

Draft Environmental Management Plan (EMP):

THE PROPOSED PROSPECTING & EXPLORATION ACTIVITIES ON EXCLUSIVE PROSPECTING LICENCE (EPL) No. 7646 LOCATED SOUTHWEST OF ARANDIS IN THE ERONGO REGION

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1 INTRODUCTION

1.1 Project Background

Betel Leaf Investment (Pty) Ltd (The Proponent) intends to carry out prospecting and exploration activities on Exclusive Prospecting License (EPL) 7646. The tenure of the EPL is from 22nd May 2022 to 21st May 2023. The 19 994.169-hectare (ha) EPL is located about 67.40 km southwest of Arandis, in the Erongo Region. (**Figure 1**). EPL No. 7646 partly lies within the Naukluft National Park. Thus, the regulations as stipulated in the National Policy on Prospecting and mining in Protected Areas (2018) in relation to the area (EPL 7646) is highly recommended. EPL 7646 covers (overlies) Farm Ruimte No. 123, Emeritus No. 123, and Onanis No. 121 (**Figure 2**).

The Proponent intends to carry out prospecting and exploration works for Base & Rare Metals, Industrial Minerals, Nuclear Fuel Minerals and, Precious Metals.

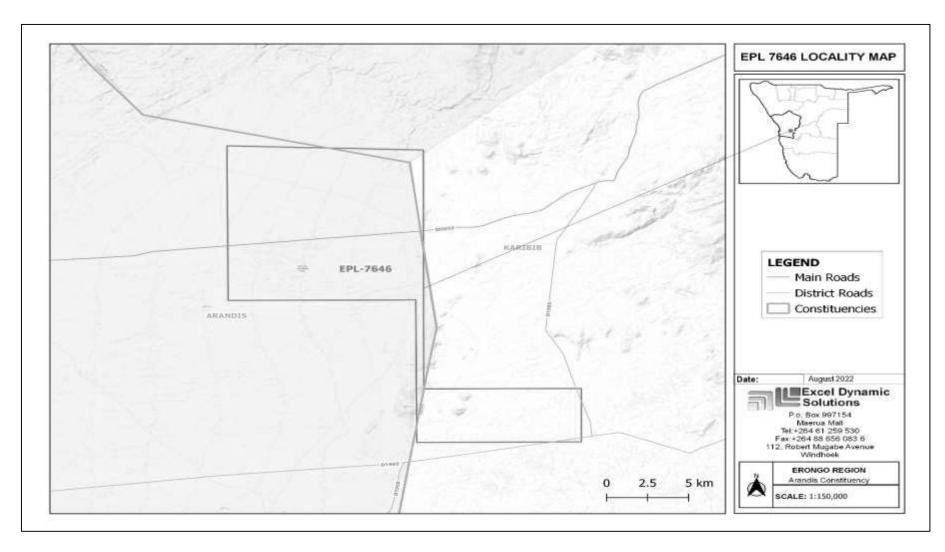


Figure 1: Location of EPL 7646

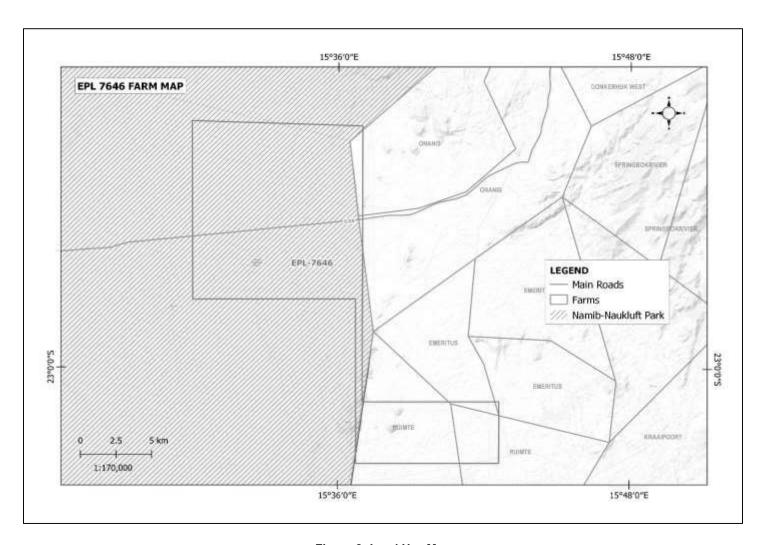


Figure 2: Land Use Map

In terms of Section 27 (1) of the Environmental Management Act (EMA) (Act No. 7 of 2007) and in line with Sections 32-37 of the EMA, the proposed prospecting and exploration activities on EPL 7646 form part of the listed activities that may not be conducted without an EIA undertaken and an ECC granted. The relevant listed activities as per EIA regulations are:

- 3.1 The construction of facilities for any process or activities which requires a license, right of other forms of authorization, and the renewal of a license, right or other form of authorization, in terms of the Minerals (Prospecting and Mining Act, 1992).
- 3.2 other forms of mining or extraction of any natural resources whether regulated by law or not.
- 3.3 Resource extraction, manipulation, conservation and related activities.

This document has been prepared as a legal requirement of Section 8 of the EMA (Act No. 7 of 2007). The compilation of this EMP is one of the outputs required of the Environmental Consultant by The Proponent. It is required of the Environmental Consultant to comply with the EMA and provide for the following:

- Prepare a detailed Environmental Management Plan to be used as a guideline to monitor compliance to the recommendations stipulated in the EIA, and to assist in managing and monitoring activities throughout the proposed exploration project on the EPL.
- The Environmental Consultant must clarify in the EMP, the roles and responsibilities of the Proponent, the contractors, and any other identified stakeholders.

1.2 Aim of the Draft Environmental Management (EMP)

Regulation 8(j) of the EIA Regulations (2012) requires that a draft Environmental Management Plan (EMP) shall be included as part of the Environmental Assessment (EA). A 'Management Plan' is defined as:

"...a plan that describes how activities that may have significant environments effects on the environment are to be mitigated, controlled and monitored."

An EMP is one of the most important outputs of the EA process. It synthesizes all the proposed management & mitigation and monitoring actions, set to a timeline and with specific assigned responsibilities. Additionally, it provides a link between the impacts identified in the EA process and the required mitigation measures. It is important to note that an EMP is a statutory document

and a person who contravenes the provisions of this EMP may face imprisonment and/or a fine. This EMP is a living document and can be amended to adapt to addressing project changes and/or environmental conditions and feedback from compliance monitoring.

The purpose of this document is, therefore, to guide environmental management throughout the different phases of the proposed exploration activities, namely: planning, prospecting & exploration, and decommissioning & rehabilitation.

- Planning phase This is the stage of the proposed project during which the Proponent
 prepares all administrative and technical requirements needed for the actual works on the
 site. The planning phase includes obtaining of the necessary permits and authorizations
 from relevant national and local stakeholders, and facilitating the recruitment and
 procurement processes, in preparation for the exploration activities.
- Prospecting and Exploration phase This is the phase where the Proponent carries out
 prospecting and exploration activities for the target commodities, and undertakes related
 activities on site. It is also the phase during which maintenance of the area, equipment
 and machinery is done by The Proponent.
- Decommissioning and Rehabilitation This is the phase during which the exploration
 activities on the EPL cease. The decommissioning of exploration operations may be
 considered due to poor exploration results or a decline in the commodity market price.
 Before the decommissioning phase, The Proponent will need to put site rehabilitation
 measures in place.

Environmental Monitoring Requirements: To support and ensure that the proposed mitigation measures are achieving the desired results, a monitoring plan must be implemented alongside the mitigation plan.

This draft EMP is for use by The Proponent, employees and/or contractors, to provide management measures to be undertaken during exploration, to address the environmental impacts identified in the scoping report and ensure that the impacts on the environment are avoided, or limited if they cannot be avoided completely.

1.3 Appointed Environmental Assessment Practitioner

To fulfill the requirements of the EMA and its 2012 EIA Regulations, The Proponent appointed Excel Dynamic Solutions (Pty) Ltd (EDS), an independent environmental consulting company to conduct the required EA process on their (Proponent's) behalf. This draft EMP will be submitted as part of an application for the proposed exploration method on the EPL to the Environmental

Commissioner at the Department of Environmental Affairs and Forestry (DEAF), Ministry of Environment, Forestry and Tourism (MEFT).

2 LEGAL OBLIGATIONS GOVERNING THE PROPOSED ACTIVITIES

The content of the EMP must meet the requirements of Section 8 (j) of the EIA Regulations, and the EMP must address the potential environmental impacts of the prospecting and exploration activities on the environment throughout the project life cycle. It must also include a system for assessment of the effectiveness of monitoring and management arrangements after project implementation.

The Proponent, therefore, has the responsibility to ensure that the exploration activities as well as the EA process conform to the principles of the EMA, and must ensure that employees act in accordance with such principles. **Table 1** below lists the requirements of an EMP as stipulated by Section 8(e) of the EIA Regulations, primarily on specific approvals and permits that may be required for the activities required of the EPL.

Table 1: Applicable legal requirements and permits to the activities of the EPLs No. 7646

Legislation/Policy/ Guideline	Relevant Provisions	Implications for this project
Environmental Management Act	Requires that projects with	The EMA and its regulations should inform
EMA (No 7 of 2007)	significant environmental	and guide this EA process.
	impacts are subject to an environmental assessment process (Section 27). Details principles which are to guide all EIAs.	Should the ECC be issued to the Proponent, it should be renewed every 3 years, counting from the date of issue. Contact details at the Department of Environmental Affairs and Forestry (DEAF),
Environmental Impact	Details requirements for public	Ministry of Environment, Forestry and
Assessment (EIA) Regulations	consultation within a given	Tourism (MEFT), Office of the
GN 28-30 (GG 4878)	environmental assessment	Environmental Commissioner
	process (GN 30 S21).	Mr. Timoteus Mufeti
	Details the requirements for what should be included in a Scoping Report (GN 30 S8) and an Assessment Report (GN 30 S15).	Tel: +264 61 284 2701

Legislation/Policy/ Guideline	Relevant Provisions	Implications for this project
Minerals (Prospecting and Mining) Act (No. 33 of 1992)	Section 48 (3): To enable the Minister to consider any application referred to in section 47 the Minister may (b) require the person concerned by notice in writing to (i) carry out or cause to be carried out such environmental impact studies as may be specified in the notice. Section 54(2): details provisions pertaining to the decommissioning or abandonment of a mine. Under this Act (Section 51 (1a)), holder of a mineral license cannot exercise any rights on a private land until the holder has	The Proponent should ensure that all necessary permits/authorization for these EPL are obtained from the Ministry of Mines and Energy (MME). Contact person and details at the MME (Mining Commissioner) Mr. Erasmus Shivolo Tel: +264 61 284 8167 The Proponent should timely enter into and sign access and land use agreement (consent) with the respective affected farm owners.
Petroleum Products and Energy Act (No. 13 of 1990) Regulations (2001)	private land until the holder has entered into an agreement with the owner regarding payment of compensation Regulation 3(2)(b) states that "No person shall possess or store any fuel except under authority of a license or a certificate, excluding a person who possesses or stores such fuel in a quantity of 600 litres or less in any container kept at a place outside a local authority area"	The Proponent should obtain the necessary authorisation form the MME for the storage of fuel on-site. Mr. Carlo Mcleod (Ministry of Mines and Energy: Acting Director – Petroleum Affairs) Tel: +264 61 284 8291
Forestry Act 12 of 2001, Amended Act 13 of 2005	Prohibits the removal of any vegetation within 100 m from a watercourse (Forestry Act S22 (1)). The Act prohibits the removal of and transport of various protected plant species.	Should there be protected plant species, which are known to occur within the project site, these are required to be removed and a permit should be obtained from the nearest Forestry office (Ministry of Environment, Forestry and Tourism (MEFT)) prior to removing them.

Legislation/Policy/ Guideline	Relevant Provisions	Implications for this project
		Mr. Fillemon Kayofa (Acting Director of
		Forestry Division)
		Tel: +264 61 208 7320
National Heritage Act No. 76 of	Calls for the protection and	Should any archaeological material, such as
1969	conservation of heritage	bones, old weapons/equipment etc be
	resources and artefacts.	found on the EPL site, work should stop
		immediately, and the National Heritage
		Council of Namibia must be informed as
		soon as possible. The Heritage Council will
		then decide to clear the area or decide to
		conserve the site or material.
		Contact Details at National Heritage
		Council of Namibia
		Ms. Agnes Shiningayamwe (Regional
		Heritage Officer) – National Heritage
		Council of Namibia
		Tel: (06) 301 903

2 Draft EMP Limitations

This EMP has been drafted with the acknowledgment of the following limitations:

- This EMP has been drafted based on the Environmental Assessment (EA) conducted for targeted prospecting and exploration activities of Base and Rare Metals, Industrial Minerals, Nuclear Fuel Minerals and Precious Metals on EPL 7646.
- The mitigation measures recommended in this EMP document are based on the risks/impacts identified in the ESA, based on the project description as provided by the Proponent, site investigation and public input. Should the scope of the proposed project change, the risks/impacts will have to be reassessed and mitigation measures provided accordingly.

3 EMP ROLES AND RESPONSIBILITIES

The Proponent is ultimately responsible for the implementation of the EMP. However, the Proponent may delegate this responsibility at any time, as they deem necessary during the project phases. The roles and responsibilities of all delegates/parties involved in the effective implementation of this EMP are set out below:

3.1 Competent Monitoring Authority: Department of Environmental Affairs and Forestry (DEAF, MEFT))

The DEAF is responsible for enforcing compliance with the EMA, its regulations and full implementation of this EMP. The competent authority also reviews biannual reports and grants ECC renewal after 3 years.

3.2 The Proponent or Proponent's Representative (PR)

If the Proponent does not personally manage all aspects and phases' activities referred to in this EMP, they should assign this responsibility to a suitably qualified individual referred to in this plan as the Proponent's Representative (PR). The PR may be appointed to manage all phases of the project, or to manage only the EMP aspects for the project. The PR's responsibilities may include:

- Managing the implementation of this EMP and updating and maintaining it when necessary.
- Management and monitoring of individuals and/ or equipment on-site in terms of compliance with this EMP.
- Issuing fines for contravening EMP provisions.

3.3 Exploration Manager (as appropriate)

This individual will be responsible to ensure that the exploration activities of the project are completed on time. The Manager's duties and responsibilities include:

- Ensuring that relevant commitments contained in the EMP Action Plans are adhered to.
- Ensuring that relevant staff is trained in procedures entailed in their duties.
- Maintaining records of all relevant environmental documentation for the project.
- Reviewing the EMP annually and amending the document when necessary.
- Issuing fines to individuals who may be in breach of the EMP provision and if necessary, removing such individuals from the site.
- Cooperate with all relevant interested and affected parties/stakeholders.
- Development and management of schedules for daily activities.

3.4 Environmental Control Officer (ECO)

The Proponent may assign the responsibility of ensuring EMP compliance throughout the project life cycle to a designated member of staff or external qualified and experienced person, referred to in this EMP as the Environmental Control Officer (ECO). The ECO will have the following responsibilities:

- Management and facilitation of communication between the Proponent, PR and Interested and Affected Parties (I&APs) regarding this EMP.
- Conducting site inspections (recommended frequency is monthly or weekly as recommended – please refer to Table 3) of all areas with respect to the implementation of this EMP (monitor and audit the implementation of the EMP).
- Advising the PR on the removal of person(s) and/or equipment not complying with the provisions of this EMP.
- Making recommendations to the PR with respect to the issuing of fines for contraventions of the EMP.
- Undertaking an annual review of the EMP and recommending additions and/or changes to this document.
- Ensuring that the exploration activities on site are conducted in accordance with the International System organization (ISO) standard 14001: 2015.

3.5 Archaeology: Chance Finds Procedure (CFP) Implementation Roles

The following personnel have been assigned responsibilities as per the Chance Finds procedure (Appendix 1):

- Operator: To exercise due caution if archaeology remains are found.
- Foreman: To secure site and advise management timeously.
- **Superintendent**: To determine safe working boundary and request inspection.
- Archaeologist: To inspect, identify, advice management, and recover remains.

The Proponent should assess these commitments in detail and should acknowledge their obligation to the specific management actions detailed in the Tables under the following sections.

4 ENVIRONMENTAL MANAGEMENT & MITIGATION MEASURES

4.1 Management of Key Potential Adverse Environmental Impacts

From the assessment conducted, the following key potential negative impacts have been identified as:

- Potential disturbance of grazing land areas,
- Physical land / soil disturbance
- Impact on local biodiversity (fauna and flora) and habitat disturbance and potential illegal wildlife hunting (poaching) in the area.
- Potential impact on water resources and soils particularly due to pollution,
- Air quality issue: potential dust generated from the project.
- Potential occupational health and safety risks
- Vehicular traffic safety and impact on services infrastructure such as local roads
- Vibrations and noise associated with drilling activities may be a nuisance to locals
- Environmental pollution (solid waste and wastewater)
- Archaeological and heritage resources impact
- Potential social nuisance and conflicts

4.2 Aim of the Environmental Management Plan Actions

The aim of the management actions of the EMP is to avoid the above-listed potential negative impacts, where possible. Where impacts cannot be avoided, measures are provided to reduce the significance of these impacts.

Management actions recommended for the potential impacts rated in the ESA carried out for the prospecting and exploration activities were based on the following project stages (phases):

- Planning, Prospecting and Exploration (and site maintenance) phases (Table 2)
- Monitoring (Table 3)
- Decommissioning and Rehabilitation (section 4.5).

The responsible person(s) should assess these actions in detail and acknowledge their commitment to the specific management actions detailed in the phases given under the following subsections.

4.3 Planning, Prospecting and Exploration Phase Management Action Plans (Mitigation Plan)

The management action plans recommended for this phase are presented in **Table 2** below.

Table 2: Management and mitigation action plans for the planning and exploration phases

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		P	LANNING PHASE			
EMP implementation and training	Lack of EMP awareness and implications thereof	-A Comprehensive Health and Safety Plan for the project activities should be compiled. This will include all the necessary health, safety, and environmental considerations applicable to respective works on sites. An EMP non-compliance penalty system should be implemented on site. The Proponent should appoint an ECO to be responsible for managing the EMP implementation and monitoring.	-All required Plans and systems are compiled and in place. and Environmental Control Officer (ECO) is appointed	Proponent	EMP implementation Plans and Systems	Pre-exploration works
Authorizations	Lack of Agreements, Permits/ Licenses	-All the required agreements and licenses or permits should be applied for and signed, respectively, before commencement of work on the EPL, or as required. -The permits, agreements referred to herein include: land access and land use agreements,	-Applicable permits and licenses to obtained from relevant authorities and kept on site for records keeping and future inspections. -Agreements/permits signed and obtained	Proponent	Proponent Respective authorities and services provider(s)	Prior to exploration works

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		compensation agreements (if necessary), rehabilitation commitment agreements, and petroleum storage permits (if necessary).	from on time, min. 2 months prior to plan commencement date of works.			
Communication between the Proponent and other neighbouring land users and custodians	Lack of communication (proper liaison) between other land users and Proponent with regards to land use	-The Proponent may appoint a Public Relation Officer (PRO)/representative to liaise with the land users. -A clear communication procedure/plan which should include a grievance mechanism.	A PRO is appointed -Ongoing Farmers' Engagement & Consultation throughout the project cycles, when and as required. PRO contact details to be provided to the affected landowners	Proponent	PRO Complaint's logbook	PRO appointment (Prior to project activities) and their responsibilities throughout the project activities
Employment	Creation of employment opportunities	-Preference for employment of general and semi-skilled workers should be prioritized towards local	-Number of locals employed for exploration activities	Proponent in collaboration with the Exploration	Record of employees	Pre-project activities and when

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		residents Employment of non-residents, especially should be justified, -Equal opportunity should be provided for both men and women, when and where possible.		Manager (if necessary)		necessary, throughout
Specialized procurement of services	Contractors and services	-The Proponent should use locally derived services where practically possible	Number of hired contractors.	Proponent Exploration	Record of hired or contracted companies or services providers	Pre-project activities and when necessary, throughout
		PROSPECTING	G AND EXPLORATION P	Manager HASE		
EMP implementation and training	Lack of EMP awareness and implications thereof	-EMP trainings should be provided to all new workers on site. -All site personnel should be aware of necessary health, safety,	Compliance monitoring conducted bi-annually and should be recorded.	ECO	Bi-annual reports	Throughout the exploration phase and as required

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		and environmental considerations applicable to their respective work.				
		-The implementation of this EMP should be monitored.				
		The site should be inspected, and a compliance audit done throughout the project cycle.				
		An EMP non-compliance penalty system should be implemented on site.				
					Records of EMP training conducted.	
Communication between the Proponent and other neighbouring land users and custodians	Lack of communication (proper liaison) between farmers and Proponent with regards to land use	-The PRO/project representative contact details must be shared with all affected parties prior to undertaking activities, for easy communication during exploration activities. The Proponent should compile a clear communication procedure / plan which should include a grievance and response mechanism.	PRO is part of the project personnel. Ongoing Farmers'/ affected parties' Engagement & Consultation throughout the project cycles, when and as required	PRO	Complaint's logbook PRO contact details to be provided to the affected land users. Records of farmers' consultation	Throughout the exploration activities

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
			-Community/farmers' grievances addressed to their satisfaction		Land access agreement conditions	
Grazing land	Loss of grazing areas	-Any unnecessary removal or destruction of grazing land, due to exploration activities should be avoided.	-Limited cleared sites -Less access tracks	Proponent / Exploration Manager	Grievance logbook	Throughout the phases
		-Vegetation found on the site, but not in the targeted exploration areas should not be removed but left to preserve biodiversity and grazing land. -Workers should refrain from driving off-road and creating unnecessary tracks that may contribute to soil erosion and loss of grazing land. -Environmental awareness on the importance of the preservation of grazing land for local livestock should be provided to the workers.	-No complaints from farmers regarding significant land/vegetation clearing	ECO		
Water Resources Use	Over- abstraction (water demand	The Proponent should be wateruse conscious and consider voluntary water use reduction by sticking to their proposed	Water supply agreements	Proponent	Water supplier	Once off supply agreement

and availability) threshold volumes or less when possible. The Proponent should aim to use water efficiently, recycle and reuse where necessary and possible. Water used to cool off operational equipment may be captured and used for the cleaning of project equipment, if possible. Water conservation awareness and saving measures training should be provided to all the project workers to promote water conservation. Proof/ recording/ quantification of water saving efforts. Water supplier -Water supplier -Water permits -inspection of water storage tanks on site Exploration Manager Proof/ recording/ quantification of water saving efforts. Water supplier Froughout the exploration manager Throughout the exploration phase	Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
			possible. The Proponent should aim to use water efficiently, recycle and reuse where necessary and possible. Water used to cool off operational equipment may be captured and used for the cleaning of project equipment, if possible. Water conservation awareness and saving measures training should be provided to all the project workers to promote water	quantification of water saving efforts. Water supplier -Water permits -inspection of water		agreements	exploration

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Soils	Physical soil/land disturbance and loss of topsoil	-Overburden should be handled efficiently during operations to avoid erosion when subjected to erosional processes. -Stockpiled topsoil and drill materials should be used to backfill the excavated and disturbed site areas/spots. -Soils that are not within the intended and targeted footprints of the site should be left undisturbed and soil conservation implemented as far as possible. -Project vehicles and machinery should stick to access roads provided for the project operations, and avoid unnecessary creation of further tracks on site, resulting in soil compaction. -The project footprint area should not be cleared entirely, and the exploration vehicles and equipment must have designated sites for parking/storage in order to avoid soil disturbance -Sites of operations must be rehabilitated after completion of works onsite.	No proliferation of informal vehicle tracks. No new erosion gullies.	ECO	All personnel Complaint's logbook	Throughout the exploration phase

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Soils and water resources	Soils and water resources pollution	-Oil and wastewater spill control preventive measures should be in place on site to management soil contamination, preventing and minimizing the contamination from reaching water bodies. -All project employees should be sensitized to the impacts of soil pollution and advised to follow appropriate fuel delivery and handling procedures. -The Proponent should develop and prepare countermeasures to contain, clean up, and mitigate the effects of oil spills. This includes keeping spill response procedures and a well-stocked cache of easily accessible supplies. -Ensure employees receive basic Spill Prevention, Control, and Countermeasure (SPCC) training and mentor new workers as they get hired. -Project machines and equipment should be equipped with drip trays to contain possible oil spills when operated on site. -Polluted soils must be removed immediately and put in a designate	No complaints of pollutants on the soils and eventually in the water due to exploration activities No visible oil spills on the ground or pollution spots. -Waste containers provided at exploration work sites and campsites	ECO	Non-permeable material to cover the ground surface at areas where hydrocarbons and potential pollutants are utilized.	Throughout exploration phase

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		waste type container for later disposal. -Drip trays must be readily available to ensure that accidental fuel spills along fuel storage facilities or fuel-consuming equipment are caught and cleaned up on time -Heavily polluted soil must be collected and transported away from the site to an approved and appropriately classified hazardous waste treatment facility. -Washing and servicing of equipment contaminated by hydrocarbons should take place at a dedicated area, where contaminants are prevented from contaminating soil or water resources. -Sewage and ablution wastewater should be treated as according to the portable toilet manufacturer instructions.				
Biodiversity	Loss of Fauna and Flora	Fauna: - The illegal hunting of fauna such as S. pardalis, Pelomedusa subrufa, Lycophidion capense, Lycophidion namibianum, Péringuey's Adder, Web-footed	No disturbance to unmarked areas. No complaints from locals regarding unauthorized	ECO	Barricading tape (to indicate working areas) Complaint logbook	Throughout the exploration phase

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		gecko, Pedioplanis husabensis, snakes, lizards and tortoise etc. on the EPL area and surrounding areas is strictly prohibited.	vegetation removal or cutting down of trees. No complaints of wildlife hunting by the project personnel.			
		-Project workers should refrain from killing or snaring livestock that may be found on and around the site. -Access roads (even existing ones) should be utilized appropriately in a manner that disturbs minimal land areas as possible, to minimize faunal habitat destruction. -Any faunal breeding sites discovered on the site should not be disturbed. -Environmental awareness on the importance of faunal preservation should be provided to the workers and contractors.	No intentional disturbance and destruction of site vegetation and faunal species Visible preservation of onsite vegetation			
		Flora:				
		- The Proponent should avoid unnecessary removal of Mesembryanthemun cryptanthum, Sporobolus nebulosus, Stipagrostis obtuse, Welwitschia Mirabilis vegetation and S. ciliata grasses etc., thus promoting a				

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		balance between biodiversity and their exploration works.				
		-Vegetation found on the site, but not in the targeted exploration areas should not be removed but left to preserve biodiversity on the site.				
		-Movement of vehicle and machinery should be restricted to existing roads and tracks to prevent unnecessary damage to vegetation.				
		-Design access roads appropriately in a manner that disturbs as little vegetation as possible.				
		-Make use of the existing road network as much as possible and avoid off-road driving				
		-Vegetation clearing to be kept to a minimum. The vegetation of the site is largely low and open and therefore whole-sale vegetation clearing should only be applied where necessary and within the EPL footprint.				
		-Vegetation found on the site, but not in the targeted areas should not be removed but left to preserve biodiversity on the site.				

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		-Environmental awareness on the importance of floral biodiversity preservation should be provided to the workers and contractors.				
Illegal hunting	Illegal hunting of wildlife	-No wildlife hunting is permitted. -Site personnel should refrain from killing/poaching or intentionally disturbing wildlife, or any faunal species found on site and around the EPL site. -The No tolerance to Poaching Policy should be developed and applicable to all site personnel.	-Incident reports of illegal hunting of wildlife by the Project workers -Contact details of the Anti-poaching Police Unit provided and visible onsite	ECO	Complaint's logbook -Anti-poaching Police Unit -ECO	During site set up, and throughout exploration phase
Land Use	Conflict between land uses and exploration activities	-Exploration activities should not in any way hinder the existing land uses within the EPL, but rather promote co-existence throughout the project operations while respecting other land users. -The project workers and vehicles should be limited to the actual EPL active sites, and not unnecessarily wander or loiter around other parts of the site. -The Proponent should ensure that their activities comply with the conditions set by the competent, regulatory, and affected authorities such that the proposed	Land access and use permits/authorizations. Compliance with conditions set within operational permits by relevant and affected authorities. Little to no complaints of significant interference from the neighbouring land users	PRO Proponent ECO	Proponent Relevant authorities (MEFT, MME, etc.)	Throughout the exploration phase

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		exploration activities do not severely impact the different existing activities around the EPL.				
Road use and safety	Increase in vehicular traffic flow	-Vehicles should be driven only on existing access roads and the temporary access roads created on site to facilitate operations; no new roads should be constructed, where possible.	regarding vehicular traffic issues related to the project activities.		Throughout exploration phase	
		-The transportation of project materials, equipment and machinery should be kept at a minimum, to reduce pressure on local roads. -Heavy truck loads should comply with the maximum allowed limit while transporting materials and equipment/machinery on the public and access roads. -Drivers of all project vehicles should be in possession of valid and appropriate driving licenses.	All personnel operating the project vehicles and machinery are appropriately licensed and possession of valid driving licenses. Demarcated areas for parking, offloading, and loading zones are on sites.		Number of project vehicles on site Names of drivers Frequency of water carting	permit (s) to be applied for and obtained prior to commencement of exploration works
		Vehicle drivers should adhere to the road safety rules. -Drivers should drive slowly (40km/hour or less), and be on the lookout for livestock, wildlife and pedestrians.	If required, site access road permits obtained, and requirements fulfilled.			

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		-Project vehicles should be in a road worthy condition and serviced regularly to avoid accidents because of mechanical faults of vehicles.	No creation of unnecessary tracks on site.			
Local services and infrastructure	Overuse and maintenance	-The heavy trucks transporting materials and services to site should be scheduled to travel minimally and at efficiently scheduled times to avoid daily travelling to site, unless on cases of emergencies.	-Visible efforts of maintaining access and community roads by the Proponent	Proponent Exploration Manager	Road clearing machinery (bull dozers)	Throughout the exploration phase, when necessary
		The heavy trucks transporting materials and services to site should be scheduled to travel at least twice or thrice a week to avoid daily travelling to site				
		-The Proponent should consider frequent maintenance of local roads on the farms to ensure that the roads are in a good condition for other roads users.				
Occupational Health and safety	General health and safety associated with project activities in both phases	-The Proponent should commit to make provision for bi-annual full medical check-up for all the workers at site to monitor the impact of project related activities on them (workers).	Comprehensive health and safety plan for all exploration activities compiled.	Proponent Exploration Manager	Occupational Health and Safety Personnel Health and Safety Trainings	Throughout the exploration phase and trainings offered as and when required
		-As part of their induction, project workers should be provided with			First aid kits	

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		awareness training of the risks of mishandling equipment and materials on site, as well as health and safety risk associated with their respective jobs.		ECO	Trained worker to administer first aid	
		-When working on site, employees should be properly equipped with adequate personal protective equipment (PPE) such as coveralls, gloves, safety boots, earplugs, dust masks, safety glasses, etc.				
		-Heavy vehicle, equipment and fuel storage site should be properly secured, and appropriate warning signage placed where visible.				
		-Drilled boreholes no longer in use or to be used later after being drilled should be properly marked for visibility and capped/closed off.				
		-Ensure that after completion of drilling, the exploration drill cuttings are put back into the holes and the holes filled and levelled.				
		-An emergency preparedness plan should be compiled, and all personnel appropriately trained.				
		-Workers should not be allowed to consume intoxicants prior to and				

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		during working hours, or allowed on site when under the influence, as this may lead to mishandling of equipment, resulting in injuries and other health and safety risks. -The site is to be equipped with "danger" or "cautionary" signs at any potential danger or risk area identified on site.				
	Accidental fire outbreak	-Portable fire extinguishers should be provided on site. -No open fires to be created by project personnel on site. -Potential flammable areas and structures such as fuel storage tanks should be marked with clearly visible signage.	No wildfires recorded (due to presence of workers)	Proponent	Fire extinguishers (1 per vehicle) and 1 per working site	Throughout exploration phase
Archaeology and heritage	Accidental disturbance and destruction of archaeological or heritage objects and sites	-A "No-Go-Area" should be put in place where there is evidence of archaeological site, historical, rock paintings, cave/rock shelter or past human dwellings. It can be a demarcation by fencing off or avoid the site completely by not working closely or near the known site.	Preservation of all artefacts and objects that are discovered on and around project site No-Go Areas avoided	Proponent	Salvage equipment Archaeologist	As and when required, i.e., prior to site set up, and during exploration.

Aspect	Impact	Management and Mitigation	Key Performance	Implementation	Resources	Timeline
		Measure(s)	Indicator (KPI)	Responsibility		
		-On-site personnel (s) and				
		contractor crews must be				
		sensitized to exercise and				
		recognize "chance finds heritage"				
		in the course of their work.				
		-During the prospecting and				
		exploration works, it is important to				
		take note and recognize any		ECO		
		significant material being		ECO		
		unearthed and making the correct				
		judgment on which actions should				
		be taken (refer to CFP Appendix				
		attached to the EMP).		Operator		
		-The footprint impact of the				
		proposed prospecting and				
		exploration activities should be				
		kept to minimal to limit the				
		possibility of encountering chance				
		finds within the EPL boundaries.				
		The Proponent should keep a				
		buffer of 1.5 km on all the		Foreman		
		archaeological/cultural sites			Flag tapes	
		observed within the project site and broader area throughout their			i lag tap so	
		stay (duration of their presence) in		Superintended		
		the area.			GPS (site marking)	
					2. 2 (one manang)	
		-A landscape approach of the site		Archaeologist		
		management must consider				
		culture and heritage features in the				
		overall planning of exploration				

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		infrastructures within and beyond the license boundaries.				
		-The Proponent and Contractors should adhere to the provisions of Section 55 of the National Heritage Act in event significant heritage and culture features are discovered while conducting exploration works.				
		-Subject to the recommendations herein made and the implementation of the mitigation measures and adoption of the project Archaeological Management Plan (AMP)/EMP should be complied.				
		-An archaeologist or Heritage specialist should be onsite to monitor all significant earth moving activities that may be implemented as part of the proposed project activities.				
		-When the removal of topsoil and subsoil on the site for exploration purposes, the site should be monitored for subsurface archaeological materials by a qualified Archaeologist.				
		-Show overall commitment and compliance by adapting				

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Littering and	Environmental	"minimalistic or zero damage approach". -In addition to these recommendations above, there should be a controlled movement of the contractor, exploration crews, equipment, setting up of camps and everyone else involved in the prospecting and exploration activities to limit the proliferation of informal pathways, gully erosion and disturbance to surface and sub-surface artefacts such as stone tools and other buried materials etc.	No visible litter around	ECO	Waste storage	Throughout
waste management (general waste and sanitation)	Pollution	dispose of waste in a responsible manner and not litter. -After each daily works, the Proponent should ensure that there is no waste left on the site. -All domestic and general project waste produced daily should be contained until such that time it will be transported to designated waste sites in nearby town. -No waste may be buried or burned on site or anywhere else. -The exploration site should be equipped with separate waste bins	Provision of sufficient waste storage containers Waste management awareness		Waste disposal permits to municipalities Environmental, Health and Safety Statements and Policy	exploration phase

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		for hazardous and general/domestic waste.				
		-Sewage waste should be stored as per the available sewage system (long drop toilets) supplied on site and regularly disposed of at the nearest treatment facility				
		-Oil spills should be taken care of by removing and treating soils affected by the spill.				
		-A penalty system for irresponsible disposal of waste on site and anywhere in the area should be implemented.				
		-Careful storage and handling of hydrocarbons on site is essential, therefore should be enforced.				
		-Potential contaminants such as hydrocarbons and wastewater should be contained on site and disposed of in accordance with municipal wastewater discharge standards so that they do not contaminate surrounding soils and eventually groundwater.				
		-An emergency plan should be available for major/minor spills at the site during exploration (with consideration of air, groundwater, soil, and surface water) and during				

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		the transportation of the product(s) to the sites.				
	Wastewater generated by exploration workers living on-site.	-Provision of toilet facilities for workers (mobile/portable chemical toilet if possible)Emptying of chemical toilets according to the manufacturer's specifications.	Adequate toilet and basic ablution facilities on site.	Proponent ECO	Chemical toilets Sewage removal operator	Throughout exploration phase
					waste treatment agents/chemicals	
Air Quality	Dust generation	-Exploration vehicles should not drive at a speed more than 40 km/h to avoid dust generation around the area.	No complaints from the public about vehicle emissions and dust generation.	ECO	Complaint's logbook Dust suppressant (Water)	Throughout exploration phase
		-Dust control measures may be considered to suppress dust, in the event that there are local complaints of high levels of dust generation.	Visible efforts to curb dust		(water)	
		-Dust masks, eye protective glasses and other respiratory personal protective equipment (PPE) such as face masks should be provided to the workers on site drilling areas, where they are exposed to dust.				

Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
		-Excavating equipment should be regularly maintained to ensure drilling and excavation efficiency and so to reduce dust generation and harmful gaseous emissions.				
Noise	Nuisance	-Noise from project vehicles and equipment on the working sites of the EPL should be at acceptable levels. - Exploration hours should be restricted to between 08h00 and 17h00, or at the times agreed upon in writing between the Proponent and land owners, in order to avoid noise pollution and vibrations generated by exploration equipment before or after hours, as agreed upon. -When operating the drilling machinery onsite, workers should be equipped with personal protective equipment (PPE) such as earplugs to reduce exposure to noise. -All drilling activity and noise-producing activity on site must be schedule and conducted with consideration for the tranquility of any nearby residents.	Complaints from farmers and neighbouring land users about excessive noise.	ECO	Complaint's logbook Noise protective equipment for workers	Throughout exploration phase

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Aspect	Impact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
Social nuisance	Local properties disturbance and values	-The Proponent should inform their workers on the importance of respecting the farmers' properties by not intruding or damage their houses, fences or snaring and killing their livestock and wildlife.	No complaints from farmers about property theft, disturbance, or intrusion	ECO		
		-Any workers or site employees that will be found guilty of intruding peoples 'privately owned properties should face disciplinary or be dealt with as per their employer' (Proponent)'s code of employment conduct			Grievance logbook Land access agreement conditions	Throughout the exploration phase
		-The project workers should be advised to respect the community and local's private properties, values, and norms.				
		-No worker should be allowed to wander in private yards or fences without permission.				
		-Workers are not allowed to kill or in any way disturb local livestock and wildlife on farms.				
		No worker should be allowed to, without permission cut down or damage trees belonging to land owners				
		PROGRESSIVE REHABILI	TATION AND DECOMMIS	SIONING PHASE		

Aspect	mpact	Management and Mitigation Measure(s)	Key Performance Indicator (KPI)	Implementation Responsibility	Resources	Timeline
a	Disturbance and damaging of land	-All drilled boreholes and excavated pits related to the project activities should be capped and backfilled, respectively. -All waste generated and stored on site during exploration activities should be disposed of at the respective nearest solid waste management sites. -The stockpiled topsoil should be levelled soon after completion of works at sites. -Any temporary setup on site should be dismantled, and the area rehabilitated as far as practicable, to their original state. -Explored areas on worksites should be progressively rehabilitated by stockpiling and backfilling. -Provision of both financial and technical resources for progressive rehabilitation.	Capped boreholes and backfilled pits No sign of waste or littering seen on site and around site areas. Carrying away of waste, and removal of vehicles and equipment from site No stockpiled topsoil (topsoil is levelled after completion of each work) Campsite dismantled and materials taken away from site. Visible signs of stockpiled topsoil	Proponent	Excavators and other backfilling/demolishing machinery Record of pits excavated, and boreholes drilled (if any) Waste containers on sites Photo records of backfilled sites Records of finances set aside for decommissioning activities	Progressive rehabilitation done throughout the exploration phase and complete decommission and rehabilitation done after completion of exploration works.

4.4 Monitoring Action Plans (Monitoring Plan)

To support and ensure that the proposed mitigation measures are achieving the desired results, a monitoring plan must be implemented. The monitoring action plan recommended for proposed exploration works are presented in **Table 3** below.

Table 3: Monitoring Action Plan

Environmental Feature	Impact	Monitoring Actions	Implementation responsibility	Frequent	Threshold	Action if threshold is exceeded
Archaeology and Heritage	Presence or unearthing of archaeological or cultural heritage resources	To prevent destruction of artefacts and sites. Preservation of all artefacts and sites that are discovered within the site boundary or around the project site area. No exploration activities at the outcrops with rock art paintings Implementing the CFP (Appendix 1 Inspection of records of findings.	ECO Archaeologist	Daily	Unearthing of archaeological or cultural heritage resources	Cease all activities on site and wait for NHC to inspect site and give further instructions / actions
Soils	Loss of topsoil	All measures should be considered to present the loss of topsoil	ECO and Exploration Manager	weekly	Proliferation of new vehicle tracks	Rehabilitation of affected areas
Monitoring	EMP non- compliance	The ECO or the Proponent/Contractor should monitor the implementation of this EMP to ensure compliance. The ECO(s) should inspect the site throughout the exploration period and after completion.	ECO	Daily	Increase in health, safety and environmental damage incidence	Daily safety talks, Remedy the consequences

Environmental Feature	Impact	Monitoring Actions	Implementation responsibility	Frequent	Threshold	Action if threshold is exceeded
Biodiversity	Loss of	Comply with any marked no-go areas	ECO	Weekly	Vegetation	Rehabilitation of
	biodiversity	and avoid areas sensitive to any type of			clearance outside	affected areas to the
		disturbance.	Workers involved in		of marked areas.	satisfaction of the ECO
		Clear only footprint areas to maintain as	this phase			
		much of the remaining natural	and pridee			
		vegetation on site and to prevent loss of				
		habitat (if so, advised by MEFT).				
Health and	Health and	-Workers should be trained on how to	ECO	Daily/Weekly	Health and safety	Remedy the
Safety	safety of the	handle materials and equipment on site			incident	consequences
	workers	(if they do not already know how to) to				
		avoid injuries.				
		-Exploration equipment and materials				
		transported to site should be securely	Worker Involved in			
		fastened to the vehicles (trucks and	this phase			
		cars). This is to ensure that the				
		materials and equipment do not fall off				
		the vehicles and cause injuries to				
		anyone while transporting them.				
		- All personnel are to be provided with				
		appropriate personal protective				
		equipment (PPE), always during				
		exploration hours on site to prevent				
		serious injuries or loss of life.				
		School rijunes of 1055 of file.				

Environmental Feature	Impact	Monitoring Actions	Implementation responsibility	Frequent	Threshold	Action if threshold is exceeded
Neighbouring land users to	Disturbance	-Workers should not be allowed to consume intoxicants prior to and during working hours, as this may lead to mishandling of equipment, which may result in injuries and other health and safety risks. Exploration works schedule should be limited to normal working hours,	ECO	Weekly	A logged complaint about	Revision of site activities
the site		between 08h00 and 17h00. This is to ensure generated noise does not become nuisance to the neighbors.	Exploration Manager		excessive noise	
Waste	Environmental Pollution	-The site should be always kept tidy. All domestic and general construction waste produced daily should be cleaned and contained daily to prevent environmental pollution.	ECO	Daily	Visible litter around project site A logged complaint	Clean-up of the affected areas and ensuring exploration workers utilise waste containers provided.
		-Separate waste containers (bins) for hazardous and domestic / general waste must be provided on site to avoid mixing of waste.	All workers involved in this phase.			

Environmental Feature	Impact	Monitoring Actions	Implementation responsibility	Frequent	Threshold	Action if threshold is exceeded
Transport	Transportation	-Project workers must be transported in	ECO	Daily	A logged	
	of workers to	suitable passenger vehicles to and from			complaint about	
	and from site	site to ensure workers safety.			bad form of	
					transport affecting	
		-No off-road driving			occupational	
					safety and health	
					of workers	
Vehicular traffic	Increase in	-All drivers of the project vehicles	ECO	Weekly	A logged	Find alternative
safety	local traffic	should be in possession of valid and			complaint about	access roads for the
	flow.	appropriate driving licenses to operate			traffic increase or	team. Rehabilitation of
		such vehicles.			damage to roads	affected roads
		-Project vehicles must be in a road				
		worthy condition and serviced regularly				
		to avoid accidents because of				
		mechanical faults of vehicles.				
		-Vehicle drivers should not be allowed				
		to operate vehicles while under the				
		influence of alcohol.				
		-No heavy trucks or project related				
		vehicles should be parked on				
		biologically sensitive areas.				

4.5 Decommissioning and Rehabilitation

Successful rehabilitation requires careful consideration of the local ecological context, in combination with rehabilitation goals. The most important steps in undertaking a successful rehabilitation are planning and environmental awareness (environmental education) on the importance of progressive rehabilitation (or post-activity rehabilitation,) and its importance to the environment. Furthermore, to successfully implement the planned rehabilitation, practically, this will depend on a few factors - the rehabilitation program, characteristics of the site, nature of disturbance, rehabilitation methods, as well as resource availability.

Rehabilitation of the EPL site may include the re-vegetation of areas with species consistent with surrounding vegetation, refilling of trenches in such a way that subsoil is replaced first, and topsoil replaces last, and where necessary, revegetation of the sites, if clearing has widely occurred due to exploration activity.

Site Specific Rehabilitation Plan

To ensure that they do their best to rehabilitate the disturbed areas, the Proponent intends to:

- Utilize stockpiled subsoil and topsoil to back fill the excavated pits/trenches.
- Make financial provision that will be used for post-exploration rehabilitation program.
- Backfilling of all pits and trenches.
- Levelling of topsoil that was stockpiled for exploration purposes.
- Removal of project vehicles and equipment from the site and taken to designated parking facility off site.
- All project support structures such as ablution facilities (toilet and washroom system), and storage containers/tanks shall be demolished, and the waste taken to designated waste sites. The site areas on which these structures were set up will be rehabilitated to preexploration state.
- All accumulated waste (hazardous, solid, and general) up until the cessation of exploration activities must be removed site and transported to designate off site waste management facilities.

Decommissioning and rehabilitation will involve the following:

Capping of drill holes and backfilling of all excavated pits.

- Collecting and disposing domestic waste at the nearest landfill/ dumpsite.
- Leveling the stockpiled topsoil during exploration phase.

 Any temporary setup of campsites must be dismantled, and the area should be rehabilitated as far as possible to its pre-exploration state.

5 ENVIRONMENTAL MONITORING AND REPORTING

To minimize the "medium" and uphold "low" significance ratings of impacts identified and assessed in the ESA report, monitoring reports are to be compiled and submitted to the DEAF for archiving on a bi-annual basis (every 6 months throughout the project operations) or as required by the Environmental Commissioner (as per the ECC conditions). This practice will make any considerations for ECC renewal easy as it nears expiration. Therefore, the Proponent should meritoriously monitor and submit the reports to the DEAF. The submission is not only done for record keeping purposes, but also in compliance with the environmental legislation.

6 CONCLUSIONS AND RECOMMENDATIONS

In the event that the Environmental Commissioner considers ECC issuance for EPL 7646, it is recommended that an ECC for this EPL 7646 be granted, subject to the following recommendations:

- All mitigations provided in this Report and the management action plans in the EMP should be implemented and monitoring conducted as recommended.
- All the necessary environmental and social (occupational health and safety) precautions
 provided should be adhered to.
- Sites where exploration activities such as excavated pits have ceased should be rehabilitated, as far as practicable, to their original state.
- The monitoring of the implementation of mitigation measures should be conducted, applicable impact's actions taken, reporting done and recorded as recommended in the Draft EMP.

The proposed area for prospecting and exploration works has some sensitive environmental and social components that may be potentially affected, and therefore potential negative impacts stemming from these activities were acknowledged, assessed and mitigation measures made thereof. The mitigation measures indorsed in the ESA report and management action plans provided in the Environmental Management Plan can be considered adequate to elude and/or reduce the risks to acceptable levels. Therefore, Excel Dynamic Solutions (Pty) Ltd assures that these measures are sufficient to enable environmentally sustainable and safe exploration works on the EPL 7646. It is recommended that a written approval for the ECC may be issued on condition that the provided management measures and action plans are effectively implemented on site and monitored. Predominantly, monitoring of the environmental components described in the ESA should be conducted by the Proponent and applicable Competent Authorities, in order to ensure that all potential impacts identified in this study and other impacts that might arise during implementation are properly identified in time and addressed.

APPENDIX 1: CHANCE FINDS PROCEDURE (AFTER KINAHAN, 2020)

Areas of proposed development activity are subject to heritage survey and assessment at the

planning stage. These surveys are based on surface indications alone, and it is therefore possible

that sites or items of heritage significance will be found during development work. The procedure

set out here covers the reporting and management of such finds.

Scope: The "chance finds" procedure covers the actions to be taken from the discovery of a

heritage site or item to its investigation and assessment by a trained archaeologist or other

appropriately qualified person.

Compliance: The "chance finds" procedure is intended to ensure compliance with relevant

provisions of the National Heritage Act (27 of 2004), especially Section 55 (4): "a person who

discovers any archaeological Objectmust as soon as practicable report the discovery to

the Council". The procedure of reporting set out below must be observed so that heritage remains

reported to the NHC are correctly identified in the field.

Manager/Supervisor must report the finding to the following competent authorities:

National Heritage Council of Namibia (061 244 375)

National Museum (061 276800),

National Forensic Laboratory (061 240461).

Archaeological material must NOT be touched. Tempering with the materials is an offence under

the heritage act and punishable upon conviction by the law.

Responsibility:

Operator: To exercise due caution if archaeological remains are found

Foreman: To secure site and advise management timeously

Superintendent: To determine safe working boundary and request inspection

Archaeologist: To inspect, identify, advice management, and recover remains

Procedure:

Action by person identifying archaeological or heritage material:

- a) If operating machinery or equipment stop work
- b) Identify the site with flag tape
- c) Determine GPS position if possible
- d) Report findings to foreman

Action by foreman

- a) Report findings, site location and actions taken to superintendent
- b) Cease any works in immediate vicinity

Action by superintendent

- a) Visit site and determine whether work can proceed without damage to findings
- b) Determine and mark exclusion boundary
- c) Site location and details to be added to project GIS for field confirmation by archaeologist

Action by Archaeologist

- a) Inspect site and confirm addition to project GIS
- b) Advise NHC and request written permission to remove findings from work area
- c) Recovery, packaging and labelling of findings for transfer to National Museum

In the event of discovering human remains

- a) Actions as above
- b) Field inspection by archaeologist to confirm that remains are human
- c) Advise and liaise with NHC and Police
- d) Recovery of remains and removal to National Museum or National Forensic Laboratory, as directed.