage act and punishable upon conviction by the law.

Responsibility:

**Operator:** To exercise due caution if archaeological remains are found

**Foreman:** To secure site and advise management timeously

**Superintendent:** To determine safe working boundary and request inspection

**Archaeologist:** To inspect, identify, advise management, and recover remains

**Procedure:** 

Action by person identifying archaeological or heritage material:

- a) If operating machinery or equipment stop work
- b) Identify the site with flag tape
- c) Determine GPS position if possible
- d) Report findings to foreman

#### Action by foreman

- a) Report findings, site location and actions taken to superintendent
- b) Cease any works in immediate vicinity

#### Action by superintendent

- a) Visit site and determine whether work can proceed without damage to findings
- b) Determine and mark exclusion boundary
- c) Site location and details to be added to project GIS for field confirmation by archaeologist

#### Action by Archaeologist

- a) Inspect site and confirm addition to project GIS
- b) Advise NHC and request written permission to remove findings from work area
- c) Recovery, packaging and labelling of findings for transfer to National Museum

#### In the event of discovering human remains

- a) Actions as above
- b) Field inspection by archaeologist to confirm that remains are human
- c) Advise and liaise with NHC and Police
- d) Recovery of remains and removal to National Museum or National Forensic Laboratory, as directed.