

**APPENDIX A: COUNCIL'S APPROVAL – MUNICIPALITY OF
SWAKOPMUND**



MUNICIPALITY OF SWAKOPMUND

Ref No: 19.03.02.3209. M 3209, M 1797

Enquiries: Ms S Bruwer

(064) 4104212
(064) 4104208
53 Swakopmund
NAMIBIA
www.swkmun.com.na
sbruwer@swkmun.com.na

31 March 2021

Ms Aina K Uushona
P O Box 1628
Swakopmund
13001

Dear Madam,

APPLICATION TO PURCHASE PORTIONS ADJACENT TO ERF R1797 AND ERF 3209, MONDESA

The abovementioned and your letter dated 12 December 2019 refer

Please be informed that Council passed the following resolution on 25 March 2021 under item 11.1.19:

- (a) That Council approves the sale of the two street portions (Portions A and B of Ismael Abraham Omundele and/or Moshitila Street) located adjacent to Erf 3209 and Remainder 1797 Mondesa, to Ms A K Uushona; subject to:
 - Confirmation from Engineering and Planning Services that the remaining streets will be able to allow smooth traffic flow and maneuvering;
 - That all municipal services (water sewer and electricity) shall be relocated to the satisfaction of the General Manager: Engineering and Planning Services; and
 - No structures or floor of any nature may it be considered temporary shall be constructed over municipal services.
- (b) That Engineering and Planning Services provides the correct sizes of the two street portions applied for by Ms A K Uushona.
- (c) That Council's valuator and an additional valuator provide probable market values for the two street portions; whereafter such and the conditions of sale be submitted to Council for consideration.
- (d) That the requirements regarding the alienation of immovable property as prescribed in the Local Authorities Act, Act 23 of 1992, (as amended), and the Townships and division of land Ordinance 11 of 1963 respectively, be dealt with successfully.
- (e) That the applicant appoints a Town Planner to undertake the statutory procedures as outlined below.

All correspondence must be addressed to the Chief Executive Officer

- (f) That Ismael Abraham Omundele and/or Moshitila street be subdivided into Portions A, B and Remainder.
- (g) That Portions A and B of Ismael Abraham Omundele and/or Moshitila street be permanently closed off as "Street" in terms of section 50 (1) of the Local Authorities Act, Act No. 23 of 1992, as amended.
- (h) That the closed portions be assessed in terms of the Environmental Management Act, Act 7 of 2007.
- (i) That Portions A and B, of Ismael Abraham Omundele and/or Moshitila Street be Consolidated with Erven 3209 and R1797, Mondesa, respectively and assume the same zoning,
- (j) That the purchaser appoints a consultant to attend to the Environmental Impact Assessment in terms of the Environmental Management Act, 7 of 2007 as amended
- (k) That the purchaser be responsible for all town planning and cadastral procedures such as application to the Townships Board, land surveying, advertising of the sale and the registration of the newly consolidated Erven.
- (l) That the current Title Deed conditions registered against erven 3209 and R1797, Mondesa be retained and be registered against the newly consolidated erven.
- (m) That the purchaser be granted Power of Attorney to act on behalf of Council to lodge all necessary planning, closure and cadastral procedures pertain to the subdivision of Ismael Abraham Omundele and/or Moshitila Street and consolidations thereof, and
- (n) That the following standard conditions be applicable:
 - (i) The purchaser accepts that no rights will accrue to her from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.
 - (ii) A deposit of N\$10 000.00 shall be required of the purchaser to cover all fees and costs to Council, prior to attending to the statutory processes.
 - (iii) Should a balance remain after Council's costs have been covered, it will be refunded by the Finance Department to the purchaser.
 - (iv) That the purchaser pay the above deposit within 90 days from the Council resolution approving the purchase price, failing which Council's resolution will be revoked at the next Council meeting following the expiry of the 90 days.
- (o) That the applicant be responsible for payment of any and all costs related to the transaction, and that no rights will accrue to them from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.

Please familiarize yourself with the above conditions and confirm acceptance of the conditions in writing on / before **16 April 2021**. The deposit referred to in point (n) (ii) above is payable on/before **Wednesday, 23 June 2021**

For ease of reference, the following procedures will follow:

- ① Once confirmed by you, valuations will be obtained as per point (c) above in order to determine a purchase price for consideration by Council. You will once again be requested to confirm in writing acceptance of the purchase price.
- ② Following acceptance of the purchase price by you the following statutory processes must be attended to:

- As per points (e) and (j) you have to appoint a town planner and environmentalist to attend to the compilation of an Environmental Impact Assessment (if required), closure of the street portion, subdivision of the street portion, and consolidation thereof with Erf R1797 and Erf 3209, Mondesa.

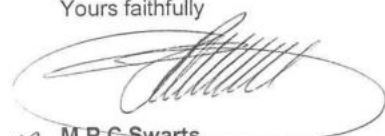
- ③ Once the statutory process is finalized but prior to consolidation, Council's intention to sell the street portion will be published for possible objections in terms of the Local Authorities Act 23 of 1992 (see point (d) of the above Council resolution).

Payment of N\$ 10 000.00 can be transferred to our bank account and proof of payment be e-mailed to enakale@swkmun.com.na

Municipal Bank Details: Swakopmund Municipality
First National Bank
Account nr: 62249603300
Branch Code: 280472
Reference: M 1802.

Should you have any further enquiries, please do not hesitate to contact Ms S Bruwer at ☎ 064-4104212.

Yours faithfully



MP C Swarts
GM: Corporate Services & HR

/en



PHOTOGRAPHS:



Ptn at erf Rem. 1797M



Ptn at erf 3209M

LOCALITY PLAN:



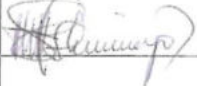



APPENDIX C: PROOF OF PUBLIC CONSULTATION

Registered I&APs


REGISTER

EIA FOR PERMANENT CLOSURE OF THE STREET PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET

NAME	SIGNATURE
Salonia Petrus	
Fransiska Paulus	Paulus
Emerda Simbatwe	Blake
Ndineko N Shimanda	
Ndapuniwa Shihapo	
Natalia Ndawendapo	Ndawendapo
Benedictus Helmut	

REGISTER

EIA FOR PERMANENT CLOSURE OF THE STREET PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET

NAME	SIGNATURE
Henry Gesheb	
Haikali Rauna	R.H

Consultation with Municipality of Swakopmund



MUNICIPALITY OF SWAKOPMUND

Ref No: 16/1/1/1

Enquiries: P Engelbrecht

 (064) 4104400
 (064) 4104125
Fax2email: 0886519137
 53 Swakopmund
NAMIBIA
 www.swkmun.com.na
 townengineer@swkmun.com.na

24 April 2024

SandSea Consulting
P O Box 2534
SWAKOPMUND
13001
Namibia

 sandseaconsulting@gmail.na

Attention: Mrs L Hailaula

Dear Sir

ENVIRONMENTAL IMPACT ASSESSMENT FOR THE PERMANENT CLOSURE OF THE STREET PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITILA, MONDESA, SWAKOPMUND.

We hereby express our support for the environmental clearance application submitted for the permanent closure of the street portions A and B of Ismael Abraham and/or Moshitila street, subdivision of Ismael Abraham and/or Moshitila street and consolidation of portions A and B of Ismael Abraham and/or Moshitila street within erven 3209 and R1797, Mondesa.

We have carefully reviewed the project proposal and believe that it aligns with our shared goals of responsible land use and environmental conservation.

Kindly note that this letter does not serve as a substitute for an Environmental Clearance Certificate. Support or endorsement is granted under the conditions that the proponent obtains the ECC from the Ministry of Environment, Forestry, and Tourism.

When the ECC has been obtained, kindly forward a copy of the ECC to our offices.

For any further inquiries or information, please do not hesitate to contact the Environmental Officer: Engineering and Planning Services, Ms Paulina Engelbrecht, at telephone number (064) 410 4438 or email pengelbrecht@swkmun.com.na.

Yours faithfully,
Swakopmund Municipality

2024-04-23
C McClune General Manager
GENERAL MANAGER: ENGINEERING AND PLANNING SERVICES

All correspondence must be addressed to **Chief Executive Officer**

Classifieds
 E-MAIL: ads@namibtimes.net OR sw@namibtimes.net
 CLOSING TIME: 10:00 day prior to publication

JOBS WANTED

WERK GESOEK:
 Beverly is opsoek na huiswerk of ludo oppas werk in Swakopmund of Langstrand, ek kan enige tyd begin.
 Kontak: 081 660 0623

JOB WANTED:
 I am a 23 year old looking for nanny or housekeeping work in Swakopmund, I am ready to start as soon as possible.
 Contact: 081 220 5350

JOB WANTED:
 I am a young hardworking and trustworthy lady looking for domestic work, office cleaning from Monday to Friday in Swakopmund.
 Contact: 081 206 3229 / 081 872 2163

JOB WANTED:
 I am a lady looking for domestic work in Swakopmund, Monday to Friday I have 3 years experience and ready to start immediately.
 Contact: 081 280 4128 / 081 763 9936

WERK GESOEK:
 Naomi Roodman is opsoek na huiswerk, was, stryk, skoonmaak en kinders oppas in Swakopmund of Walvisbaai. Ek is hardwerkend, betroubaar, netjies en heel van kinders, ek het sover gewoontes en kan enige dag begin.
 Kontak: 081 713 0660

JOB WANTED:
 I am a 44 year old woman looking for domestic work. Saturdays and Sundays only, ironing, cleaning and doing laundry. I am willing to start anytime.
 Contact: 081 838 9435
 081 618 8545

JOBS WANTED

JOB WANTED:
 A 30 year old female is looking for any kind of work in Walvis Bay. I have worked with kids before, in restaurants and mini markets. I can cook and clean. I have experience.
 Contact: 081 587 0739

JOB WANTED:
 I am a 33 year old lady looking for any type of work around Walvis Bay or Swakopmund. Mondays to Fridays. Ready to start immediately.
 Contact: 081 247 0650

WERK GESOEK:
 Ek is 'n betroubare dame opsoek huiswerk in Walvis of Langstrand. Ek kan ook kantoer skoon maak, het kennis en ver wysings.
 Kontak: 081 764 9187
 081 342 6291

JOB WANTED:
 I am a 30 year old lady looking for any type of work except bars, Walvis Bay or Swakopmund. Mondays to Fridays.
 Contact: 081 661 3285

JOB WANTED:
 I am looking for any kind of housework in Walvis Bay. I am ready to start anytime.
 Contact: 081 817 7958

JOB WANTED:
 I am looking for any kind of domestic work in Walvis Bay. Ready to start anytime.
 Contact: 081 206 2372

JOB WANTED:
 I am a young trustworthy lady looking for domestic work in Walvis Bay. Meersop or Langstrand. Ready to start immediately.
 Contact: 081 485 4041

JOB WANTED:
 I am a 26 year old girl looking for domestic work for 5 days a week.
 Contact: 081 444 5440

VACANCIES & NOTICES

MINISTRY OF TRADE & INDUSTRY

LIQUOR ACT, 1998 NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998 (Regulations 14, 26 & 33)

Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Magistrate of the District of Erongo.

1. Name and postal address of applicant: **Andreas Ekandjo P.O. Box 1408**

Swakopmund.
 2. Name of business or proposed business to which application relates: **Ekandjo Club**
 3. Address/location of premises to which application relates: **Erf 522 Mondesa.**
 4. Name and details of application: **Application for Special Liquor Licence.**
 5. Clerk of the court with whom application will be lodged: **Swakopmund Magistrate Court.**
 6. Date on which

application will be lodged: **15 April 2024**
 7. Date of meeting of Committee at which 12 **June 2024.**
 Any objection or written submission in terms of section 28 of the Act in relation to the application must be sent or delivered to the Secretary of the Committee to reach Secretary, not less than 21 days before the date of the meeting of the Committee at which application will be heard.

BCIN BEST CHEER INVESTMENTS NAMIBIA (PTY) LTD

an equal opportunity employer, have a vacancy for an **ACCOUNTANT in WALVIS BAY**

- IF YOU COMPLY WITH THE FOLLOWING REQUIREMENTS:**
- Bachelor's degree in accounting or other similar qualification.
 - Completed articles at an accounting/auditing firm will be advantageous.
 - Previous working experience with Pastel Partner.
 - Drivers License
 - Candidate should show initiative and be able to address and resolve matters.
 - The position is based in Walvis Bay, but the candidate should be willing to travel to Karibib on a regular basis.
 - Half day position can be considered (8:00 to 13:00).
 - ANambian Citizen

AND WISH TO EXECUTE THE FOLLOWING RESPONSIBILITIES:

- Maintenance of fixed asset registers of our group of companies in Pastel Evolution and the monthly and annual reconciliation of the Pastel Evolution fixed asset registers with Pastel Partner.
- Implementing and maintaining a system of internal control for our three consumables and spare parts warehouses.
- Attendance at unpacking of import containers to ensure the correct allocation of consumables and spare parts items between the different warehouses.
- Attend to payment procedures, including the completion of BOP forms, for import invoices and the correct allocation and processing of import invoices in Pastel Partner.
- Arrange the annual and bi-annual inventory counts of the three consumables and spare parts warehouses and reconcile the results of the inventory counts with the inventory records as per Pastel Partner.
- Preparing monthly sales reports for all companies to submit to Head Office in China.
- Preparing monthly management accounts for all companies to submit to Head Office in China.
- Processing of goods issue notes from the different warehouses in the related companies Pastel Partner as well as invoicing intercompany transfer of goods.
- Assisting the external auditors with annual audits.
- Attend to all matters at Namra, including VAT refunds and good standing certificate requests.

Then kindly forward your CV to: vacancies@bestcheer.com.na or post your CV to HR at **BEST CHEER INVESTMENTS (NAMIBIA) (PTY) LTD, P.O. Box 4676, WALVIS BAY.**

CLOSING DATE FOR APPLICATIONS IS: 22 APRIL 2024

ONLY SHORT-LISTED CANDIDATES WILL BE NOTIFIED

NO DOCUMENTS WILL BE RETURNED A CANDIDATE MAY UNDERGO PSYCHOMETRIC ASSESSMENTS

NOTICE FOR PUBLIC PARTICIPATION ENVIRONMENTAL IMPACT ASSESSMENT

PERMANENT CLOSURE OF THE STREET PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITLA STREET, SUBDIVISION OF ISMAEL ABRAHAM AND/OR MOSHITLA STREET AND CONSOLIDATION OF PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITLA STREET WITH ERVEN 3209 AND RT197, MONDESA, SWAKOPMUND.

SandSea Consulting hereby gives notice to all potential Interested and Affected Parties (I&APs) that an application will be made to the Environmental Commissioner in terms of the Environmental Management Act (No 7 of 2007) and the Environmental Impact Assessment Regulations (GN 30 of 6 February 2012) for the abovementioned activity.

PROJECT LOCATION: Ismael Abraham and/or Moshitla Street, Mondesa, Swakopmund.
REGISTRATION OF I&APs AND SUBMISSION OF COMMENTS:
 All interested & Affected Parties are hereby invited to register and submit their comments, concerns or questions as part of the consultation process.
 All comments and concerns should be submitted to the details below:
 Email: sandseaconslting@gmail.com
 Mobile: 085 639 0738 on or before 20 April 2024.
 SandSea Consulting

MUNICIPALITY OF WALVIS BAY

Notice is hereby given in terms of section 63(2)(b) of the Local Authorities Act, 1992 (Act 23/1992), as amended, that the Council of the Municipality of Walvis Bay intends to sold, by private transaction, **light industrial erf 6409 Walvis Bay to A Van Der Walt Transport Namibia (Pty) Ltd.**

Description
 Erf 6409 Walvis Bay
Area
 11,568,77m²
Purchase Price
 N\$5,784,385,00 plus 15% VAT

Full particulars pertaining to the sale will lie for inspection by interested persons until ***Tuesday, 23 April 2024** at room 29, Municipal Offices, Kuisebmond.

For more information Mrs S Saichipia can be contacted at telephone (064) 2013232 during office hours.

Written objections, duly motivated, to the intended transaction must be received by the undersigned before or at 12:00 ***Friday, 26 April 2024.**

P Van Niekerk Acting General Manager: Community & Economic Development

Municipal Offices Civic Centre Nangolo Mbuumba Drive Private Bag 5017 Fax: (064) 209714 Walvis Bay

LIQUOR ACT, 1998

NOTICE OF APPLICATION TO A COMMITTEE IN TERMS OF THE LIQUOR ACT, 1998

(Regulations 14, 26 & 33)

Notice is given that an application in terms of the Liquor Act, 1998, particulars of which appear below, will be made to the Regional Liquor Licensing Committee, Region Erongo.

1. Name and postal address of applicant: **Stephannus Andries Morgan, P O Box 61666 Katutura, (Windhoek).**

2. Name of business or proposed business to which application relates: **Tanigu Trading Enterprises.**

3. Address/location of premises to which application relates: **Farm /Ikrens.**

4. Nature and details of application: **Special Liquor Licence**

5. Clerk of the Court with whom application will be lodged: **Clerk of the Magistrate's Court, Usakos.**

6. Date on which application will be lodged: **12 April 2024.**

7. Date of meeting of Committee at which application will be heard: **12 June 2024.**

POSITION: CONVEYANCING SECRETARY WALVIS BAY BRANCH

DR WEDER KAUTA & HOVEKA INC., a well-established legal firm, requires a competent, and experienced Conveyancing Secretary to join their **WALVIS BAY** team.

Requirements:

- At least 3 - 5 years hands-on conveyancing experience in Transfers, Bonds, Bond Cancellations, Sectional Title Developments and BIPA registrations.
- Must have an excellent command of the English language. (Good command of Afrikaans, German or any Indigenous Namibian language will be an advantage.)
- Good overall computer- and typing skills.
- Conveyancing experience with programs such as E4, Legal Perfect and Ghost Practice as added advantages.
- Namibian Citizen or permanent residency.
- Must be able to work under pressure.
- Must be a team player.
- Service orientated and friendly.

CV's to be handed in at our office reception, **Cnr of Theo Ben Guribab Ave & Johnson Fwalewa Mababekeng Str, Walvis Bay** or e-mail to: mar@wkh-law.com

Closing date – 26 April 2024

No documents will be returned and only shortlisted candidates will be invited for an interview. **NO TELEPHONIC APPLICATIONS.**

BY ORDER: DR WEDER KAUTA & HOVEKA INC.,
 Cnr of Theo Ben Guribab Ave & Johnson Fwalewa Mababekeng Str, Walvis Bay
 E-Mail: mar@wkh-law.com

STELLENAUSCHREIBUNG

Die Privatschule Swakopmund
sucht Verstärkung:

UNTERSTUFENLEHRKRAFT (Klassen 1-2)
für Deutsch-Muttersprache ab Juli 2024
gebunden mit Klassenleitung

OBERSTUFENLEHRKRAFT (Klassen 8-13)
für Deutsch-Muttersprache ab Januar 2025

Weitere Informationen finden Sie unter: <https://www.pss.com.na/stellenausschreibung>

Bewerzungsfrist: 8. Mai 2024
Bewerber/innen, die in die engere Wahl kommen, werden kontaktiert.
Postfach 4053, Kühnstr. Straße, Virets, Tel: 064-463280, E-Mail: vacancies@pss.com.na

VANCIES ANNOUNCEMENT

Sea Rail (Botswana) (Pty) Ltd runs the Botswana Dry Port in Walvis Bay, Namibia. To operate a sustainable dry port, supported by strong partnerships, that allows for a full range of safe, cost-effective import and export services.

POSITION: OPERATIONS CLERK/BOND-CONTROLLER

POSITION REQUIREMENTS:

- Proven interpersonal and written communications skills
- Fluent English is essential.
- Fully Computer literate, Microsoft Office (Asycuda World, Word, Excel, Outlook & Power Point)
- Grade 12 certificate
- Business related Diploma/ Degree
- Driver's license is mandatory.
- Minimum 3 years' experience in clearing & forwarding of cargo and
- Project Management, and container depot, warehousing operations
- Knowledge of customs procedures and operations
- 3 years sound knowledge of Customs bond procedures
- Transport co-ordination.

KEY PERFORMANCE AREAS:

- Handle and control bond, dormant accounts.
- Validation and acquitting of bonded entries.
- Monitor dormant entries at all clearance offices and resolve within 14 days.
- Have weekly meetings with the departments, transporters and relevant stakeholders.
- Weekly reporting to Management
- Maintain all admin requirements.
- Assist Operations with any other tasks, freight forwarding, bookings, etc
- Other administrative functions

POSITION: HEAVY PLANT OPERATOR

MAIN PURPOSE OF THE JOB:

The main purpose of a Heavy Plant Operator (Truck Driver and Side Loader Operator) is to facilitate the safe, efficient, and timely movement of containers, contributing to the smooth operation of supply chain processes and the satisfaction of customers' needs. The operator ensures safe and efficient handling of containers while adhering to all relevant regulations and safety standards.

POSITION REQUIREMENTS:

- CE Driver's License
- Dangerous Goods by Road Certificate
- 5 Years experience
- Defensive Driving – Heavy Vehicle License
- Side Loader certificate
- Valid PDP – Code of conduct
- Medical Fitness Certificate
- Grade 10 Education

KEY PERFORMANCE AREAS:

- Safely operate the Side Loader to load and unload containers.
- Transport containers and other cargo across Namibia and cross border.
- Ensure compliance with safety regulations and operating procedures.
- Perform pre-operational checks and routine maintenance on the side loader.
- Communicate effectively with clients and colleagues.
- Maintain accurate records of container movements and inspections.
- Adhere to company policies and procedures.
- Assist with other duties as required.

Remuneration

Sea Rail (Botswana) (Pty) Ltd offers competitive salary and benefits. If you meet the above requirements and believe you can make significant contribution to the operations of Sea Rail (Botswana) (Pty) Ltd, please forward your applications together with your resume' and CERTIFIED copies of qualifications to: vacancy@searail.com.na

Finance & Admin Manager
Sea Rail (Botswana) (Pty) Ltd
C/O 5th Road & 5th Street
P.O. Box 5100
Walvis Bay

Closing date: 26 April 2024

Only shortlisted candidates with relevant supporting documents attached to their application will be contacted for interviews.

NOTICE FOR PUBLIC PARTICIPATION ENVIRONMENTAL IMPACT ASSESSMENT

PERMANENT CLOSURE OF THE STREET PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET, SUBDIVISION OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET AND CONSOLIDATION OF PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET WITH ERVEN 3209 AND R1797, MONDESA, SWAKOPMUND.

SandSea Consulting hereby gives notice to all potential Interested and Affected Parties (I&APs) that an application will be made to the Environmental Commissioner in terms of the Environmental Management Act (No 7 of 2007) and the Environmental Impact Assessment Regulations (GN 30 of 6 February 2012) for the above-mentioned activity.

PROJECT LOCATION: Ismael Abraham and/or Moshitila Street, Mondesa, Swakopmund.

REGISTRATION OF I&APs AND SUBMISSION OF COMMENTS: All Interested & Affected Parties are hereby invited to register and submit their comments, concerns or questions as part of the consultation process.

All comments and concerns should be submitted in the details below:
Email: sandseaconslting@gmail.com
Mobile: 065 639 0735 on or before 26 April 2024.

SandSea Consulting

Swakopmund HOTEL AND ENTERTAINMENT CENTRE

Being an equal opportunity Company has a

VACANCY

Job Title: Personnel/Payroll Admin Clerk
Reporting to: Personnel & Training Manager

MAIN PURPOSE OF THE JOB

To enhance efficiently and effectiveness in the Personnel function in assisting, controlling and co-ordination of Personnel- and Payroll issues.

EDUCATION, EXPERIENCE AND COMPETENCIES REQUIRED

- Matric (Grade 12) or equivalent qualification with a Mathematics pass. Experience in payroll administration will be an advantage.
- Computer literate: Excel, MS Word and E-mail, VIP Payroll System essential.
- Good communication skills, problem solving skills, interpersonal relations skills, and team building skills.
- Trustworthy with an absolute commitment with regards to confidentiality.
- Good report writing skills, taking of minutes of meetings.

DUTIES AND RESPONSIBILITIES

- Maintenance of master files. Administration of workforce/leave/sick leave/training/disciplinary records and benefits
- Register leave and control of leave forms. Responsible to provide leave-/sick reports monthly to HOD's.
- Register new members on the retirement fund, terminations of membership of the retirement fund, funeral-, death- and permanent disability claims and retirements.
- Register new members, terminations on the medical aid fund, handling of enquiries.
- Social Security Commission: Register new members, terminations, administer maternity leave claims.
- Administer of employee compensation claims, monthly report on new and terminated members for the month.
- Assist in informing nominees for training, organizing of training venues and refreshments, update of trainees on system.
- Open new personnel files for all employees, maintain personnel files and keep information updated.
- To handle personnel files as confidential
- Arrange interviews as required, responsible for controlling and filing of interview questions on personnel file.
- To perform any other duties as requested by the Personnel & Training Manager.

DATE REQUIRED

- To start as soon as possible

APPLICATIONS:

Applications to be addressed to the Personnel & Training Manager, Swakopmund Hotel & Entertainment Centre, PO Box 616, or e-mail to swakpay@legacyhotels.co.za

Closing date: 26 April 2024

Only shortlisted candidates will be contacted. If you do not receive a reply by 30 April 2024, consider your application unsuccessful.

Swakopmund Municipality Procurement Management Unit

OPEN NATIONAL BID INVITATION

PROCUREMENT NO	: G/ONB/SM-005/2024
DESCRIPTION	: SUPPLY AND DELIVERY OF WATER TANKER
SCOPE	: SUPPLY AND DELIVERY OF WATER TANKER TO THE SWAKOPMUND MUNICIPAL WORKS SECTION
PREREQUISITES	: The bidders must be in possession of a dealership certificate
CLOSING DATE	: Monday 3 June 2024 at 11:00
DOCUMENTS	: Available at the Cashiers at the Swakopmund Municipal Building, c/o Rakotzka Street & Daniel Karho Avenue, Swakopmund.
LEVY	: NS 300.00 (Non-refundable, VAT Incl.)
ADMINISTRATIVE/ TECHNICAL ENQUIRIES	: A Strauss pmu@swkmun.com.na
TEL	: +264 – 64 – 410 4426

The bids (1 original + 1 copy) must be in sealed envelopes and clearly marked on the front G/ONB/SM-005/2024-SUPPLY AND DELIVERY OF WATER TANKER and addressed to the Head of the Procurement Management Unit. Bidder's name & address must be clearly marked on the back of the sealed envelopes. Bids must be placed in the RED bid box on the Ground Floor of the Swakopmund Municipal Offices, c/o Rakotzka Street & Daniel Karho Avenue, Swakopmund or posted to the Head of the Procurement Management Unit, P.O. Box 53, Swakopmund.

Notice 37/2024

Mr. A. Benjamin
Chief Executive Officer

For all advertising:

mikkie@namibtimes.net
or
marketingswk@namibtimes.net

Swakopmund Municipality Procurement Management Unit

OPEN NATIONAL BID INVITATION

PROCUREMENT NO	: W/ONB/SM-004/2024
DESCRIPTION	: Remedial Measures for Structural Damages at the Balancing Tank, Tamariksia
SCOPE	: The Remedial Works for Structural Damages at the Balancing Tank, Tamariksia.
PREREQUISITES	: Bidder shall demonstrate to have completed similar scope of works within the last three (3) years.
PRE-BID MEETING	: Wednesday, 8 May 2024, at 09:00 in the Training Room of the Swakopmund Municipal Building, c/o Rakotzka Street & Daniel Karho Avenue, Swakopmund.
SITE INSPECTION	: After the pre-bid meeting.
CLOSING DATE	: Monday, 20 May 2024 at 11:00
DOCUMENTS	: Available at the Cashiers at the Swakopmund Municipal Building, c/o Rakotzka Street & Daniel Karho Avenue, Swakopmund.
LEVY	: NS 300.00 (Non-refundable, VAT Incl.)
ADMINISTRATIVE/ TECHNICAL ENQUIRIES	: J.R. Beukes jrbeukes@swkmun.com.na
TEL	: +264 961 410 4425

The bids (1 original + 1 copy) must be in sealed envelopes and clearly marked on the front W/ONB/SM-004/2024-Remedial Measures for Structural Damages at the Balancing Tank, Tamariksia and addressed to the Head of the Procurement Management Unit. Bidder's name & address must be clearly marked on the back of the sealed envelopes. Bids must be placed in the RED bid box on the Ground Floor of the Swakopmund Municipal Offices, c/o Rakotzka Street & Daniel Karho Avenue, Swakopmund or posted to the Head of the Procurement Management Unit, P.O. Box 53, Swakopmund.

Notice 38/2024

Mr. A. Benjamin
Chief Executive Officer

NOTICE FOR PUBLIC PARTICIPATION

ENVIRONMENTAL IMPACT ASSESSMENT

PERMANENT CLOSURE OF THE STREET PORTIONS A AND B OF ISMAEL ABRAHAM AND /OR MOSHITILA STREET, SUBDIVISION OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET AND CONSOLIDATION OF PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET WITH ERVEN 3209 AND R1797, MONDESA, SWAKOPMUND

SandSea Consulting hereby gives notice to all potential Interested and affected Parties (I&APs) that an application will be made to the Environmental Commissioner in terms of the Environmental Management Act (No 7 of 2007) and the Environmental Impact Assessment Regulations (GN 30 of 6 February 2012) for the above-mentioned activity.

PROJECT LOCATION: Ismael Abraham and / OR Moshitila Street, Mondesa, Swakopmund

REGISTRATION OF I&APs AND SUBMISSION OF COMMENTS: All interested & Affected Parties hereby invited to register and submit their comments, concerns or questions as part of the consulting process. All comments and concerns should be submitted to the details below:

Email: sandseaconsulting@gmail.com
 Mobile: 085 639 0738 on or before **26 April 2024**.



PUBLIC NOTICE

Please take note that Kamau Town Planning and Development Specialist has been appointed by the owner of Erf 1503, Khomasdal, Extension 14, Windhoek, to apply to the City of Windhoek and the Urban and Regional Planning Board for the:

1. Rezoning of erf 1503 khomasdal, extension 14, windhoek from "undetermined" to "single residential" with a density of 1:300
2. Subdivision of erf 1503 khomasdal, extension 14, windhoek, into 13 portions and the remainder of erf 1503 (street) in terms of the City of Windhoek Town Planning Scheme and Part 2, Section 105 of the Urban and Regional Planning Act 5 of 2018.

Erf 1503 is located along Gladliola Street, Khomasdal Extension 14, and measures approximately 5 148sqm in extent. The erf is currently zoned 'Undetermined'.


In order to maximize the development potential of the property, the owner of Erf 1503 would like to rezone Erf 1503 Khomasdal, Extension 14, Windhoek from "Undetermined" to "Residential" with a density of 1:300, and subdivide the property into 13 portions and the Remainder of 1503 (Street).

PLEASE FURTHER TAKE NOTE THAT -


(a) For more enquiries regarding the rezoning and subdivision application, visit the City of Windhoek's Department of Planning office number 813.

(b) Any person having objections to the rezoning concerned or who wants to comment, may in writing lodge such objections and comments, together with the grounds, with the Chief Executive Officer of the City of Windhoek, and with the applicant within 14 days of the last publication of this notice, i.e. no later than **13 May 2024**.

FOR MORE INFORMATION AND QUERIES, KINDLY CONTACT:



No. 28 Regisstraat Windhoek
 +264 081 222811 | +264 081 222812 | +264 081 222813
 101 REGIS STREET WINDHOEK
<http://www.ica.com.na>



Municipal Council of Windhoek
 Department of Urban and Regional Planning | 081 222 8133
<http://www.windhoek.na>



No journey is too far
 What you need are
wheels



Rent a car today!
 OFFICES IN ONDANGWA, RUNDU AND WINDHOEK

Ondangwa Airport Lodge +264 081 165 4031
 Hotel Rundu +264 85 148 0856
 Windhoek +264 85 148 0858
info@ondangwa-carhire.com

www.ondangwa-carhire.com

PUBLIC NOTIFICATION

ENVIRONMENTAL IMPACT ASSESSMENT FOR THE PROPOSED SUBDIVISION OF ERF 3573 AND REZONING OF RESULTING PORTIONS FROM PUBLIC OPEN SPACE TO SINGLE RESIDENTIAL, EXTENSION 16, ONDANGWA, OSHANA REGION

Notice is hereby given to all potential Interested and Affected Parties (I&APs) and relevant stakeholders, that an application for an Environmental Clearance Certificate will be submitted to the Competent Authority and the Ministry of Environment, Forestry, and Tourism (MEFT) for the following activities.

Project title: Subdivision of Erf 3573 and Rezoning of Portions A - D from Public Open Spaces to Single Residential with Density of 1:600

Project Location: Extension 16, Ondangwa, Oshana Region

Proponent: Easy Care Trading Enterprises cc

Description: The proponent has purchased a Portion of Erf 3573 from the Ondangwa Town Council with the aim of a housing development project. The property is currently zoned "Public Open Space", hence certain town planning procedures needs to be applied for the subdivision of Erf 3573 into Portions A, B, C, D and Remainder and subsequent Rezoning of Portions A – D from Public Open Space to Single Residential with Density 1:600 to enable the intended development.

In terms of the Environmental Management Act (Act No. 07 of 2007), the Rezoning of land zoned "Public Open Space" cannot be undertaken without an Environmental Clearance Certificate being obtained.

v everything ab
 CONFIDENTE



CLASSIFIED

OFFICE AVAILABLE
 3 individual enclosed office space
 (suites with desks) at a great location, use of Boardrooms and general facilities. General Parking available.
 Location: Downtown
 2753/wach

RENT TO OWN
 If you cannot qualify for a traditional mortgage through the bank, NO PROBLEM!
 *LAKE VIEW 1 BEDROOM
 The suite is spacious and bright with 2 bedrooms, each with a bed, dresser, each having a full bathroom.

NOTICE FOR PUBLIC PARTICIPATION

ENVIRONMENTAL IMPACT ASSESSMENT

PERMANENT CLOSURE OF THE STREET PORTIONS A AND B OF ISMAEL ABRAHAM AND /OR MOSHITILA STREET, SUB-DIVISION OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET AND CONSOLIDATION OF PORTIONS A AND B OF ISMAEL ABRAHAM AND/OR MOSHITILA STREET WITH ERVEN 3209 AND R1797, MONDESA, SWAKOPMUND

SandSea Consulting hereby gives notice to all potential Interested and affected Parties (I&APs) that an application will be made to the Environmental Commissioner in terms of the Environmental Management Act (No 7 of 2007) and the Environmental Impact Assessment Regulations (GN 30 of 6 February 2012) for the above-mentioned activity.

PROJECT LOCATION : Ismael Abraham and / OR Moshitila Street, Mondesa, Swakopmund

REGISTRATION OF I&APs AND SUBMISSION OF COMMENTS: All interested & Affected Parties hereby invited to register and submit their comments, concerns or questions as part of the consulting process. All comments and concerns should be submitted to the details below:

Email: sandseaconsulting@gmail.com
Mobile: 085 639 0738 on or before **26 April 2024**.



PUBLIC NOTICE

Please take note that Kamau Town Planning and Development Specialist has been appointed by the owner of Erf 1503, Khomasdal, Extension 14, Windhoek, to apply to the City of Windhoek and the Urban and Regional Planning Board for the:

1. Rezoning of erf 1503 khomasdal, extension 14, windhoek from "undetermined" to "single residential" with a density of 1:300
2. Subdivision of erf 1503 khomasdal, extension 14, windhoek, into 13 portions and the remainder of erf 1503 (street) in terms of the City of Windhoek Town Planning Scheme and Part 2, Section 105 of the Urban and Regional Planning Act 5 of 2018.

Erf 1503 is located along Gladia Street, Khomasdal Extension 14, and measures approximately 5 148sqm in extent. The erf is currently zoned "Undetermined".


In order to maximize the development potential of the property, the owner of Erf 1503 would like to rezone Erf 1503 Khomasdal, Extension 14, Windhoek from "Undetermined" to "Residential" with a density of 1:300, and subdivide the property into 13 portions and the Remainder of 1503 (Street).

PLEASE FURTHER TAKE NOTE THAT -


(a) For more enquiries regarding the rezoning and subdivision application, visit the City of Windhoek's Department of Planning office number 813.

(b) Any person having objections to the rezoning concerned or who wants to comment, may in writing lodge such objections and comments, together with the grounds, with the Chief Executive Officer of the City of Windhoek, and with the applicant within 14 days of the last publication of this notice, i.e. no later than **13 May 2024**.

FOR MORE INFORMATION AND QUERIES, KINDLY CONTACT:



At 28 Rijnswaard/Windhoek
+264 (0) 6232451 • +264 6232478 | +264 6232423
6232322291@kva.na
kva@kva.na | www.kva.na, website



Principal Client of Windhoek
Department of Planning/Planning | +264 62 262122
Main Client: enviro.leap.consulting@gmail.com

PUBLIC NOTIFICATION

CALL FOR REGISTRATION AS INTERESTED AND AFFECTED PARTIES

ENVIRONMENTAL ASSESSMENT FOR THE PROPOSED THE EXTRACTION OF SAND AND AGGREGATE IN A SECTION OF THE SEEIS RIVER ON FARM SEEIS NO. 134/16, KHOMAS REGION

1. PROJECT SITE AND DESCRIPTION

Theopaldt Properties Two cc, wishes to re-instate their intend to apply to obtain an Environmental Clearance Certificate for the proposed Extraction of Sand and Construction Aggregate on a section of the Seeis River, on Farm Seeis No. 134/16 Khomas Region. The key component of the proposed activity entails the extraction of sand and aggregate by front-end loader and transportation to a suitable processing site.

2. PUBLIC PARTICIPATION PROCESS


Enviro-Leap Consulting invites all Interested and Affected Party (I & AP) to register and receive Environmental Assessment (EIA), Scoping and EMP documents relating to the proposed project for their comments and input.

3. COMMENTS AND QUERIES

Interested and Affected Parties are herewith request to register by writing to us at the address below no later than **17 May 2024**.

4. CONTACTS

Please register and direct all comments, queries to: Environ-Leap Consulting at Email: eap.trigen@gmail.com




ONDANGWA CAR HIRE

No journey is too far
What you need are
wheels





Rent a car today!
OFFICES IN ONDANGWA, RUNDU AND WINDHOEK
Ondangwa Airport Lodge +264 081 165 4031

PUBLIC NOTICE

EIA FOR THE PROPOSED RENOVATION AND OPERATION OF THE EXISTING USAKOS ANIMAL ABATTOIR IN THE USAKOS DISTRICT, ERONGO REGION, NAMIBIA.

Acacia Enviro Consulting Cc was appointed by XEVA Investment Cc to undertake an environmental assessment for the proposed renovation of the existing Usakos animal abattoir in the Usakos district, Erongo region, in accordance with the Environmental Management Act no. 7 of 2007 and its 2012 EIA regulations.

Members of the public are hereby invited to attend the public participation meeting.

Date: 27 April 2024
Time: 10h00 – 11h00
Venue: Usakos Town Community Hall



For more information please contact:
Mr. Mvula Elia
Mobile: +264 818373355
Email: acaciaenviro1@gmail.com

PUBLIC NOTICE

EIA FOR THE PROPOSED DEVELOPMENT A PIGGERY IN THE USAKOS DISTRICT, ERONGO REGION, NAMIBIA.

Acacia Enviro Consulting Cc was appointed by XEVA Investment Cc to undertake an environmental assessment for the proposed piggery in the Usakos district, Erongo region, in accordance with the Environmental



BUY 1Kg LAMB CHOPS



for N\$ 109.95/kg & GET 200g OF STEW FREE