

ENVIRONMENTAL MANAGEMENT PLAN

THE AUSSENKEHR BULK WATER SUPPLY SCHEME



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LIST OF ABBREVIATIONS

AIDS	Acquired Immune Deficiency Syndrome
CoC	Code of Conduct
DEA	Directorate of Environmental Affairs
EMA	Environmental Management Act
EMP	Environmental Management Plan
HIV	Human Immunodeficiency Virus
I&AP	Interested and Affected Parties
MEFT	Ministry of Environment, Forestry and Tourism
NEM	NamWater Environmental Manager
MSDS	Material Safety Data Sheet
NWQG	Namibian Water Quality Guidelines
NWQS	Namibian Water Quality Standards
STI's	Sexually Transmitted Infections
WTW	Water Treatment Works

1. PURPOSE OF THE EMP

This Environmental Management Plan (EMP) has been compiled and updated for the management of potential environmental impacts during the operation, and decommissioning phases of the existing Aussenkehr Water Supply Scheme. Best practice is proposed for the generic issues during maintenance of associated scheme infrastructure as well as the on-going management and operation of the water supply scheme.

In terms of the Environmental Assessment Policy of 1994 and the Environmental Management (Act No 7 of 2007) (EMA), the activities required for the construction of the proposed project requires authorization from the Directorate of Environmental Affairs at the Ministry of Environmental, Forestry and Tourism (MEFT: DEA).

An Environmental Clearance Certificate (ECC) was originally issued in 2018 and this EMP serves as an application for the renewal of the ECC.

2. INTRODUCTION

Aussenkehr is a small agricultural hamlet on the banks of the Orange River, which forms the southern border of Namibia to South Africa. It boasts a prestige private park and a rather large and unique table grape production area. It is located about 50 km west (on the C13) of Noordoewer.

The current population of workers are living in an informal settlement along the bank of the Orange River and currently do not have a formal water supply system. Their domestic water is currently supplied via the nearby farms' irrigation system. This system only filters the water, but no disinfection is done. The main purpose of the new bulk system is to provide clean, treated water suitable for human consumption.

In 2010, the Karas Regional Council (KRC) hosted a stakeholder workshop which was attended by, amongst others, the Namibian Water Corporation (NamWater), the Ministry of Regional and Local Government and Housing and Regional Development, and Aussenkehr Cooperative. An agreement was reached at this workshop to develop the town of Aussenkehr which will provide formal bulk infrastructure and accommodation to the permanent and seasonal workers of the Aussenkehr vineyards, as well as adequate education and healthcare. The Aussenkehr Town is still to be developed.

The location of Aussenkehr is depicted in **Figure 1**.

The EMP is for an existing water supply scheme infrastructure and it is therefore only for the operation and maintenance of Aussenkehr Water Supply Scheme.

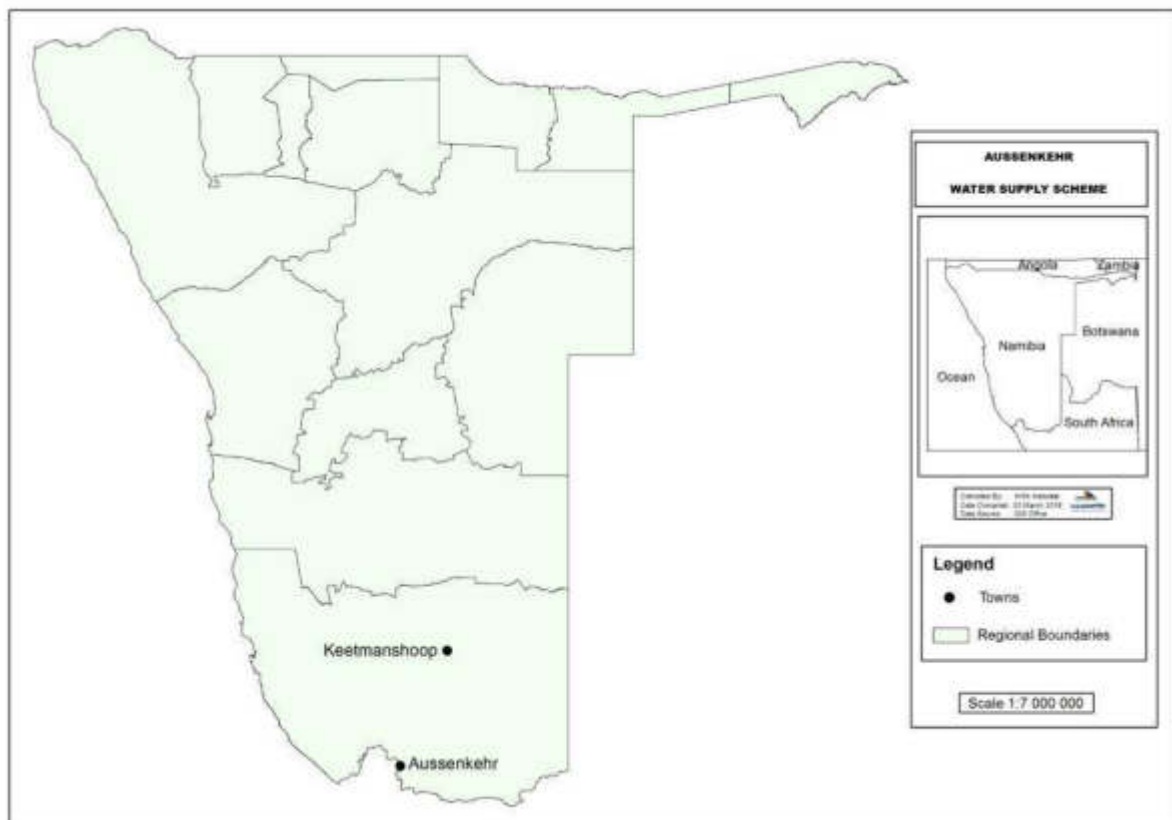


Figure 1: Aussenkehr Water Supply Scheme

3. EXISTING AUSSENKEHR WATER SUPPLY INFRASTRUCTURE

The Bulk Water Supply Scheme to Aussenkehr town consists of the following components:

- River Abstraction Pump Station
- Water Treatment Works
- Water Treatment Works Clearwater Pump Station
- Intermediate Pump Station
- Intermediate Storage Reservoir
- A pipeline between the River Abstraction Pump Station and Water Treatment Works
- A pipeline between the Water Treatment Works and the Intermediate Reservoir
- A pipeline from the Intermediate Pump Station to the Terminal Reservoir
- Terminal Reservoir

3.1 Water Source

Water from the Orange River is extracted via one (1) of four (4) in-take pipes in the River Water Abstraction Station (RAPS). The in-take pipes operate in a one (1) duty one (1) standby manner where two (2) are installed for low level river operation and two (2) are installed for high level river operation.

3.2 Water Quality and Disinfection

The quality of water supplied to the Aussenkehr Water Supply Scheme is evaluated for compliance with the guidelines presented in the Water Act, 1956 (Act 54 of 1956), Namibian Water Quality Guidelines (NWQG) and the draft Namibian Water Quality Standards (NWQS) as contained in the draft regulations of the Water Resources Management Act of 2013. The Department of Water Affairs, as the custodian of water affairs in Namibia, is applying the new regulations even though it is not yet promulgated. The Guidelines and Standards were formulated to ensure the safety of water supplied for human consumption. Evaluations for compliance to NWQS are not mandatory yet but it indicates compliance with the standards.

Raw water from the Orange River is treated to supply potable water to a community of approximately 41 327 people in Aussenkehr. Conventional surface water treatment processes incorporating screening, pre-sedimentation, chemical addition, coagulation and flocculation, settling, filtration and disinfection are employed to produce a potable water quality conforming to Group A water. According to the NWQG the water can be classified as Group A.

3.3 Pipe Work

Aussenkehr has the following pipelines with a diameter of 200 mm:

- Abstraction Pump Station to Water Treatment Works : Length = 440 m
- Water Treatment Works Pump Station to Intermediate Reservoir : Length = 3 150 m
- Intermediate Pump Station to Terminal Reservoir : Length = 2 380 m

3.4 Reservoirs

3.4.1 Intermediate Reservoir

The intermediate reservoir is a circular reinforced concrete reservoir with a storage capacity of 1 300 m³. The internal wall diameter of the proposed reservoir is 18.5 m, with a wall height of 5.35 m, which includes freeboard below the roof.

3.4.2 Terminal Reservoir

The terminal reservoir is a 1 400 m³ ground level steel structure reservoir.

3.5 Power Supply and Control System

The water is transferred from the RAPS by a set of three (3) off Extraction Pumps (PU01 A/B/C) operating in a two (2) duty, one (1) standby manner. During normal operation, each pump operates at a capacity of 66 m³/h to achieve the total plant capacity of 132 m³/h at a head of 28.5 mWh. Each PU01 pump is fitted with a variable speed drive. The river abstraction pump station uses an immersible vortex-impeller type pump.

The pump station at the WTW and intermediate reservoir are equipped with Grundfos CR multi-stage centrifugal pumps, with the intermediate pump station pumps having 6 stages, compared to 5 stages, of which 2 stages are reduced impellers, for the water treatment works pump station. Both pump-sets operate at 2 960 rpm. The water treatment works pump station is fitted with a 30 kW motors and the intermediate pump station with a 37 kW motors.

A 100 kVA 22/0.4 kV pole-mounted transformer with dropout fuses and NamPower meter board is installed at the Water Treatment Works (WTW) to supply power. The abstraction works is supplied by a DB-WTW with a 35 mm² PVC/PVC SWA/PVC + 25 mm² ICEW underground cable, over a distance of 400 m from the WTW to the Abstraction works.

The intermediate pump station is supplied from the 22kV Medium Voltage power line. Another 100kVA 22/0.4kV pole-mounted transformer with dropout fuses and NamPower meter board is installed at the intermediate pump station supplying DB-IPS with a 50 mm² PVC/PVC SWA/PVC + 35 mm² ICEW underground cable.

3.6 Scheme Processes/Operation

There is a fulltime NamWater Scheme Operator, who does checks on a daily basis whether all the systems are functional. The scheme has been electrified and automated with timer switches.

3.7 Maintenance

Maintenance is done by a permanent NamWater team.

3.6.1 Pumps

All motors bearings should be lubricated with a high-temperature lithium-based grease after 3000 hours.

If a pump/s were out of operation for six months, lubrication is required before service commence on all motor bearings.

3.6.2 Air Valves

The valves must be opened monthly to be descaled and cleaned to ensure effective operation. The service intervals will depend on the severity of the conditions.

3.6.3 Pressure Gauges and Transducers

The gauge cocks must be turned monthly to bleed-off air and ensure accurate readings. Turning prevents scale accumulation which prevents the gauge cock from functioning. The operational or service intervals will depend on the severity of the conditions.

3.6.4 Reservoirs

The reservoirs should be checked for leaks and other damages on a monthly basis. If leaks are detected, it should be fixed immediately.

3.6.5 Pipe Breaks/leaks

Monthly monitor of pipes should be done to avoid wastage of water in an event a major pipe break. The pipeline corridor for maintenance work is 10 m by 5 m.

4. BRIEF DESCRIPTION OF THE BIO-PHYSICAL ENVIRONMENT

The baseline description provided below focuses on the bio-physical environment:

4.1 Climate

Aussenkehr is located within the Desert Biome of southern Namibia and receives about 63 mm of rain per year. The lowest rainfall (0 mm) occurs in June and the highest (20 mm) in March. Rainfall is also highly variable and the highest evaporation rates in Namibia are experienced in this area (2.0 – 2.7m per year). This results in an average water deficit per year of about 2.6m for the area.

The average mid-day temperatures range from 20°C in July to 33.1°C in January. The region is coldest during July when the mercury drops to 3.3°C on average during the night (Belcher, 2012).

4.2 Topography

Aussenkehr is situated on a relatively flat floodplain which is surrounded by minor undulating hills. To the north and east of the current informal settlement the terrain becomes more mountainous. The town is situated on a slope at the edge of the river basin with the lowest point being the Orange River (approximately 106 m above sea level). Two seasonal tributaries of the Orange River cross the study area from east to west. In addition, there are several well-developed drainage lines which stretch from east to west.

4.3 Geology

The Lower Orange River is generally deeply incised with narrow, poorly developed alluvial terrace deposits. The surrounding area is characterised mostly by exposed Namaqua Metamorphic Complex rocks of which some granites belong to the Vioolsdrift and Haib groups (Permanent Water Commission, 2005). An important feature of the terrain is extensive quaternary outwash fans with dry braided pattern drainage. The valley terrain consists of four major components:

- Gorge sections (< 1km wide) with steep rubble foot slopes and poorly developed silt terraces;
- Narrow valley sections (1 – 1.5km wide) with wide silt terraces and minor tributary valleys;
- Broad valley sections (> 1.5km wide) with silt and gravel terraces and major tributary valleys; and
- The coastal plains, characterised by steep sand dunes and a gradual river gradient (Kinahan, 2012).

Within the study area, the river channel generally consists of a broad valley section, with a well-preserved expanse of silt and gravel terraces. Opposite Aussenkehr, on the South Africa bank, is an extensive outwash fan formed by a tributary stream (Belcher, 2012).

4.4 Flora

The landscape at Aussenkehr, to the north and east of the Orange River Embankment, can be defined as Richtersveld Sheet Wash Desert. The vegetation tends to be sparse with low species biodiversity. It is characterised by the leafless shrub *Sisyndite spartea* (desert bloom) and *Zygophyllum prismatocarpum* (McDonald, 2012).

4.5 Aquatic features and fauna

At almost one million square kilometres, the Orange River basin is the largest basin south of the Zambezi. It is also the most developed transboundary river basin in the southern African regions, and supports a variety of water transfer schemes to supply water to municipalities, industries, and farms. The Orange River originates in the Lesotho Highlands and flows in a westerly direction 2 200 km to the west coast where the river discharges into the Atlantic Ocean. The estimated natural runoff of the Orange River is approximately 11 300 million m³/a.

The lower Orange River forms a green strip in an otherwise arid landscape. The aquatic and riparian ecosystems of the Lower Orange River evolved in response to the natural seasonal flow patterns. However, due to the construction of more than 20 major dams and numerous weirs, the Orange River has become highly regulated.

In the natural state the quality of water in the Orange River was good, with high levels of sediment during flood flows. Water from the tributary streams tends naturally to have high salinity. Both the flow regime and water quality in the Orange River has, however, been severely impacted upon by extensive upstream developments. Salinity in the Orange River has increased due to the abstraction of high quality water from the Orange River (in particular from the Senqu River in Lesotho) and with the resulting high salinity irrigation return flows along the middle reaches of the Orange River and its major tributary, the Vaal River. The contribution from the Vaal River is of particular concern as it contains a high proportion of irrigation turn flows as well as treated urban effluent. Water quality in the Lower Orange River system is also affected by urban and agricultural activities upstream and how these activities are managed in terms of return flow.

4.6 Soils

A Geotechnical investigation (The Soil Engineer, 2011) undertaken at Aussenkehr divided the area into high and low ground. The low ground starts on the river bank and extends east for approximately 350 m. The high grounds refer to the area from where the low grounds end and extends further eastwards. The exploration, which included 23 test pits, and laboratory testing concluded that the high ground material contain on average 56% sand and 42% gravel with an average grading modulus of 2.1 (which indicates favourable compactibility characteristics of the insitu material). The average plasticity index¹ of the material sampled is 4.9 and it was concluded that the material has low potential swell. The low ground material was found to contain on average 56% sand and 12.3 % gravel with an average grading modulus of 1.0 which indicates less favourable compactibility. The average plasticity index of the low ground material was found to be 8.7 which is almost double that of the high ground material. The only water found during the Geotechnical investigation was from a test pit very close to the Orange River.

¹ The plasticity index (PI) is a measure of the plasticity of a soil and is measured from 0 (nonplastic) to >40 (very high plasticity). The plasticity index is the size of the range of water contents where the soil exhibits plastic properties.

5. THE LEGAL ENVIRONMENT

A legal review was done and the key laws of concern include those which protect the ecological integrity of the Aussenkehr Water Supply Scheme ecosystem and its water resource, including the Water Act of 1954 and the Water Resources Management Act of 2004, and applicable international treaties such as the Convention on Biological Diversity. These laws and conventions place Namibia under an obligation to conserve the ecological integrity of the Aussenkehr Water Supply Scheme ecosystem for the sustainable use by Namibians.

5.1 The Constitution of the Republic of Namibia

There are two clauses contained in the Namibian Constitution that are of particular relevance to sound environmental management practice, viz. articles 91(c) and 95(l). In giving effect to articles 91(c) and 95(l) of the Constitution of Namibia, general principles for sound management of the environment and natural resources in an integrated manner have been formulated. The formulation of these general principles resulted in the Namibia's Environmental Assessment Policy of 1994. To give statutory effect to this Policy, the Environmental Management Act was approved in 2007, and gazetted as the Environmental Management Act (Act No. 7 of 2007) (herein referred to as the EMA. As the organ of state responsible for management and protection of its natural resources, MEFT: DEA is committed to pursuing the 13 principles of environmental management that is set out by Part 2 of the Act.

To summarise, Articles 91(c) and 95(l) refer to:

- Guarding against over –utilisation of biological natural resources;
- Limiting over-exploitation of non-renewable resources;
- Ensuring ecosystem functionality
- Protecting Namibia's sense of place and character;
- Maintaining biological diversity and
- Pursuing sustainable natural resource use.

5.2 Environmental Assessment Policy (1995)

Cabinet endorsed Namibia's Environmental Assessment Policy in 1995 as the first formal effort in Namibia to regulate the application of environmental impact assessments and environmental management. Amongst others, the Policy provides a procedure for conducting EIA's which sets out to:

- Better inform decision makers and to promote accountability of decisions taken;
- Strive for a high degree of public participation and involvement of all sectors of the Namibian community during the execution of the EIA;
- Take into account the environmental costs and benefits of projects and Programmes;
- Promote sustainable development in Namibia;
- Ensure that anticipated adverse impacts are minimized and that positive impacts are maximized.

5.3 Environmental Management Act (No 7 of 2007) (EMA)

The Environmental Management Act (EMA) was promulgated in 2007 by Parliament and gives effect to the Environmental Assessment Policy. The Act specifies the environmental assessment procedures to be followed as well as the listed activities (activities that require an EIA).

Of relevance to this project are the following listed activities, as provided in Section 27 of this Act, which include:

- Water use and disposal;
- Transportation

5.4 EIA Regulations Government Notice No. 30, promulgated on 6 February 2012

The regulations, promulgated in terms of the EMA, were promulgated on 6 February 2012 and indicated certain activities that require an Environmental Clearance from MEFT: DEA prior to commencing.

5.5 Water Act 54 of 1956 and Water Resources Management Act 11 of 2013

The Water Resources Management Act 11 of 2013 is presently without regulations; therefore the Water Act 54 is still in force. The Act provides for the management and protection of surface and groundwater resources in terms of utilisation and pollution.

6. RESPONSIBLE PARTIES

NamWater's Environmental Manager is primarily responsible for the implementation of the EMP during the operational and maintenance phases.

6.1 NamWater

NamWater, as the implementing agency, is responsible for:

- Ensuring that the management actions are being adhered to;
- Ensuring that all environmental impacts are managed according to the environmental principles of avoiding, minimizing, mitigating and rehabilitation. This will be achieved by successful implementation of the EMP;
- Ensuring that appropriate monitoring and compliance auditing are executed;
- Ensuring that the environment is rehabilitated to its natural state as far as possible.

NamWater shall ensure that all employees attend an Environmental, Awareness Training Course. This course shall be structured to ensure that attendees:

- Become familiar with the environmental controls contained in the EMP;
- Are made aware of the need to conserve water and minimise waste;
- Are made aware of NamWater's Code of Conduct;
- Are aware that a copy of the EMP is readily available at the plant and that all staff are aware of the location and have access to the document;
- Are informed that employee information posters, outlining the environmental "do's" and "don'ts" (as per the environmental awareness training course) will be placed at prominent locations throughout the site.

7. ENVIRONMENTAL MANAGEMENT PLAN

An Environmental Management Plans (EMP) is an important tool focusing on the management actions that are required to ensure environmental compliance of a particular project.

EMP implementation is a cyclical process that converts mitigation measures into actions and through cyclical monitoring, auditing, review and corrective action, ensures conformance with stated EMP aims and objectives. Monitoring and auditing, feedback for continual improvement ensures that environmental performance has been provided and corrective action is taken for an effective EMP.

The main aim of this EMP is to ensure that the project complies with the goals of the Namibian Environmental Management Act (No. 7 of 2007); and, more specifically, to provide a framework for implementing the management actions as described in the EMP for the operational and maintenance phases of the scheme. Best practice is proposed for the operation of the scheme.

There are some environmental impacts that cannot be avoided. These environmental impacts require mitigation, and in order to mitigate against these impacts an EMP is required. The EMP aims to ensure best practises are implemented and environmental degradation is avoided through appropriate environmental protection, adherence to legal requirements and maintaining good community relationships.

MEFT indicated that EMP's for existing operations are sufficient.

The project activities are grouped according to the different operational processes and stages. Most of the impacts can be reduced through good housekeeping.

8. MANAGEMENT ACTIONS

8.1 Operation and Maintenance phase of the Aussenkehr Water Supply Scheme Water Supply Scheme

8.1.1 Introduction

The Operational Phase Section relates to the management and mitigation measures required to ensure that the continuation of the bulk water supply network and the maintenance of the infrastructure is operated in a manner that demonstrates responsible, precautionary environmental management.

The EMP will address specific areas of concern in terms of the long-term environmental management of the affected environment and is intended to serve as a guide to the on-going management of the water supply scheme site as well as the affected environment. The EMP will therefore aim to provide NamWater with the necessary tools to ensure that the potential impacts on the natural environment of the site during the operation of the water supply scheme are minimised. Moreover, it will aim to ensure that the infrastructure is operated and maintained according to Best Practice, in an environmentally sensitive and sustainable manner, and that the operation of the infrastructure does not result in reasonably avoidable environmental impacts.

Table 2: Operation and Maintenance Phase Management Table

Issue	Objective	Strategy	Actions	Time frame
Maintenance and emergency procedures	To ensure correct procedures are in place to avoid environmental impacts associated with maintenance activities as well as proactive intervention to avoid, and if required, to respond to emergencies	<ul style="list-style-type: none"> ▪ Establish environmentally sensitive and technically sound maintenance procedures as well as reporting structures. ▪ Compile a staff competency assessment and training programme. ▪ Establish emergency procedures to ensure appropriate response and minimise potential risk to the biophysical and social environment. 	<ol style="list-style-type: none"> 1. Establish regular reporting procedures on maintenance 2. Undertake regular inspection and maintenance of all infrastructure to ensure in working order and to assess damaged / deficient equipment, as per the O&M Manual. 3. Review, and if necessary, revise maintenance manual. 4. Establish emergency procedures guidelines for the blockage/failure, flooding, contaminant removal and disinfection, power failure and fire of the scheme. 5. Implement the response procedures when emergency incident occurs. 6. Complete the incident report checklist in the case of emergency and keep with monitoring records for submission. 7. Undertake annual education course for all operational staff. 8. Review, and if necessary revise emergency manual. 	<p>Bi-monthly for the lifespan of infrastructure as per the maintenance manual.</p> <p>Bi-annually for lifespan of works.</p> <p>When emergency incident occurs.</p> <p>Emergency incident</p> <p>Annually for lifespan of operation.</p> <p>Annually for lifespan of operation</p> <p>Annually for lifespan of operation</p>

8.2 Maintenance Procedures

The optimal operation and effective maintenance of all the scheme components is important in protecting the environment and ensuring that resources are not wasted and environmental incidents arising out of equipment or infrastructure failures, are avoided. Operation and Maintenance Manuals are available for the Aussenkehr Water Supply Scheme Water Treatment Works (WTW). The manuals provide a detailed guidance on the operation of all machinery and associated systems as well as related maintenance procedures, including maintenance schedules. Implementation of this manuals by NamWater will facilitate the proactive management of potential risks and thus result in impacts on the receiving environment being averted.

The maintenance procedures set out in the manuals, provides specific guidance in terms of the monitoring and maintenance of the scheme components. These procedures will specify the equipment item and specific component of each piece of equipment requiring checking, the scope and nature of the check that is to be carried out including detailed instructions related to the specific check, and the programme for conducting each check.

8.3 Facility Management and Operations

NamWater shall ensure that sufficient budget allocations and provisions are made available to ensure that the infrastructure can be adequately operated and maintained. NamWater must also attend to damage to the scheme components resulting in water loss as a matter of high priority.

8.4 Routine Maintenance and Repairs

The condition of the infrastructure shall be inspected routinely and a maintenance list compiled. Identified, preventative maintenance issues shall be undertaken as soon as possible. Any wastes arising from the repair and maintenance work must be removed and disposed-off at a designated waste disposal site as part of the operation.

8.5 Equipment maintenance and storage

All vehicles and equipment shall be kept in good working order and shall be operated by designated and competent operators. Leaking or damaged equipment shall be repaired immediately. Where emergency, *in situ*, maintenance operations are required the Scheme O shall ensure that the soil or vegetation does not become contaminated. Drip trays shall be provided in areas for stationary and parked vehicles as well as for the emergency servicing of vehicles. Drip trays shall be inspected and emptied daily, or as required. The contents of the drip trays shall be disposed of at an appropriately authorised facility.

The washing of equipment and vehicles shall make use of detergents for washing with low phosphate and nitrate containing, low foaming type detergents. Washing of equipment will only be allowed in a wash bay.

The Scheme Supervisor shall ensure that oil and lubricant containers are stored in an area where the ground has been protected. The containers shall be inspected regularly to ensure that no leakage occurs. When oil/ lubricants are dispensed, the proper dispensing equipment shall be used, and the storage container shall not be tipped in order to dispense the oil/ lubricant. The dispensing mechanism of the oil/ lubricant storage container shall be stored in a

waterproof container when not in use. The Scheme Supervisor shall take all reasonable precautions to prevent accidental and incidental spillage during the use of oils.

In the event of oil/ lubricant or other hazardous spill, the source of the spillage shall be isolated, and the spillage contained. The Scheme Supervisor shall clean up the spill by removing the contaminated soil to the hazardous waste vessel/ skip and the application of absorbent material to the affected area. Treatment and remediation of the spill area shall be undertaken to the reasonable satisfaction of NamWater's Environmental Services Division.

8.6 Environmental Awareness

Instilling a sense of environmental awareness and consideration in all employees, but especially those involved with the scheme operations is vital to the overall success of any environmental management plan. It is therefore recommended that a general environmental awareness course for the Scheme Staff Members, who may be required to carry out duties on the scheme, be undertaken.

8.7 Waste and Pollution Management

9.6.1 Waste and Pollution Prevention

To prevent the improper disposal of waste and to prevent pollution, the following management actions shall be enforced:

- All waste will be removed to an appropriate waste dump.
- No waste should be buried.
- General Waste: Includes waste paper, plastic, cardboard, harmless organic (e.g. vegetables) and domestic waste.
- No littering will be allowed. The plant area will be kept free of waste at all times.
- Provide sufficient waste bins at worksites. Make sure that all waste is removed from the worksites.
- Hazardous Substances include: sewerage, fuels, lubrication oils, hydraulic and brake fluid, solvents, paints, anti-corrosives, insecticides and pesticides, chemicals, acids etc. It should be disposed of at designated hazardous disposal sites.
- Contaminated soil should be stored in drums and taken to the nearest appropriate waste dumpsite.
- Do not change oil on uncovered ground. Drip trays will be used to catch oil when vehicles are repaired in the field.
- Used oil and hydraulic fluids will not be discarded on the soil or buried. It will be removed from site and taken back to an appropriate dump.
- In the event of a hazardous spill:
 - ✓ Immediately implement actions to stop or reduce the spill.
 - ✓ Contain the spill.
 - ✓ Arrange implementation of the necessary clean-up procedures.
 - ✓ Collect contaminated soil, water and other materials and dispose it at an appropriate waste dumpsite.

- Used solvents and grease should be stored in drums or other suitable containers. It should be sealed and recycled or disposed at an appropriate disposal site.
- Hazardous waste should not be burnt.
- Bunding, concrete slabs and/or other protective measures should be installed where hazardous materials are handled.
- Ensure that the staff are informed and have information pertaining to the management of spills or ingestion.

9.6.2 Hazardous Materials

Where hazardous materials are required for repair and maintenance work (including fuels and oils), care will be taken to ensure that a competent individual is appointed to enforce the responsible use of such materials. The operational staff or maintenance teams shall carry a copy of the relevant Material Safety Data Sheet (MSDS) whenever using such materials. The Scheme Supervisor shall ensure that persons working with hazardous materials have been trained in the handling of such substances, as well as in emergency procedures to be followed in the event of an accidental spillage or medical emergency. Maintenance teams shall also carry a spill kit containing the appropriate neutralizing chemicals, absorbent materials and other relevant equipment required to undertake a clean-up of any spill that may occur.

9.6.3 Noise Management

During maintenance operations, all silencing mechanisms on all equipment must be in a good state of repair. Except for in emergency situations, no amplified sound may be broadcast. All routine maintenance shall be restricted to daylight hours.

9.6.4 Emergency Procedures

The Scheme Supervisor shall ensure Scheme Staff Members are aware of the procedure to be followed for dealing with leaks and spills, which shall include notifying the NamWater's Environmental Services Division. The Scheme Supervisor shall ensure that the necessary materials and equipment for dealing with leaks and spills are available at all times. Treatment and remediation of spills shall be done to the satisfaction of the NamWater's Environmental Services Division.

In the event of a hydrocarbon spill, the source of the spillage shall be isolated, and the spillage contained. The affected areas shall be cordoned off and secured. The Scheme Supervisor shall ensure that there is always sufficient supply of absorbent material to absorb/ breakdown or encapsulate at least a 200ℓ liquid hydrocarbon spill. Any soil contaminated by such a spill must be removed and disposed of at an appropriately registered waste site.

Emergency equipment including spill kits and fire extinguishers shall be positioned at accessible locations near to areas or facilities where such emergencies may arise.

8.8 Health and Safety

To minimise the risk of HIV infection and the increase of STI's and the occurrence injuries the following management actions shall be enforced:

- Provide an AIDS awareness programme to all the staff.

- Make sure that all staff are equipped and know how to use safety and protective gear. This includes hard hats, goggles, hearing protectors, dusk masks, steel-toed shoes etc.
- Keep a comprehensive first aid kit at Scheme.
- Establish an emergency rescue system for evacuation of serious injured people.
- Emergency procedures for accidents should be communicated to all employees.
- Dangerous areas must be clearly marked and access to these areas controlled or restricted.
- Good driving and adherence to safety rules will result in a minimum number of road and workplace accidents.
- Fire extinguishers must be available at all refuelling sites. Staff should be trained to handle such equipment.
- Nobody is allowed to dispose a burning or smouldering object in an area where it may cause the ignition of a fire.
- Hazardous substances must be kept in adequately protected areas to avoid soil, air or water pollution.
- Work areas, such as these for the maintenance of equipment, must be on concrete slabs.
- Explosives should be stored according to the prescribed regulations.

9. SITE CLOSURE AND REHABILITATION

Rehabilitation is the process of returning the land in a given area that has been disturbed by construction and earthworks to some degree of its former state, or an otherwise determined state. Many projects, if not all, will result in the land becoming degraded to some extent. However, with proper rehabilitation most impacts associated with the reservoir construction project, could be mitigated and restored to an acceptable level. Poorly rehabilitated construction areas provide a difficult legacy issue for governments, communities and companies, and ultimately tarnish the reputation of operators as a whole.

Objectives of proper site closure and rehabilitation include the following:

- Reduction or elimination of the need for a long-term management program to control and minimise the long-term environmental impacts;
- Clean-up, treatment or restoration of contaminated areas (e.g., soils contaminated by oil or fuel spills, concrete spills, etc.). Excavation of contaminated material and disposal thereof in an acceptable manner.

Rehabilitation measures to implement:

- a. A site inspection will be held quarterly by the scheme supervisor after every maintenance work during operation of the scheme. Rehabilitation will be done to the satisfaction of the ENV section and MEFT.
- b. Frequent inspections of the scheme and effective follow-up procedures, to prevent minor defects from becoming major repair jobs.
- c. Make sure all soil polluted during maintenance work is properly stored in drums and removed to an appropriate waste dump.
- d. Make sure all windblown litter is removed once maintenance has seized.
- e. Make sure that all potential hazards (i.e. the sewerage pit) are properly closed and left in a safe and neat position.

Rehabilitation will be completed when the above have be achieved.

10. NAMWATER ENVIRONMENTAL CODE OF CONDUCT

What is an Environmental Code of Conduct?

It is a set of rules that everybody has to follow in order to minimise damage to the environment.

What is the ENVIRONMENT?

The ENVIRONMENT means the surroundings within which people live. The ENVIRONMENT is made up of the **soil, water, plants, and animals** and those characteristics of the soil, water, air, and plant and animal life that influence **human health and well-being**. **People** and **all human activities** are also part of the environment and have to be considered during the operation of the Scheme.

Do these ENVIRONMENTAL RULES apply to me?

YES, The Environmental Rules apply to EVERYBODY. This includes all permanent, contract, or temporary workers as well as any other person who visits the Scheme. Every person will be required to adhere to the Environmental Code of Conduct.

ALL PERSONNEL must study and keep to the Environmental Code of Conduct

The SCHEME SUPERVISOR will issue warnings and will discipline ANY PERSON who breaks any of the Environmental Rules. Repeated and continued breaking of the Rules will result in a disciplinary enquiry and which may result in that person being asked to leave the Scheme permanently.

What if I do not understand the ENVIRONMENTAL RULES?

ASK FOR ADVICE, if any member of the WORKFORCE does not understand, or does not know how to keep any of the Environmental Rules, that person must seek advice from the SCHEME SUPERVISOR. The PERSON that does not understand must keep asking until he/she is able to keep to all the Environmental Rules.

Safety and Security

1. Only enter and exit roadways and construction areas at demarcated entrances.
2. Wear protective clothing and equipment as per signboards at the Scheme and according to instructions from your SCHEME SUPERVISOR.
3. Report to your SCHEME SUPERVISOR if you see a stranger or unauthorised person in the construction area.
4. Never enter any area that is out of bounds or that is demarcated as dangerous without permission of your SCHEME SUPERVISOR.
5. Never climb over any fence or enter private property without permission of the landowner or your SCHEME SUPERVISOR.
6. Do not remove any vehicle, machinery, equipment, or any other object from the construction site without the permission of your SCHEME SUPERVISOR.
7. Keep clear of blasting sites. Follow the instructions of your SCHEME SUPERVISOR.
8. Never enter or work in the Scheme while under the influence of alcohol or other intoxicating substances.
9. All staff should know the emergency procedures in case of accidents.

Waste Disposal

10. Learn the difference between different types of waste, namely:
- general waste, and
 - hazardous waste.

Containers will be provided for different types of wastes.

General Waste includes waste paper, plastic, cardboard, harmless organic (e.g. Vegetables) and domestic waste

Hazardous Waste includes objects, liquids or gases that are potentially dangerous or harmful to any person or the environment. Sewage, fuel, tyres, diesel, oils, hydraulic and brake fluid, paints, solvents, acids, soaps and detergents, resins, old batteries, etc. are all potentially hazardous.

11. Learn how to identify the containers for the different types of wastes. Only throw general waste into containers, bins or drums provided for general waste.
12. Recycle drums, pallets and other containers.
13. Never bury or burn any waste on site, all waste is to be disposed in allocated refuse disposal containers, bins or bags.
14. Never overfill any waste container. Inform your SCHEME SUPERVISOR if you notice a container that is nearly full.
15. Do not litter.
16. Do not bury litter or rubbish in the backfill trench.

Plants and Animals

21. **Do not ever pick any plants, or catch any animal.** People caught with plants or animals in their possession will be handed to the authorities for prosecution.
22. Never feed, tease, play with, or set devices to trap any animal or livestock. Wild animals are not to be domesticated.
23. Keep off the rock outcrops unless given specific permission by the SCHEME SUPERVISOR to be there.
24. Never cut down any tree or branches for firewood.
25. Never leave rubbish or food scraps or bones where it will attract animals, birds, or insects.
26. Rubbish must be thrown into allocated waste disposal bins/bags.
27. Always close the gates behind you.

Preventing Pollution

28. Only work with hazardous materials in bunded areas.
29. Never discard any hazardous substances such as fuel, oil, paint, solvent, etc. into stream channels or onto the ground. Never allow any hazardous substances to soak into the soil.
30. Clean up spills immediately.
31. Immediately report to your SCHEME SUPERVISOR when you spill, or notice any hazardous substance overflow, leak or drip or spill on site, into the streambeds or along the road.

32. Immediately report to your SCHEME SUPERVISOR when you notice any container, which holds hazardous substances overflow, leak or drip. Spillage must be prevented.
33. Only wash vehicles, equipment and machinery, containers and other surfaces at work site areas designated by your SCHEME SUPERVISOR.
34. Do not change oil on uncovered surfaces.
35. If you are not sure how to transport, store, use, or get rid of any hazardous substances ask your SCHEME SUPERVISOR for advice.

Health

36. Drink lots of clean water every day.
37. Use toilets that have been provided.
38. Take the necessary precautions to avoid contracting HIV / AIDS. Condoms are available at most Clinics.
39. Inform your SCHEME SUPERVISOR when you are sick.
40. Do not work with any machinery when you are sick.
41. If you are working in malaria areas, you must take the necessary precautions.

Dust Control

42. Do not make any new roads or clear any vegetation unless instructed to do so by your SCHEME SUPERVISOR.
43. Keep to established tracks and pathways.
44. Keep within demarcated work areas.

Saving Water

47. Always use as little water as possible. Reduce, re-use and recycle water.
48. Never leave taps or hose pipes running. Close all taps after use.
49. Report any dripping or leaking taps and pipes to your SCHEME SUPERVISOR.

Working Hours

50. You may only work on weekends and after hours with the consent of the SCHEME SUPERVISOR.

Archaeological and Cultural Objects

52. If you find any archaeological, cultural, historical or pre-historical object on the construction site you must immediately notify your SCHEME SUPERVISOR.
53. Never remove, destroy, or disturb any cultural, historical, or pre- historical object on site.

Cultural and Historical Objects include old buildings, graves or burial sites, milestones, old coins, beads, pottery and military objects.

Pre-Historical objects include fossils and old bones, old human skeletal remains, pieces of pottery and old tools and implements.

Sensible Driving

54. Tracks and roads should be kept to a minimum. Where possible follow existing roads.
55. No off-road driving is allowed.
56. Never drive any vehicle without a valid licence for that vehicle class and do not drive any vehicle that is not road-worthy.
57. Never drive any vehicle when under the influence of alcohol.
58. **Always** keep your headlights on when driving on dusty roads.
59. Keep to the roads as specified by your SCHEME SUPERVISOR. Vehicles may only be driven on demarcated construction roads. Drivers should always use three points turns, “u-turns” are not allowed. Do not cut corners.
60. Do not drive on rocky outcrops.

Noise

61. Keep noise levels as low as possible.
62. Do not operate noisy equipment outside normal working hours.

Fire Control

63. Do not make open fires, use a drum or tin and do not collect any vegetation to burn.
64. Do not smoke or make fires near refuelling depots or any other area where fuel, oil, solvents, or paints are used or stored. Fireplaces should be at a safe distance from fuel and explosive storage sites as well as vehicle parking sites.
65. Cigarette butts should always be thrown in allocated refuse bins. Make sure that the cigarette butt is out before throwing it into the bin.
66. Immediately notify your SCHEME SUPERVISOR if you see an unsupervised fire at the campsite or construction site.

Dealing with Environmental Complaints

67. If you have any complaint about dangerous working conditions or potential pollution to the environment, talk to your SCHEME SUPERVISOR.
68. If any person complains to you about noise, lights, littering, pollution, or any harmful or dangerous condition, immediately report this to your SCHEME SUPERVISOR.

NP du Plessis

Tell: 061-71 2093

Cell: 081 127 9040

OR

Jolanda Kamburona

Tell: 061-71 2105

Cell: 081 144 1528

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ANNEXURE 1: GRIEVANCE PROCEDURE AND REGISTRATION FORM

