# **ENVIRONMENTAL MANAGEMENT PLAN**

FOR THE PROPOSED SUBDIVISION OF ERF 685 INTO PORTION A AND REMINDER. SUBSEQUENT PERMANENT CLOSURE OF PORTION A AND REZONING OF PORTION A (A PORTION OF ERF 685) NKURENKURU EXTENSION 1 FROM "PUBLIC OPEN SPACE" TO "BUSINESS" WITH A BULK OF 3.0.



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## Client

Name	Position/ Role	Address
Egongelo Fishing Company	Egongelo Fishing Company (Pty) Ltd	P. O Box 21730
(Pty) Ltd	(Proponent)	Windhoek

## **LIST OF ABBRECIATIONS**

TERM	DEFINITION
ECO	Environmental Control Officer
RoD.	Record of Decision
EO	Environmental Officer
RE	Resident Engineer
ELO	Environmental Liaison Officer
PPE	Personal Protective Equipment
EMP	Environmental Management Plan
EIA	Environmental Impact Assessment

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#### 1. INTRODUCTION AND BACKGROUND

The Egongelo Fishing Company (Pty) Ltd proposes to subdivide Erf 685 in Nkurenkuru, into Portion A and Remainder. Subsequent Permanent Closure of Portion A and Rezoning of Portion A of Nkurenkuru Extension 1 from Public Open Space to Business with a Bulk of 3.0.

Babajele Investment cc has been appointed by Egongelo Fishing Company (Pty) Ltd to conduct an Environmental Impact Assessment (EIA) and Environmental Management Plan (EMP) for the proposed development at Nkurenkuru. An EIA is required to obtain an Environmental Clearance Certificate from the Ministry of Environment, Tourism and Forestry before the project can be approved. The proposed development will cater for the business activities which will as well provide full parking area. The Environmental Impact Assessment has been conducted to meet the requisites of Namibia's Environmental Management Act (No. 7 of 2007).

An EIA may be defined as: a formal process to predict the environmental consequences of human development activities and to plan appropriate measures to eliminate or reduce adverse effects and to augment positive effects. There are three main functions of EIA which are mainly to:

- predict problems,
- find ways to avoid them, and
- Boost positive effects.

The potential environmental impacts and associated social impacts were identified and addressed in the EIA report.

The purpose of the EMP report is to proactively address potential problems before they occur. This will ensure that unnecessary damage to the environment during the construction phase is avoided. Moreover, mitigation measures will be implemented to minimize environmental degradation.

This EMP Report was prepared by the following environmental consultant:

Name of representative of the EAP	Education q	ualifications	Professional affiliations	
Elina SP Vakuwile	B-tech Management		Environmental (EAPAN Memb	

See Appendix A for preparers' resumes

#### 2. PROJECT DESCRIPTION

The proposed project is for the subdivision of Erf 685 in Nkurenkuru, into Portion A and Remainder. Subsequent Permanent Closure of Portion A and Rezoning of Portion A of Nkurenkuru Extension 1 from Public Open Space to Business with a Bulk of 3.0. The remainder of the Erf 685 will still be available as a POS, only the Portion A of the Erf 685, the three erven 517, 518 and 519 to be consolidated and rezoned into Erf X. The consolidated Erf X will allow the owner to operate business activities on an enhanced Erf size and unlock the development potential of the full Erf size being 9819m<sup>2</sup>.

The project involves the constructions of buildings, stormwater network within the site, parking areas as well as the construction of the access road/pathways within the proposed site. The project also involves the constructions, installations and connections of bulk services which are already made available in the surrounding.

The Proponent will run the business on the site on a daily basis and will be responsible for the maintenances of the site during operational phase such as Waste management on site from generation stage to the storage stage, Noise Pollution control, light pollution and be responsible to train employees on saving water, saving energy, safety as well as technical maintenance of the afore-mentioned services. The proponent will also be responsible for the maintenance of the stormwater network within the site.

The Nkurenkuru Town Council will only be responsible for the technical maintenance of the bulk services on the site during the operational phase and be responsible for the collection and disposal of waste from the site to the recognized waste disposal site as well as to be responsible for controlling the noise pollution in the area since the site is situated within the Nkurenkuru Townland.

## 2.1. Site Locality

The Erf 685 Nkurenkuru Extension 1 is located on the Northern part of Nkurenkuru Extension 1 with the current zoning of "Public Open Space" and measures 9331m² in extent, in Nkurenkuru, Kavango West Region Namibia. The project coordinates are 17°37'46.83"S and 17°36'13.32"E. See locality map fig 1.



## 2.2. Land Zoning and Ownership

The Erf is currently vacant and zoned as a "Public Open Space" and is not yet registered and thus ownership is vested with the Nkurenkuru Town Council. The Remainder of Erf 685 remains as a Public Open Space.

## 2.3. Proposed Activities

The proposed development will entail the following four (4) activities:

- ➤ The subdivision of Erf 685 (Public Open Space) Nkurenkuru Extension 1 into Portion A and Remainder
- Permanent Closure of Portion A of Erf 685 Nkurenkuru Extension 1 as a "Public Open Space"
- > Rezoning of Portion A Erf 685 (POS) Nkurenkuru Extension 1 to "Business" with a bulk of 3.0
- ➤ Consolidation of Portion A of Erf 685 (POS) with Erven 517, 518 and 519

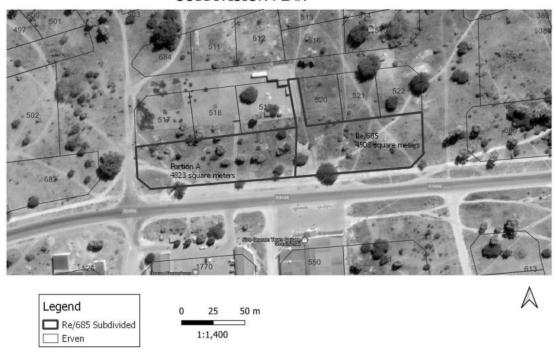
  Nkurenkuru Extension 1 into Erf X

The portions will measure approximately the following sizes as indicated in the Table below:

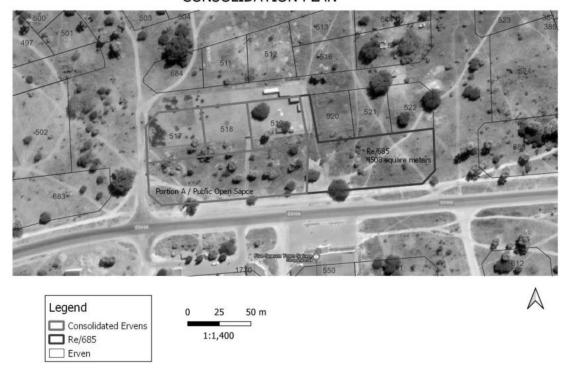
SUBDIVISION			
Erf No.	Size m <sup>2</sup>	Zoning	Density
Erf 685	9331	Public Open Space	N/A
Ptn A of Erf 685	4823	Public Open Space	N/A
Rem/685	4508	Public Open Space	N/A

CONSOLIDATION			
Erf No.	Size m <sup>2</sup>	Zoning	Bulk
Ptn A of Erf 685	4823	Business	3.0
517	1799	Business	3.0
518	1480	Business	3.0
519	1717	Business	3.0
Erf X	9819	Business	3.0

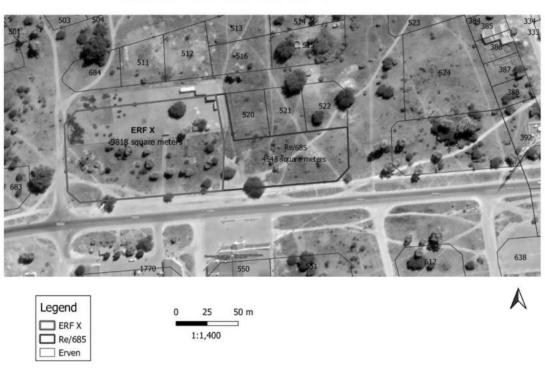
## SUBDIVISION PLAN



## CONSOLIDATION PLAN



#### REZONED CONSOLIDATED ERF X



#### 3. SCOPE

The framework within which this Environmental Management Plan Report (EMP) is developed includes identifying various activities, their occurrence in the construction process and the likely impacts that are associated with those activities. It is therefore necessary to subcategorize the EMP report has been subcategorized into two categories which are there Construction and Operational activities.

The first category of the EMP report deals with the construction activities and the mitigation measures that will need to be applied to reduce the severity of the impacts the proposed development may have on the surrounding environment.

The second category deals with the operational activities and their mitigation measures that will need to be implemented once the operational phase commences.

This environmental management plan (EMP) aims to take a pro-active route by addressing potential problems before they occur.

#### 4. POLICY AND OTHER RELEVANT LEGISLATIONS

The following are the legal instruments that govern or advocate the proposed development:

SUBJECT	INSTRUMENTS AND CONTENT	APPLICATION TO THE PROJECT
The Constitution of the Republic of Namibia	General human rights – eliminates discrimination of any kind  The right to a safe and healthy environment  Affords protection to biodiversity	Ensure these principles are enshrined in the documentation of the exploration project
Environmental  Management Act EMA (No 7 of 2007)	Requires that projects with significant environmental impact are subject to an environmental assessment process (Section 27). Details principles which are to guide all EAs.	>

Environmental Impact Assessment (EIA) Regulations GN 28-30 (GG 487	Details requirements for public consultation within a given environmental assessment process (GN 30 S21). Details the requirements for what should be included in a Scoping Report (GN 30 S8) and an Assessment Report (GN 30 S15).	
Forestry Act No 27 of 2004	Provision for the protection of various plant species	Some species that occur in the area are protected under the Forestry Act and a permit is therefore required to remove the species
Hazardous Substances Ordinance 14 of 1974:	Control of substances which may cause injury or ill-health or death of human beings because their toxic, corrosive, irritant, strongly sensitizing or flammable nature	The waste generated on site and at the campsite should be suitably categorised/classified and disposed of properly and in accordance with the measures outlined in the Ordinance and Bill
The Nature Conservation Ordinance ( No. 4 of 1975)	Prohibits disturbance or destruction of protected birds without a permit. Requires a permit for picking (the definition of "picking" includes damage or destroy) protected plants without a permit	Protected plants will have to be identified during the planning phase of the project. In case there is an intention to remove protected species, then permits will be required
Forestry Act 12 of 2001 Nature Conservation Ordinance 4 of 1975	Prohibits the removal of any vegetation within 100 m from a watercourse (Forestry Act S22(1)). Prohibits the removal of and transport of various protected plant species.	Even though the Directorate of Forestry has no jurisdiction within townlands, these provisions will be used as a guideline for conservation of vegetation.
Convention on Biological Diversity, 1992	Protection of biodiversity of Namibia	Conservation-worthy species not to be removed if not absolutely necessary.
Water Act 54 of 1956  Water Resources  Management Act 24 of 2004	The Water Resources Management Act 24 is presently without regulations; therefore the Water Act 54 is still in force  The Act provides for the management and protection of surface and groundwater resources in terms of utilisation and pollution	Obligation not to pollute surface water bodies

National Heritage Act 27 of 2004	Section 48(1) states that "A person may apply to the [National Heritage] Council [NHC] for a permit to carry out works or activities in relation to a protected place or protected object	Any heritage resources (e.g. human remains etc.) discovered during construction requires a permit from the National Heritage Council for relocation
Labour Act 11 of 2007	Details requirements regarding minimum wage and working conditions (S39-47).	Employment and work relations
Health and Safety Regulations GN 156/1997 (GG 1617	Details various requirements regarding health and safety of labourers.	Protection of human health, avoid township establishment at areas that can impact on human health.
Public Health Act 36 of 1919	Section 119 states that "no person shall cause a nuisance or shall suffer to exist on any land or premises owned or occupied by him or of which he is in charge any nuisance or other condition liable to be injurious or dangerous to health."	The Egongelo Company should ensure that all contractors involved during the construction, operation and maintenance of the proposed project comply with the provisions of these legal instrument
Water Act 54 of 1956	The Water Resources Management Act 24 of 2004 is presently without regulations; therefore the Water Act No 54 of 1956 is still in force:  Prohibits the pollution of underground and surface water bodies (S23(1)).  Liability of clean-up costs after closure/ abandonment of an activity (S23(2)).	The protection of ground and surface water resources should be a priority. The main threats will most likely be concrete and hydrocarbon spills during construction and hydrocarbon spills during operation and maintenance.

#### 5. MANAGEMENT PRINCIPLES

These guideline principles will form the basis for environmental management on site. Should these principles require modification or additions during the project, this should be done at the discretion of the responsible person, who will ensure that any modifications are communicated, explained to and discussed with all the affected parties such as the Egongelo Fishing Company (Pty) Ltd, Nkurenkuru Town Council, the Babajele Investment cc, the contractors, service providers, and any affected party who requests this information.

#### 5.1. Environmental Issues to be managed

#### 5.1.1. Construction and Operational Phases

Unless otherwise indicated, the responsibilities of the construction contractor(s) and service providers will adhere to specified EMP actions for the construction phase. The Egongelo Fishing Company (Pty) Ltd must give a copy of the EMP to all contractors and sub-contractors before commencement of any work at the project to ensure accountability and responsibility are implemented between different role players. Hence, all appointed contractors must ensure to comply with the EMP and its conditions at all times.

#### 5.1.2. Consultation with Interested and Affected parties (IAPs)

During these two phases the Construction and Operational Phases, it is of great value to establish an open communication channel between the developers (the Egongelo Fishing Company (Pty) Ltd), the contractors and IAPs such that any queries, complaints or suggestions can be dealt with quickly and by the appropriate person(s).

## 6. ROLES AND RESPONSIBILITIES

This section describes the roles and responsibilities of the key stakeholders involved in the development, implementation and review of the EMP.

ROLE PLAYERS	RESPONSIBILITIES
Competent Authority  Egongelo Fishing Company (Pty) Ltd (Applicant)	The Department of Environmental Affairs: Ministry of Environment and Tourism is responsible for the review of the EMP documents it is the competent authority.  The role of the applicant is as follows:  Egongelo Fishing Company (Pty) Ltd which is the applicant, should hire suitably qualified person(s) and assign them with the responsibilities to ensure implementation of the EMP, and should:  * Know the contents and implications of the EIA and monitor the
	<ul> <li>* Know the contents and implications of the EIA and monitor the implementation of EIA findings using the EMP.</li> <li>* Revise the EMP as required and inform the relevant parties of the changes.</li> <li>* The applicant should review report regarding the implementation of the EMP and make payments to the Contractor if the EMP is being implemented in a satisfactory manner.</li> <li>* Give warnings and impose fines and penalties on the Contractor if the Contractor neglects to implement the EMP satisfactorily.</li> <li>* Protect the environment and rehabilitate the environment as prescribed in the EIA.</li> </ul>
Project Manager (Egongelo Fishing Company (Pty) Ltd)	The Applicant to appoint the Project Manager who will be:

	Liaising directly with the relevant authorities with respect to the preparation and implementation of the EMP and meeting the conditions documented in the environmental clearance certificate.			
	Bear the overall responsibility for managing the project contractors and ensuring that the environmental management requirements are met.			
	<ul> <li>Inform the contractors of the EMP and Environmental clearance certificate obligations.</li> </ul>			
	Approve all decisions regarding environmental procedures and protocols that must be followed.			
	Have the authority to stop any construction in contravention with the EMP and RoD.			
	In consultation with the Environmental/ Safety Officer (EO) has the authority to issue fines for transgressions of basic conduct rules and/or contravention of the EMP.			
	Maintain open and direct lines of communication between the proponent, Contractor and Interested and Affected Parties (I&APs) with regards to environmental matters.			
	Attend regular site meetings and inspections where required.			
Construction Contractor's	Implement the recommendations in the EIA and satisfy the conditions in the Record of Decision.			
Safety Officer	<ul> <li>Ensure that safety is practiced for all activities on site.</li> </ul>			
	<ul> <li>Prepare and implement safety procedures</li> <li>Communicate all safety related issues.</li> </ul>			
Contractors (HSEO)	The contractor should appoint the Contactor's representative/Health and Safety Officer (HSEO) who is suitably qualified to implement the			

EMP. The responsibilities of the Contractor's SHE/HSEO Officer include:

- Compliance with the relevant legislation and the EMP.
- Preparation and submission to the proponent through Project Manager the following Management Plans prior to commencing work:
  - ✓ Emergency Preparedness and Response Plan;
  - ✓ Waste Management Plan and
  - ✓ Health and Safety Plan
  - ✓ Fall Protection Plan
- Environmental awareness presentations (inductions) to be given to all site personnel prior to work commencement;
- Record keeping of all environmental awareness training and induction presentations; and
- Attend regular site meetings and environmental inspections.

# Resident Engineer (RE)

The Resident Engineer (RE) will be appointed by the 'Consultant' and will be required to oversee the construction program and construction activities performed by the Contractor. The RE is expected to liaise with the Contractor and the proponent.

#### 7. PHASES OF THE PROJECT

#### 7.1. The Construction Phase

The bulk of the impacts during this phase will have immediate effects (e.g. noise, dust and water demand). If the site is monitored on a continual basis during the construction phase, it is possible to identify these impacts as they occur. These impacts can then be mitigated through the contingency plans identified in the planning phase, together with a commitment to sound environmental management from the developer.

Employment Creation				
Description	Mitigation	Monitoring	Responsible Body	
(Positive Impact) this is a job creation and economic benefit to local community since the construction activities associates with the installation of services infrastructure which will require labourers from the surrounding. It is expected that temporary employment opportunities are to be created during construction, both directly (construction workers) and indirectly (suppliers, service providers, informal traders Alongside site).	The contractor must make use of local labour where possible in order to stimulate the local economy.  Labor or services (e.g. security guards) should be sourced from the local Security Companies within Nkurenkuru area.  When recruiting, the responsible contractor should ensure gender equality is taken into consideration that both men and women are employed equally and treated equally.	Monitored once off by the Project Manager/Propone nt	Appointed Contractor/ Proponent	

Health and Safety			
Description	Mitigation	Monitoring	Responsible Body
Health and Safety Regulations pertaining to personal protective clothing, first aid kits being available on site, warning signs, etc. is very important and should be adhered to.  During construction phase, there is a possibility of injuries to occur if no measures are taken into consideration.	All contractors, consultants and labourers must ensure that the necessary personal protective equipment (PPE) is worn on site.  Official training in the correct fit, use, care, storage and limitations of all Personal Protective Clothing, Respiratory and Hearing Equipment must be given to the employees.  Ensure all open excavations are clearly marked and all the appropriate health and safety signage are displayed on site.  The Contractor shall provide a standard first aid kit at the site office and at the camp.  Ensure the appointment of a Safety Officer to continuously monitor the safety conditions during construction.  The contractor is further advised to ensure that adequate emergency facilities are available on site.  The construction staff handling chemicals or hazardous materials must be trained in the use of the substances and the environmental, health and safety consequences of incidents.	Regular visual inspection by Project Manager & Safety Officer	Proponent/ Appointed Contractor/ Project Manager

Traffic			
Description	Mitigation	Monitoring	Responsible Body
Congestion in traffic  Potential impact due to increase in traffic because the site is in the urban area or industrial area.  Construction related activities are expected to have a minimal impact on the movement of traffic along the road.	Flag mans and traffic controllers should be appointed to regulate traffic flow of vehicle construction.  The vehicle construction should limit speed to 15km/h and also be considerate of the surrounding land users.  The responsible contractor must ensure that all drivers employed have valid driver's licenses of vehicle types they employed for, and that they have experience in driving those vehicles.	Strict operational times. Regular inspection. By Project Manager/ Safety Officer	Proponent/ Appointed Contractor

Noise			
Description	Mitigation	Monitoring	Responsible Body
Noise levels are expected to rise during the construction phase of the development.  Construction activities that cause noise include vehicle trafficking, generator noise, pressure hammers and construction worker's voices, including earthmoving equipment which will be utilized during the construction phase.	Construction should be limited to normal working days and office hours from 08h00 to 17h00 and 7:30 – 13:00 on Saturdays.  Provide ear plugs and ear muffs to staff undertaking the noisy activity or working within close proximity thereof.	Strict operational times. Regular inspection. By Safety Officer	Safety Officer

Dust			
Description	Mitigation	Monitoring	Responsible Body
Dust may be generated during the construction/decommissioning phase and might be aggravated when strong winds occur.  These are expected to be site specific, short-termed and will most probably pose a negligible nuisance and health threat to those residing nearby.  The construction of the proposed facility will have impact on the surrounding air quality as construction vehicle will be frequenting the site and surrounding  Particulate Matter is contributing to respiratory tract infections.	Vehicles travelling to and from the construction site must adhere to the speed limits so as to avoid producing excessive dust.  A speed limit of 15 km/hr should be set for all vehicles travelling over exposed areas.  It is recommended that regular dust suppression be included in the construction phase, when dust becomes an issue.  Loads could be covered to avoid loss of material in transport, especially if material is transported off site.	Regular visual inspection by Project Manager	Proponent/ Appointed Contractor/EO/Sa fety Officer

Generation of waste			
Description	Mitigation	Monitoring	Responsible Body
This can be in a form of contaminated soil, building rubble, general construction refuse and minor hazardous waste including paint tins, cleaning acids, asphalt's and oils  Littering	Ensure that no excavated soil, refuse or building rubble generated on site are placed or dumped on surrounding properties or land.  Bins/skips shall not be used for any purpose other than waste collection and shall be emptied on a regular basis.  The Contractor shall ensure that all litter is collected from the work areas daily.  Soil from excavation activities must be reused as fill elsewhere on the site  Ensure all hazardous materials are transported to a hazardous waste site for disposal by a licensed removal contractor.	Bins and / or skips should be emptied regularly and waste should be disposed of at a registered disposal site. Engineer / Safety Officer.	Proponent/ Appointed Contractor

Safety and Security			
Description	Mitigation	Monitoring	Responsible Body
During the construction and decommissioning phase, earthmoving equipment will be used on site. This increases the possibility of injuries. Presence of equipment may encourage criminal activities (theft).	The contractor is further advised to ensure that adequate emergency facilities, including first aid kits, are available on site.  Ensure that the contact details of the police or security company and ambulance services are available on site.  The site must be fenced off to prevent unauthorized access during construction.  All visitors must report to the site office.  Ensure visitors control sheet is in place  Strictly, no burning of waste on the site or at the disposal site is allowed as it possess environmental and public health impacts;  No open fire on site. It is strictly prohibited.	Security System Monitoring. Safety Procedures. First Aid Training by Safety Officer/ Project Manager.	Proponent/ Appointed Contractor/Safety Officer

Sewage			
Description	Mitigation	Monitoring	Responsible Body
Pollution of environment with waste materials  Improper of sewer management may lead to soil and water contaminations.	Adequate sanitation facilities e.g. chemical toilets must be provided at the camp depot and construction site.  Adequate sanitation facilities i.e. 15 employees per facility should be provided.  The toilets should be located at least 50m from the construction site.  They should be kept clean and hygienic regularly to ensure that they are usable.  Effluent must not be discharged into natural environment and bush-toileting is prohibited.  Letter of consent from a registered waste facility to allow contractor to empty the toilet facility at their sewer system should be provided.	Regular inspection. By Safety Officer	Safety Officer

## 7.2. The Operational Phase

By taking pro-active measures during the planning and construction phases, potential environmental impacts emanating during the operational phase will be minimised. This, in turn, will minimise the risk and reduce the monitoring effort, but it does not make monitoring obsolete.

Increased employment opportunities			
Description	Mitigation	Monitoring	Responsible Body
Equity, transparency, should be put into account when hiring and recruiting and that committees should also take part in the recruiting process for decision makings.	The principles of gender equality, maximizing local employment should be implemented in the provision and establishment of jobs.  Jobs for the maintenance of infrastructure and services will be created following the completion of the development. These jobs might be made available to existing labour there creating long term employment.  All qualified professionals hired to work for the development should be Namibians.  Other Labor or services (e.g. security guards) should be sourced from the local supplies or Security Companies within Nkurenkuru area.	Monitored once off by the Project Manager/Proponent	Appointed Contractor/ Proponent

Improved aesthetic look of the area			
Description	Mitigation	Monitoring	Responsible Body
The development of this project at this site is essential to improve the visual and aesthetics view of the area.	No mitigation required because it's a positive impact. However, the developer should create awareness among the staff working in the proposed offices about energy conservation, waste management, saving of water and other resources.  It should provide accessibility to the services provided in the building.  Parking areas will be provided with 1 parking bay per 25m².  Ensure proper and regular maintenance of the area.  No illegal dumping of waste should be allowed and the site must be clear of litter at all times.	Monitored once off by the Project Manager/Proponent	Fishing

Water demand			
Description	Mitigation	Monitoring	Responsible Body
Namibia is a water scarcity country, therefore, water should be used wisely to meet the demand of the future generation.	This business will employ people from different backgrounds and with different perceptions on using water. Therefore, create water awareness to educate people on the importance of saving water.  Educate them on how to reduce and water consumption and why reducing water usage/consumption.	Monitored once off by the EO	Egongelo Fishing Company (Pty) Ltd

Power usage			
Description	Mitigation	Monitoring	Responsible Body
Namibia is experiencing power shortage, therefore electricity should be used wisely in order to sustain the future generation.	Encourage use of renewable energy i.e. Solar lights at parkings and walkways to supplement the electricity supply. Use Solar Panels for water heating.	Monitored once off by the EO	Egongelo Fishing Company (Pty) Ltd
	The developments design should be done in such way that natural daylight reaches most areas of the building to reduce the need for excessive additional lighting. Unplug unused electronics,		
	Power should be off in areas that are not in use/avoid unnecessary lights, Avoid unnecessary printings		

Waste management			
Description	Mitigation	Monitoring	Responsible Body
Generation of domestic waste, E-waste, Hazardous waste while sewage waste will be generated from toilets	During the operations phase, the Nkurenkuru Town Council waste management will manage the waste disposal from the site while the Egongelo Fishing Company (Pty)Ltd will ensure that waste are stored in correct waste storages.  Nkurenkuru Town Council to develop a formal waste collection strategy and that the waste is to be collected regularly by disposed of at authorized dumping site or disposal site.  Ensure maintenance of sewage system	Regular inspection By EO	Nkurenkuru Town Council & Egongelo Fishing Company (Pty) Ltd

#### 8. ENVIRONMENTAL MONITORING PLAN

Environmental monitoring plan is part of the EMP performance assessment and will need to be compiled and submitted as determined by the Environmental Commissioner. The process of monitoring performances against the objectives and documenting all environmental activities is part of internal and external auditing. This will be coordinated by the Environmental Control Officer (ECO) / External Consultant.

Tables 3 outline the type of information that shall need to be recorded on a regular basis by the Environmental Control Officer (ECO) as part of the monitoring process of the activities and the effects.

Mitigation	Compliance	Follow-up action required	By whom	By When	Completed
Is there an Environmental					
awareness					
training					
programme?					
How many					
people have					
been given					
environmental					
awareness					
training?					
Is a copy of the					
EMP on site?					
How effective					
is the					
awareness					
training?					

Do people			
understand the			
contents of the			
EMP?			
If not, where			
are the			
weaknesses?			
Ask 3 people at			
random various			
questions			
about the EMP.			