

**REPUBLIC OF NAMIBIA**  
Ministry of Environment, Forestry & Tourism

---

2024-05-02

Dear Advanced Environmental Agency,

This email serves to inform you that your application **APP-003290** has been verified

Taking the following into considerations:

- Location of the project
- Pollution potential
- Scale of operation of the project

Please upload the following documents:

- Contingency Plan
- Consent letter or support doc from relevant Authority
- Proof of Consultation (Minutes, Newspaper adverts, etc)
- Confirmation of screening notice received (through email) in terms of assessment procedures (Section 35 (1)(a)(b) of the Environmental Management Act, No 7 of 2007)
- Preliminary Site Map with coordinates (decimal degrees) and a Legend
- CV of Environmental Assessment Practitioner (EAP)

Please login onto our portal to upload required documents, if any

<https://eia.met.gov.na>

NB- for the purpose of Section 38 of the Environmental Management Act, 2007 read with Regulation 4(d), kindly forward copies of all relevant documents i.e

(application forms, EIA, Scoping reports, EMP etc) to the office of the  
Environmental Commissioner

Thank you

---

Phillip Troskie Bulding  
P/Bag 13306, Windhoek | Tel: +264 61 284 2111 | DEA: +264 61 284 2701

Please do not reply directly to this email. It was sent from an unattended mailbox. Correspondences can be  
done on the portal or please use  
[eia@met.gov.na](mailto:eia@met.gov.na)