

MINUTES

of an Ordinary Council meeting held in the Council Chamber, Omuthiya Town Council on
Wednesday, 23rd November 2022 at 10H00.

PRESENT:

Councillor Johannes Ndeutepo : Chairperson
Councillor Petrina Shiindi : Member
Councillor Paulus Shimbangala : Member
Councillor Tomas Ekandjo : Member

OFFICIALS IN ATTENDANCE:

Mr. Simon Nghulondo : Acting Chief Executive Officer
Ms. Ernesta Kapitango : Acting Manager; Finance
Mr. Jason Erkkison : Acting Manager; HR & Admin
Mr. Piet Andreki : Secretariat (Designate)

1. OPENING

Mr. Simon P Nghulondo opened the meeting with a prayer and His Worship the Mayor, Hon. Johannes Ndeutepo welcomed all to the meeting.

2. APPLICATION FOR LEAVE OF ABSENCE

2.1. ABSENT WITH APOLOGY

Cllr Beata Nashongo

2.2. ABSENT WITHOUT APOLOGY

Cllr Ester Chronelius
Cllr Beata Josef

3. INTERVIEW WITH PERSON OR INSTANCES THAT ARE REQUESTED TO ATTEND THE MEETING

None

Hence, there is a need to advertise this vacant post for five (5) days and fill this position temporarily for a period of three months.

FINANCIAL IMPLICATION

The position of an Environmental Health Practitioner Paterson Grade C4 is budgeted for the financial year 2022/23.

HUMAN RESOURCES AND ADMINISTRATION ADVICES

That the Management Committee recommends to advertise for five (5) days and fill the vacant position for an Environmental Health Practitioner, Temporarily for a period of three (3) months from 1st December 2022 until 28 February 2023. And that the appointed staff member be remunerated a first notch of basic salary at the Band of Paterson Grade C4 which is N\$225,745.00 per annum and N\$ 18,812.08 per month for three (3) months.

Resolved:

That the Management Committee approved to advertise for five (5) days and fill the vacant position for an Environmental Health Practitioner, temporarily for a period of three (3) months from 1st December 2022 until 28 February 2023. And that the appointed staff member be remunerated a first notch of basic salary at the Band of Paterson Grade C4 which is N\$225,745.00 per annum and N\$ 18,812.08 per month for three (3) months.

11. COUNCIL RESOLUTIONS

11.1. APPLICATION FOR THE CREATION OF PORTIONS ON THE REMAINDER OF OMUTHIYA TOWNLANDS NO. 1013 AS WELL AS THE LAYOUT APPROVAL AND TOWNSHIP ESTABLISHMENT OF OTHITHIYA PROPER, OTHITHIYA EXTENSION 1.

CM88/11/2022

INTRODUCTION AND BACKGROUND

Omuthiya Town Council received an application on the 16th of August 2022 from Stubenrauch Planning Consultants (SPC). The application was for the creation of portions and the establishment of Othithiya Proper and Othithiya Extension 1. SPC was appointed by the Town Council, the registered owner of the remainder of Omuthiya Town lands No. 1013 to apply on behalf of the council to the Urban and Rural Planning Board.

Upon the submission of the application to the council, the council in accordance with section 107 of the Urban and Regional Planning Act, No. 5 of 2018 acknowledged receipt of the application and requested for SPC to give notice of the application in the prescribed manner to the prescribed persons. The notification was placed (i) in the Government Gazette on the 15th of September, (ii) in the Namibian and New Era newspaper on the 08th and 15th of September, and lastly (iii) a notice on site and on the notice board of the Town Council. Based on the following notification completed by SPC, no objections were received by SPC and the Town Council upon the lapsing of the objection period on the 12th of October 2022. It is thus against this background that a submission is hereby made to the council for the approval for the creation of portions on the remainder of Omuthiya Townlands No.1013 as well as the layout approval and establishment of Othithiya Proper and Othithiya Extension 1.

Resolved:

That Council approved:

1. *The subdivision of the Remainder of Omuthiya Townlands No. 1013 into 23 Portions and Remainder;*
2. *The layout approval and township establishment of Othithiya Proper on Portion 1 of the Remainder of the Remainder of Omuthiya Townlands No. 1013;*
3. *The layout approval and township establishment of Othithiya Extension 1 on Portion 2 of the Remainder of the Remainder of Omuthiya Townlands No. 1013;*
4. *The Rezoning of:*
 - 4.1 *Portion 3 of the Farm Omuthiya Townlands No. 1013 from "Undetermined" to "Government";*
 - 4.2 *Portions 4, 5, 7 to 12 of the Farm Omuthiya Townlands No. 1013 from "Undetermined" to "Agriculture";*
 - 4.3 *Portions 6, 19, 20, 21 & 22 of the Farm Omuthiya Townlands No. 1023 from "Undetermined" to "Public Open Space";*
 - 4.4 *Portion 13 of the Farm Omuthiya Townlands No. 1023 from "Undetermined" to "Business";*
 - 4.5 *Portion 14, 15, 16 & 18 of the Farm Omuthiya Townlands No. 1023 from "Undetermined" to "Special";*
 - 4.6 *Portion 17 of the Farm Omuthiya Townlands No. 1023 from "Undetermined" to "Private Open Space";*
5. *The reservation of Portion 23 of the Farm Omuthiya Townlands No. 1023 as a "Street";*
6. *The inclusion of the new land uses and the approved townships in the next Zoning Scheme to be prepared for Omuthiya.*

11.2. MEETINGS PROGRAMME

CM89/11/2022

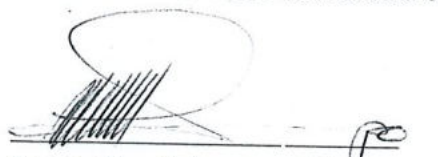
Resolved:

That Council approved the sale of Erf 2221 of 853 m² in Omuthiya Extension 8 for N\$ 68 240.00 to Matheus Nasheya. Since the expression of interest to offer Erf 2221 to Matheus Nasheya for the construction of houses was already advertised Council will not re-advertise. However, the sale of erven for objections will be advertised and final approval to be obtained from the Ministry of Urban and Rural Development.

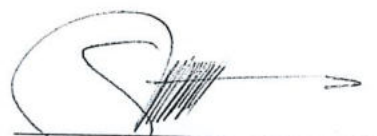
<i>Name of Applicant</i>	<i>Erf Number</i>	<i>Erf size m2</i>	<i>Purchase Price</i>
Matheus Nasheya	2221	853	68 240.00

The meeting was closed at **11H30**

These minutes were confirmed on **30th January 2023**



Councillor Johannes Ndeutepo
CHAIRPERSON



Simon P Nghulondo
ACTING CHIEF EXECUTIVE
OFFICER (SECRETARY)