



ROADS AUTHORITY OF NAMIBIA

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COMMUNITY MEETING LOT 8 - ENDOLA

CONTRACT NO. W/ONB/RA-08/2019

PROJECT: THE CONSTRUCTION OF ACCESS ROADS IN OHANGWENA

CLIENT: ROADS AUTHORITY OF NAMIBIA

CONSULTANT: WML CONSULTING ENGINEERS

MEETING: TUESDAY, 11 AUGUST 2020 – 09h00

AT: ENDOLA SCHOOLS & CLINIC , ROADS 32, 33 & 34

ATTENDANCE :

**See attached
sheets**

MINUTES OF MEETING

Welcome

Councillor Ferdinand Shifidi chaired and welcomed everyone to the meeting. The Councillor advised the Community members that the construction of Access roads to schools and clinics were necessary and essential to allow passage to the schools and clinics during the rainy season and when oshanas and rivers were flooded. The aim of the meeting was to advise the Community (especially landowners) of the commencement of the Contracts to construct the roads, and to sort out possible problems between Communities (especially landowners) and Contractors during construction.

The following items were then discussed :

Introduction

The Resident Engineer Mr. Malan named the team members who would be involved with the implementation of the Project.

The Client is the Roads Authority represented by the Project Control Engineer Ms. Martha Shikangala. The RA Representative on Site would be Mr. Ashipala Lipinge or Kondjeni Muwhanga.

The Consulting Engineers on site are represented by the Resident Engineer Mr. Fram Malan and the Assistant Resident Engineer, Simon Fillemon.

The Contractor appointed for Lot 7 (Roads 37, 38 & 39) is Moza Construction with Gottfried Mootu as Director. The Site Agent is Mr. Brian van Wyk.

Design of the Access Roads

The RE informed stakeholders that the standard of the roads would not be the same as for District Roads. The design allowed for the roads to be constructed 6m wide with a design speed of 60 km/hr.

This also allows for more curves on the roads in order to bypass landowner properties and to remain on higher ground as much as possible. In some cases the road will be

close to structures and fencing (but not closer than 5m from the toe of road prism).

Compensation

The RE informed landowners that the roads did run through some of the landowners' fields. The land that would be expropriated would however be compensated for.

The RE explained that the expropriation and compensation of land was governed by the Compensation Policy. This Policy has been made available to all Headmen.

The Policy allowed for payment of basically 3 items :

- 1).The land itself to be compensated at N\$ 5 000 per hectare of cultivated land
- 2).Buildings and Structures at estimates of between N\$ 150 per m² up to N\$ 3000 per m² depending on the type of structure to be demolished.
- 3). Fruit bearing Trees - a list of trees and costs are included in the Policy.

The dismantling of fences and erection of new 1,5m high fences would be done by the Contractor. The standard of fencing would ensure that animals are kept out of fields.

The ARE, Simon Fillemon has commenced with the measuring of land, structures and trees and doing the calculations for the compilation of Compensation Forms which would be sent to the Ministry for final payment.

Landowners must continue to be available when measuring up is done to confirm measurement, **sign the Compensation forms and to provide I.D and bank details for payment purposes.**

Landowners will be advised by the Headman on what is included in the Policy. The ARE will also show landowners how the calculations for compensation are made before signing of the forms.

The RE informed landowners that they should be patient as payment by the Ministry may take many months.

Contractors & Landowners

The Contract for the Construction of the 6 roads in Lot 8 was awarded to Odjove Construction and the Contract signed on 18 May 2020. The Contractor is establishing on site and has commenced with the setting out of roads 32 - 36. Contractors must and will make contact with landowners before commencing bushclearing or fencing.

Landowners must also indicate to the Contractor where their watermains run in order for the Contractor to provide Sleeves for pipes under the road.

Landowners should also realize that full co-operation between Contractor and Landowner is required to ensure a trouble free construction contract.

Taskworkers

The Contractor will arrange meetings with the local population for recruiting of Taskworkers. Employment forms will be filled in, indicating payment to be made for tasks performed. Should sufficient labour not be available in the vicinity of the Road, the Contractor may then obtain the labour elsewhere.

As these roads were aligned through settlement areas, taskworkers would mainly be performing clearing, grubbing and tree felling. Only small sections of road in open areas will borrow to fill be necessary. The remainder of the fill will be done using Plant and Machinery of the Contractor

As Taskworkers should complete a task per day, areas would be designated where they should work. **When coming together, distancing should be applied and masks worn.**

Fill and Gravel BP's

Fill material for the first layer of the roads in open areas will be obtained from Borrow Strips adjacent the road using Taskworkers. The Contractor will provide remainder of the road fill using his own Plant

However the Contractor would also have to consult with the Headmen and Landowners where they can obtain material for the remaining fill layers using construction Plant. The Contractor must also ensure that all Fill BP's are properly trimmed and made safe with 1:3 side slopes.

The RE discussed the need for obtaining gravel from Borrow Pits in open areas and in Landowner properties. Where the Borrow Pits are in Landowner properties, the Landowner would be compensated in the same way as land taken over for the road i.e. for the land, structures and trees. **Gravel could be taken by the Contractors on behalf of the Roads Authority without any further payment to landowners or Traditional Authorities.** The land would however remain the property of the landowner once the BP was rehabilitated.

Headmen and Landowners had to sign Finishing Off Certificates before the Contractor was relieved of his obligations.

For Roads 32 - 34, gravel material could be obtained from a BP in landowner property approx. 1 km from Road 32. Discussion with Landowner is to take place.

Culverts

The need for a number of additional culverts along the roads would be investigated during construction. Discussions will be held with landowners who may know where streams occur and where blocking of flow and flooding could be caused by the road. Headmen could also prepare sketches indicating positions of possible culverts and give the sketches to Site Agents of the Contractors. Positions of possible culverts would then be investigated by the Consultants.

Answers to Questions

1. Should a landowner need a well in his/her property, Consultant and Contractor will investigate the fill material for use on the road.
2. Landowners must keep in contact with contractors at all times. Any conflict must be discussed with the Headman first before stopping the work of the Contractor.
3. Sleeves will also be provided in positions where future pipes may be laid.
4. The Ministry will make the payment of Compensation to landowners. This may take a number of months and landowners should be patient and allow the Contractor to proceed with construction even though he/she has not yet received payment.
5. The ARE will provide all the forms to be filled in for compensation. Landowner and knowledgeable friend should be available for checking measurements and calculations. Landowners must provide certified copies of I.D's and Bank account No's.
6. **Where portions of land have been sold to private owners, proof of new ownership, price paid for the land and sketch of the property must be provided to the ARE. In other words there must be a legal, binding contract for the portion of land, even though no Deeds Office exists in the Endola constituency.**
7. Land disputes must be sorted out with the Headman before ARE can commence with measuring up land for compensation.
8. Should there be a dispute about road passing through landowner properties RE will investigate a possible alternative route..
9. Taskworkers, men and women, should preferably be over the age of 18 (school leavers). People are to bring along ID's.
10. **The Councillor enquired whether a section of road (approx..500m) can be constructed to the Police Station. An inspection on site will be held and an estimate prepared.
An official request should be prepared by the Police office through the Councillors office and addressed to the Roads Authority. The letter must be forwarded by the Resident Engineer to the Roads Authority.**

MEETING CLOSED: 12h00