



**Draft Environmental Management Plan (EMP):**

**The Proposed Exploration and Mining of Dimension Stone on Mining Claims 71609 – 71617 in the Erongo Region**

**Proponent: Okonde Mining and Exploration CC**

**Date: 23 November 2020**

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## **LIST OF ABBREVIATIONS**

<b>CC:</b>	Close Corporation
<b>CFP</b>	Chance Finds Procedure
<b>DEAF</b>	Department of Environmental Affairs and Forestry
<b>DTH:</b>	Down-The-Hole drilling
<b>EIA</b>	Environmental Impact Assessment
<b>EMP</b>	Environmental Management Plan

## **Environmental Management Plan: Exploration and Mining Activities on Mining Claims 71609 - 71617**

<b>EMA</b>	Environmental Management Act
<b>ECC</b>	Environmental Clearance Certificate
<b>I&amp;APs</b>	Interested and Affected Parties
<b>MC</b>	Mining Claim
<b>MAWLR</b>	Ministry of Agriculture, Water & Land Reform
<b>MEFT</b>	Ministry of Environment, Forestry and Tourism
<b>MME</b>	Ministry of Mines and Energy
<b>NHC</b>	National Heritage Council of Namibia
<b>OME</b>	Okonde Mining and Exploration cc (The project <i>Proponent</i> )
<b>OGGC</b>	OMAVI Geotechnical and Geo-environmental Consultants cc

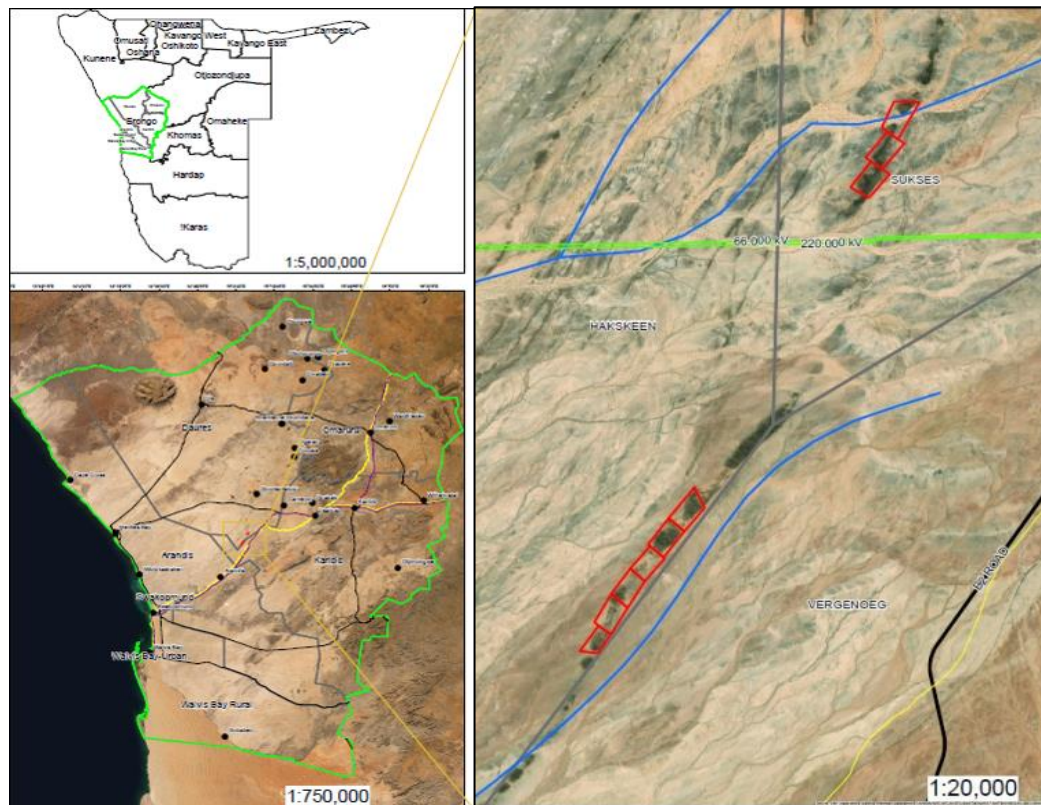
# 1 INTRODUCTION

## 1.1 Brief Project Background and Location

As one of the dimension stone exploration and mining companies in Namibia, Okonde Mining and Exploration CC (hereinafter referred to as OME or the *Proponent*) with the assistance of their technical and financial partner, Best Cheer Investments Namibia (Pty) Ltd intends to explore on prospective target areas of mining claims (sites) for black dimension stone (dolerite) and eventually mine on economically confirmed portions of these sites.

The proposed exploration and mining activities are planned on nine mining claims (MCs) located about 38 and 45 km northeast of the Arandis mining Town, Daures Constituency in the Erongo Region - **Figure 1 and Figure 2**. The dimension stone and industrial mineral mining claims covered by the project are 71609, 71610, 71611, 71612, 71613, 71614, 71615, 71616 and 71617. The nine mining claims are split into two clusters, the northern and southern cluster. The southern cluster (MC 71609 to 71614) is located between coordinates 22.195141°S / 15.112205°E and 22.169890°S / 15.129027°E while the northern cluster (MC 71615 to 71617) is located between coordinates 22.128019°S/ 15.152470°E and 22.113893°S/ 15.159117°E. The two sites collectively occupy an area of 140 Hectares (ha).

The GPS coordinates of the mining claims is presented in **Table 1**.



**Figure 1:** Location of the mining claims (project site) near Arandis in the Erongo Region (Zoomed Out map)

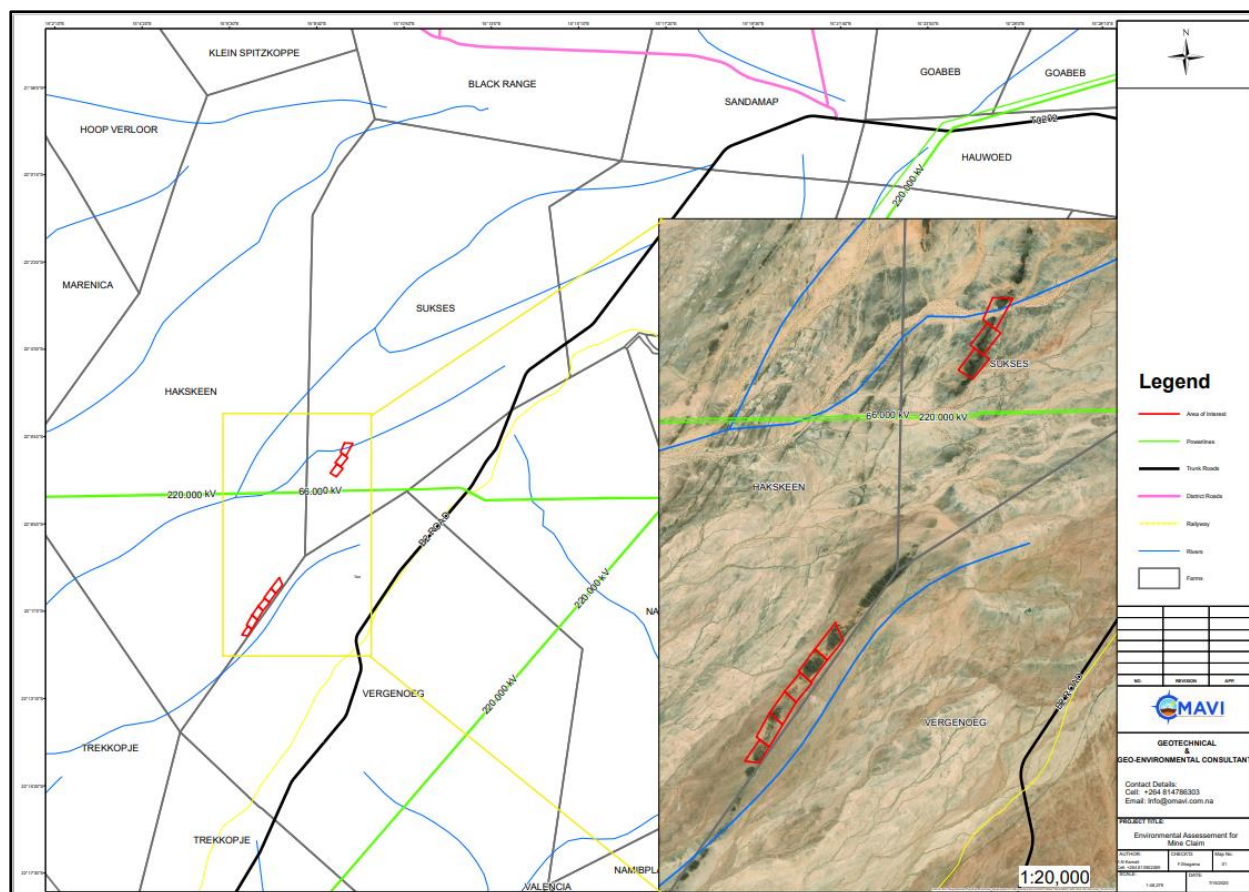


Figure 2: Location of the mining claims (project site) near Arandis in the Erongo Region (Zoomed-In map)

Table 1: Approximate GPS Coordinates of the Okonde Mining and Exploration mining claims

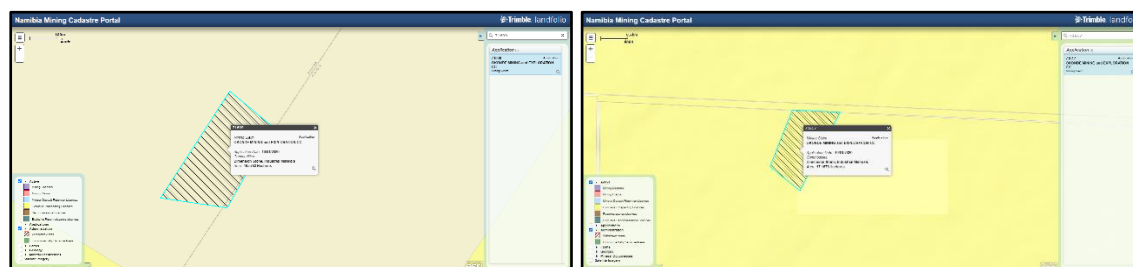
Mining Claim number	GPS Coordinates boundaries
71609	-22.193176° 15.113424°, -22.189573° 15.115982° -22.190781° 15.117595°, -22.193522° 15.115874°
71610	-22.190737° 15.117644°, -22.189032° 15.115401° -22.184889° 15.117690°, -22.186916° 15.119891°
71611	22.184889° 15.117690°, -22.186916° 15.119891° -22.183098° 15.122210°, -22.181249° 15.120287°
71612	-22.183098° 15.122210°, -22.181249° 15.120287° -22.178020° 15.122985°, -22.179793° 15.124917°
71613	-22.177772° 15.122688°, -22.179638° 15.124765° -22.175847° 15.127550°, -22.173976° 15.125444°

Mining Claim number	GPS Coordinates boundaries
71614	-22.175847° 15.127550°, -22.173976° 15.125444° -22.169497° 15.128937°, -22.172513° 15.130294°
71615	-22.126182° 15.150060°, -22.127694° 15.152530° -22.124305° 15.155302°, -22.122447° 15.152789°
71616	-22.121903° 15.152069°, -22.123553° 15.154293° -22.119834° 15.157286°, -22.118139° 15.155005°
71617	-22.117561° 15.154246°, -22.119196° 15.156419° -22.113889° 15.159351°, -22.113752° 15.155909°

## 1.2 The Mining Claims Ownership

The nine mining claims on which the proposed exploration and subsequent mining activities are proposed to be undertaken are owned by Okonde Mining and Exploration with the application for works on these claims submitted to the Ministry of Mines and Energy (MME) on 10 January 2020. However, the mining claims' application is pending approval as it is subject to an environmental clearance certificate (ECC) by the Ministry of Environment, Forestry and Tourism (MEFT) which would be the resulting decision from this environmental scoping assessment.

The mining claims' application is shown on the Namibia Mining Cadastral Portal (upon searching) on this link <https://portals.landfolio.com/namibia/>. The example of how the mining claims appear on the Portal is shown in **Figure 3** below – with the Mining Claims 71609 and 71617 only. The other seven mining claims' details can also be searched by their numbers using the search box on the upper left corner of the Portal page.



**Figure 3:** Mining claim 71609 & 71617 on the Portal (link <https://portals.landfolio.com/namibia/>)

As mentioned above, the Proponent are the owners of the mining claims, however they lack the financial and technical capacity to undertake the works, i.e., exploration and subsequent mining. It is for this reason that once the ECC is approved and granted by MEFT, Best Cheer Investment Namibia will then provide the necessary financial and technical assistance for the proposed works and operate in a partnership with the Proponent.

### **1.3 Purpose of the Environmental Management Plan (EMP)**

Regulation 8 of the Environmental Management Act's (EMA) (7 of 2007) Environmental Impact Assessment Regulations (2012) requires that a draft Environmental Management Plan (EMP) be included as part of the scoping Environmental Assessment (EA) process. A 'management plan' is defined as:

*"...a plan that describes how activities that may have significant environments effects on the environment are to be mitigated, controlled and monitored."*

An EMP is one of the most important outputs of the EA process as it synthesises all the proposed mitigation and monitoring actions, set to a timeline and with specific assigned responsibilities. It provides a link between the impacts identified in the environmental assessment process and the required environmental management on the ground during project implementation and subsequent operations. **It is important to note that an EMP is a legally binding document and a person who contravenes the provisions of this EMP may face imprisonment and/or a fine. This EMP is a living document and should be amended to adapt to address project changes and/or environmental conditions and feedback from compliance monitoring.**

The purpose of this document is therefore to guide environmental management throughout the following life-cycle stages of the proposed phases. The project phases are addressed in this EMP are as follows:

- **Planning** - the period during which preliminary legislative and administrative arrangements are carried out in preparation of exploration activities and mining activities.
- **Quarry development** – during this phase, the verified sites on the mining claims will be prepared for mining activities and associated structures and infrastructure will be erected and installed, respectively.
- **Mining/quarrying phase** - the period during which the dimension stone will be extracted from the verified and developed worksites on the mining claims. This is also the phase during which the worksites, project infrastructure, vehicles, equipment, and machinery will be maintained by the Proponent, as deemed necessary.



- **Decommissioning and rehabilitation** – the period after which the explored sites areas will be abandoned and mining sites on the mining claims will run out of the quality dimension stone and work ceases. Progressive rehabilitation of the abandoned explored and mined-out areas will be done during this phase.

#### **1.4 The Environmental Consultant**

In accordance with the Environmental Management Act (2007) of Namibia and its Regulations of 2012, Okonde Mining and Exploration cc appointed OMAVI Geo-technical & Geo-Environmental consultants cc (hereinafter referred to as OMAVI Consultants or OGGC) as an independent environmental consultant to conduct an Environmental Scoping Assessment and submit the required documents as part of an application for an Environmental Clearance Certificate (ECC) to the Environmental Commissioner. This EMP is one of the required documentations to the ECC application.

This EMP was compiled on behalf of OMAVI Consultants by Ms. Fredrika Shagama (a qualified and experienced hydrogeologist and experienced and registered EAP).

#### **1.5 Limitations of the Draft Environmental Management Plan (EMP)**

The following assumptions apply to this EMP:

- This EMP has been compiled based on the scoping assessment for which a Desktop Groundwater Assessment Study and Archaeological Assessment have been undertaken for. No other specialist studies were done as part of the scoping assessment and development of this EMP. With regards to cumulative impacts identified for the project activities, OMAVI consultants provided mitigation measures that will be implemented by OME to reduce the impacts' significance of their activities, thus improving on / not adding onto the existing/cumulative impacts. The project specific information used in this document is as provided by the Proponent, Site observations, OMAVI Consultants experience and relevant literature reviewed/research.
- OMAVI Consultants assumes that all the project technical information and data provided by the Proponent is correct and accurate, and that all necessary information has been disclosed which led to the development of this EMP.
- It is also assumed that the relevant information obtained from different literature consulted is accurate; and
- This EMP has been compiled on an assumption that there will be no significant changes to the proposed project activities or the affected biophysical and social environment between the time of compiling this EMP and implementation of the proposed project that could substantially influence findings of this document; and

- It is also assumed that there will be no significant changes to the project activities that could substantially influence the plan actions provided herein that are aimed at the management and protection of the biophysical and social environment.

## 2 BRIEF PROJECT DESCRIPTION, ACTIVITIES AND PROCESSES

The project inputs, processes, outputs, and methods as presented in detail in the project Scoping Report are briefly given below. These activities and processes would be implemented or carried out on the mining claims, starting with the exploration phase, but only after the ECC has been issued by the Environmental Commissioner.

### 2.1 Resource Inputs (Exploration and Mining)

The following resources will be required for the exploration and mining activities:

- **Water Requirements (exploration):** the amount of water required for the activities ranges between 3 000 and 6 000 litres per day. A worst-case scenario of the water requirements, a daily volume of 5 000 litres has been considered for the assessment and as maximum for the proposed exploration activities. This value would amount to an average of 155 000 litres per month (1 860 m<sup>3</sup> or 1 860 000 per year). **It is important to note that during this phase, this water will not be abstracted from existing site boreholes but carted from outside the project area** (Proponent's Warehouse water supply line in Swakopmund) as required, thus will not be transported every day. The water will be stored in industry standard water tanks onsite for project use.

The water required for this project will be mainly used for down-the-hole drilling, butterfly cutting during exploration, cleaning, and cooling off drilling/exploration equipment. Water recycling will be prioritized to conserve water. With this said, there will be no water abstraction from the local aquifers during exploration works.

**Water Requirements (mining phase):** A daily volume of 6 000 litres has been considered for the assessment and as maximum for the proposed mining activities. This value would amount to an **average of 186 000 litres per month (2 232 m<sup>3</sup> or 2 232 000 litres per year).** **The water required for the project will be mainly used for cleaning and cooling off mining equipment. Water recycling will be prioritized to conserve water.**

**Once feasibility to mine has been confirmed, an identified dry borehole within the site area (on Farm Hakskeen) will be rehabilitated to supply the required water volume or part of it. If, upon pump testing and determining the capability of the borehole to yield optimal volumes of water, then it will be pumped for 2 hours on certain days of the week to supplement the required 6 000 litres or less per day.**

- **Fuel (exploration):** A trailer mounted diesel bowser will be on-site to store fuel for the exploration/drilling vehicles, machinery, and equipment. The amount or volume of diesel required per day has not been determined. A diesel bowser truck will be filling the smaller onsite trailer mounted bowser, as and when required to ensure that the activities are uninterrupted due to insufficient or no fuel.
- **Fuel (mining):** A bunded fixed 30 000 litre diesel tank will be on-site to store fuel for the mining vehicles, machinery, and equipment. A diesel bowser truck will be filling the onsite tank, as and when required.
- **Electricity for both exploration and mining:** will be supplied by a diesel generator and consideration will be done to connect the site offices/buildings to the existing nearby power grid and or solar energy.
- **Sanitation:** portable chemical toilets will be available at the temporary accommodation near working sites or a type of pit latrine (where excreta in the pit are treated to prevent the waste from being a potential water pollution risk. Sanitation will be enhanced for the mining phase by the installation of standardized ablution facilities near the mining sites and administrative structures/offices.
- **Site (road) access:** Simple access roads to access the Trans-Kalahari Highway (B2) road and D1918 turn in to Henties Bay will be utilized for the project vehicular movements.
- **Personnel:** Based on the experience of their technical and financial partner (Best Cheer Investment Namibia) elsewhere in the Erongo Region, about seven (7) people will be employed for exploration, a minimum of 3 skilled people will be the drill rig supervisor(s), operators/drillers, and driver, i.e., a three to four men crew. The remaining workers would be semi and unskilled who will be carrying out other necessary casual works.

**Mining phase:** Thirteen (13) people will be added bringing the total number of employees to twenty (20) for this phase. The workers from the exploration phase retained from the exploration phase are expected to continue with their respective tasks, given that most of the exploration activities are also necessary (very similar) to the mining phase, especially the dimension stone quarrying/extraction process.

- **Fire management:** A fire extinguisher will be available on each drilling site and in vehicles in cases of fire outbreaks while carrying out exploration and mining activities.
- **Health, safety, and security:** All site workers will be equipped with adequate and appropriate personal protective equipment (PPE), that will be replaced or repaired to ensure workers' occupational health and safety. For safety and security reasons, the localized high-risk working sites will be temporarily fenced off.
- **Waste management:** waste buckets/drums for different waste generated onsite (ranging from household waste to hazardous waste) will be available on site and emptied weekly at the nearest approved waste site, such as Karibib or Arandis.

## 2.2 Exploration: Processes and Outputs

The inputs required for the exploration activities in terms of vehicles and equipment include the following:

- 4x4 exploration vehicles.
- Air compressor.
- Camping tents.
- Prefabricated office structures.
- Shade structure for near working areas.
- Dozers (to clear vegetation along planned drilling site access roads).
- Excavator / front-end loader to scoop up sandy overburden.
- Water tanker to cart water to site during exploration.
- Two-way radios for constant communication on site activities and matters.
- Trailer mounted diesel storage tank (bundled bowser).
- Down-the-hole (DHT) drill rig and associated trucks.
- Drilling fluids stored in manufacturers approved containers.
- Diesel bowser / tank (bundled) of about 30 000 litres; and
- Water tanker to cart water to site during exploration.

### 2.2.1 Project Staff Accommodation and Equipment and Vehicles Storage

This phase will employ about seven people (both skilled, semi and unskilled). The exploration workers who may not be from the project area will be accommodated in tented camp facilities or rented farm buildings where available. Workers who will be sourced from the site area/farms will be commuting from their homes to the work sites.

All equipment and vehicles will be stored at a designated area near the temporary accommodation on site.

### 2.2.2 Processes

The dimension stone exploration activities intended can be divided into the following two categories:

1. **Non-invasive techniques:** Geological mapping, reviewing of existing geological maps and historical drilling/quarrying data, Field evaluation and sampling; and
2. **Invasive techniques:** Detailed exploration (Down-The-Hole drilling).

## 2.3 Proposed Exploration Methods (Technologies)

The Proponent intends to adopt a systematic prospecting approach starting with desktop study, field evaluation and mapping, then drilling and possibly test quarrying in selected areas where activities may then proceed to mining where outcomes are positive. The proposed activities are summarized as follows.

### **2.3.1 Desktop study**

The exploration program will commence with a review of geological maps and historical drilling and/ or quarrying data for the area, if any.

### **2.3.2 Field Evaluation**

The field evaluation is to be carried out by a qualified geologist, aimed at locating suitable host rock outcrops in the field from where the:

- General soundness (intactness).
- Appearance (patterns and colour); and
- Joint and vein spacing can be evaluated.

Collectively, field evaluation and detailed geological mapping will result in the production of a refined and detailed geological map for the targeted sites.

### **2.3.3 Detailed exploration**

The refined geological map would then assist in target generation for subsequent detailed exploration such as drilling and possibly test quarrying.

A vertical and inclined core drilling with a down-the hole (DTH) drill rig will be carried out in selected areas to provide information on the:

- Vertical extent of the host (dolerite) formation.
- Color and texture.
- Joint spacing or
- Possible defects at depth.

It is anticipated that drilling activities will require a small (6m wide) tracked access roads to gain access to the actual drilling sites for the air compressor and water truck.

### **2.3.4 Feasibility Study**

Where drilling yields positive results test quarrying by means of butterfly cutting will be conducted to fully evaluate the recovery of saleable blocks, and better optimize the extraction methods, production rates and operational costs. This will be carried out in select targeted areas only and shall be performed on as small an area as possible to minimize environmental impacts. Project feasibility will also be measured in terms of accessibility from site of occurrence to nearby relevant infrastructure such as roads, etc.

Once the feasibility of the target dimension stone is confirmed (by exploration results), the Proponent will prepare for the mining phase by developing the quarry

**Quarry Development:** this stage includes setting up of temporary support facilities such as container office, septic tank ablution, shade structures, narrow access roads, drilling or rehabilitation of new or existing old boreholes for water supply; proximal to areas of high potential.

Once quarry development and associated activities are completed, mining commences soon after as per the following section.

## **2.4 Mining Phase: Project Inputs, Process and Outputs**

The inputs required for the mining activities in terms of vehicles and equipment include the following:

- 4x4 mining vehicles.
- Construction of office structures and ablution facilities and shade structure for near working areas.
- Excavator / front-end loader to scoop up sandy overburden where exploration works could not sufficiently clean, to enable mining, and for block handling
- Water tanker to cart water to site (from the onsite borehole and out-of-area water source).
- Two-way radios for constant communication on site activities and matters.
- Mining drill rig and associated trucks.
- Drilling fluids stored in manufacturers approved containers; and
- Diesel truck (bowser).
- Diamond wire saw cutters for block extraction

### **2.4.1 Project Staff Accommodation and Equipment and Vehicles Storage**

About twenty (20) people (both skilled, semi and unskilled) will still be maintained and required for the mining phase. The skilled employees/workers who may not be from the project area will be accommodated in rented farm buildings, where available. Since mining workers are likely to work in shifts, those that are residents of the project site area will be commuting from their homes to site (according to their daily shifts).

All equipment and vehicles will be stored at a designated area near the working sites or site temporary structured offices (administration buildings).

### **2.4.2 Mining Technology and Process**

Where exploration outcomes are successful in terms of economic viability, environmental friendliness of the extraction/ quarrying technology, full scale quarrying of the dolerite dyke would most likely commence guided by the Environmental Management Plan (EMP). It is envisaged that quarrying will be conducted using a combination of best practice non-explosive technologies encompassing Down-the-Hole (DTH) rotary air blast drilling, diamond wire-saw cutting and most likely plugs and feathers splitting.

### 2.4.3 Mining Output

The annual production of the dimension stone cannot be established at this stage, but only after exploration and deposit evaluation. **However, a review and update of the ESA Report and EMP will be done, once the deposit/reserves evaluation is confirmed. All this information (deposit reserves, annual production planned for mining and ESA/EMP updates) will be communicated to all the registered interested and affected parties of this project.**

Once mined, the dimension stone will be transported by trucks to Best Cheer Investment Namibia's factories in Karibib and if necessary, to Walvis Bay for processing and further beneficiation. Therefore, no processing of the dimension stone blocks will be done onsite. Once processed at the respective processing facilities, the stone will be exported for international market with some value added. This is a positive highlight as most other local producers of dimension stone tend to export the blocks in their raw form.

## 2.5 Rehabilitation of Mined Sites and Decommissioning

Towards the end of mining activities on active sites on the mining claims, progressive/ongoing rehabilitation will be carried by the Proponent. This will be done through rock shading, and partial backfilling with topsoil.

Once mining is completed, following the depletion of the quality dolerite deposit, the activities will be decommissioned, and the sites will be rehabilitated to their pre-mining activities as much as possible.

## 3 EMP IMPLEMENTATION AND RESPONSIBILITIES

The EMP has identified the Exploration/Mining Manager, Safety, Health and Environment (SHE) Officer and Public Relation Officer (PRO) as important roles to guide the environmental management of the proposed exploration and subsequent mining activities. It should be noted that in practice, however, these roles may be assigned to and performed by one person, due to various foreseen and unforeseen circumstances.

A list of specific responsibilities and duties to be undertaken by each are provided below. It should also be noted that the above-mentioned roles are delegated roles and Okonde Mining and Exploration CC is ultimately responsible for the implementation of the EMP.

### 3.1 The Exploration or Mining Manager

This Manager (depending on the project phase) who may also be the Proponent, will be responsible for the following:

- Managing/overseeing the implementation of this EMP and updating and maintaining it when necessary.

- Issuing fines to individuals who contravene EMP provisions and if necessary, removing such individuals from site.
- Setting up and managing the schedule for the day-to-day activities.
- Liaison with all relevant interested and affected parties/stakeholders.
- Ensuring all incidents are recorded and documented.
- Undertaking an annual review of the EMP and amending the document when necessary.

### **3.2 Safety, Health and Environmental (SHE) Officer**

The SHE Officer will be responsible for the following activities:

- Planning and carrying out site inductions to the workers on-site and visitors to the worksite(s).
- Ensure that the requirements of the EMP are carried out during applicable activities throughout the project life span.
- Monitor the overall implementation of the EMP.

### **3.3 Public Relation Officer (PRO)**

The Public Relation Officer will be responsible for the following tasks:

- Liaising between the affected farmers (property owners) and/or occupiers of land and the Okonde Mining and Exploration.
- Ensure effective communication with stakeholders (affected farmers or landowners or occupiers of land), media (if necessary) and the public.
- Managing public relations issues.
- Preparing and submitting public relations reports, if required.
- Collaborating with personnel and maintaining project-related open communication among personnel.

### **3.4 Archaeology: Chance Finds Procedure Implementation Roles**

The following personnel have been assigned responsibilities as per the Chance Finds Procedure (**Appendix 1**) provided in the Archaeological Assessment conducted for the proposed activities:

#### **3.4.1 Operator**

To exercise due caution if archaeological remains are found

#### **3.4.2 Foreman**

To secure site and advise management timeously

#### **3.4.3 Superintendent**

To determine safe working boundary and request inspection



### 3.4.4 Archaeologist

To inspect, identify, advise management, and recover remains.

The Proponent should assess these commitments in detail and should acknowledge their obligation to the specific management actions detailed in the Tables of the following sections.

## 4 ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN ACTIONS

This chapter presents the environmental and social mitigations measures (management plan actions) and the list of legal requirements in terms of permitting and licensing for certain project activities.

The aim of the management plan actions laid provided in Tables below is to avoid potential impacts where possible. Where impacts cannot be avoided, measures are provided to reduce the significance of these impacts.

These management plan actions are a "translation" of mitigation measures recommended to manage the potential impacts identified in the project's Environmental Scoping Report.

Apart from the applicable authorizations (licenses and permits) Table, the management plan actions for the planning, exploration and quarry development and mining phase will be presented under one Table with clear indications of phases, if deem necessary. This is done to avoid repletion of information, especially for the exploration and mining where potential impacts may be similar, hence similar management plan actions.

### 4.1 Applicable Legislation: Authorisation (Permits and Licenses)

This section covers information on the legal obligations (legislations, policies, and guidelines) that governs certain project activities, where permitting and/or licensing may be required from different applicable regulatory authorities - Please refer to **Table 2** below. The full list and description of the legal framework (where permits are required or not) is presented in the Scoping Report.

**Table 2: Applicable legislations in terms of permits or licenses for the proposed exploration and mining activities**

Legislation	Provisions	Contact Details
Environmental Management Act 2007 Environmental Impact Assessment (EIA) Regulations (EIAR) (GG No. 4878)	Activities listed in Government Notice (GN) No. 29 of GG No. 4878 require an Environmental Clearance Certificate (ECC). The amendment, transfer, or renewal of the ECC (EMA S39-42; EIAR Regs19 & 20). Amendments to this EMP will require an amendment of the ECC. <b>The ECC needs to be renewed every 3 years.</b>	<b>Mr Damian Nchindo (Ministry of Environment, Forestry and Tourism's Department of Environmental Affairs and Forestry (DEAF) - Chief Conservation Scientist)</b> Tel: (061) 284 2701

**Environmental Management Plan: Exploration and Mining Activities on Mining Claims 71609 - 71617**

Legislation	Provisions	Contact Details
<p>The Water Act 54 of 1956</p> <p>The Water Resources Management Act No. 11 of 2013 (unpromulgated)</p>	<p>The Water Act 54 of 1956 was formulated to consolidate and amend the laws relating to the control, conservation and use of water for domestic, agricultural, urban and industrial purposes; to make provision for the control, in certain respects, of the use of sea water for certain purposes; for the control of certain activities on or in water in certain areas.</p> <p><b>Provision for a Groundwater abstraction and use permit for commercial use to be applied for and obtained from the Department of Water Affairs (DWA): Directorate of Water Resources Management. When issued, Proponent, the permit should be renewed as required (as stipulated in therein).</b></p>	<p><b>Mr Franciskus Witbooi (Deputy Director: Water Policy and Water Law Administration.</b></p> <p><b>Tel: (061) 208 7158</b></p>
<p>Mineral Prospecting &amp; Mining Act (Act No. 33 of 1992)</p>	<p>Section 38 (1): Applications for renewal of registration of mining claims</p> <p>The Proponent should ensure that all the necessary permits/authorisation for small/medium-scale mining such as mining claim renewals are obtained from the Ministry of Mines &amp; Energy (MME)'s Mine Directorate.</p> <p>Section 54(2): details provisions pertaining to the decommissioning or abandonment of a mine</p> <p>Under this Act (Section 51 (1a)), holder of a mineral license cannot exercise any rights on a private land until the holder has entered into an agreement with the owner regarding payment of compensation</p>	<p><b>Mr Erasmus Shivolo (Mining Commissioner)</b></p> <p><b>Tel: 061 284 8167</b></p> <p><b><u>The Proponent should enter into and sign access and land use agreement with respective affected farm owners as listed in the Stakeholders' (Interested and Affected Parties) list.</u></b></p>
<p>Road Traffic and Transport Act 52 of 1999 and its 2001 Regulations</p>	<p>Provides for the control of traffic on public roads and the regulations pertaining to road transport, including the licensing of vehicles and drivers.</p> <p><b>A site access road permit from the main road (B2) should be applied for and obtained from the Roads Authority and conditions set therein to be compiled with</b></p>	<p><b>Mr Eugene de Paauw (Roads Authority – Specialist Road Legislation)</b></p> <p><b>Tel.: (061) 284 7027</b></p>
<p>Petroleum Products and Energy Act (No. 13 of 1990) Regulations (2001)</p>	<p>Regulation 3(2)(b) states that "No person shall possess or store any fuel except under authority of a licence or a certificate, excluding a person who possesses or stores such fuel in a quantity of 600 litres or less in any container kept at a place outside a local authority area"</p>	<p><b>Carlo Mcleod (Ministry of Mines and Energy: Acting Director – Petroleum Affairs</b></p> <p><b>Tel.: (061) 284 8291</b></p>
<p>Forestry Act (No. 12 of 2001)</p>	<p>Permits are required for the removal of protected plants species.</p>	<p><b>The nearest Forestry Office (Ministry of Agriculture Water and Land Reform)</b></p>
<p>Nature Conservation Ordinance No. 4 of 1975 (as amended)</p>	<p>Permits are required for the removal of protected plants species.</p>	<p><b>Mr Joseph Hailwa (Director: Forestry), Tel: (061) 208 7663</b></p>

Legislation	Provisions	Contact Details
National Heritage Act (Act No. 27 of 2004)	<p>The Act makes provision for the protection and conservation of places and objects of heritage significance and the registration of such places and objects. Part V Section 46 of the Act prohibits removal, damage, alteration, or excavation of heritage sites or remains, while Section 48 sets out the procedure for application and granting of permits such as might be required in the event of damage to a protected site occurring as an inevitable result of development. Part VI Section 55 Paragraphs 3 and 4 require that any person who discovers an archaeological site should notify the National Heritage Council. Section 51 (3) sets out the requirements for impact assessment.</p> <p>Should any objects of heritage significance be identified during the exploration or mining phase, the work must cease immediately in the affected sites and <b>the necessary steps taken to seek authorisation from the Council.</b></p>	<p><b>Ms. Erica Ndalikokule (Head: Heritage Management) – National Heritage Council of Namibia</b>  <b>Tel: (06) 301 903</b></p> <p><b>OR</b></p> <p><b>Mr Manfred Gaeb (Regional Heritage Officer) – National Heritage Council of Namibia</b>  <b>Tel:(061) 301 903</b></p>
Labour Act 11 of 2007 Health and Safety Regulations (HSR) GN 156/1997 (GG 1617).	Adhere to all applicable provisions of the Labour Act and the Health and Safety regulations.	<b>No permit is required, but adherence to the Act's Relevant Regulations is highly recommended.</b>

## 4.2 Planning, Exploration, Quarry Development, Mining and Decommissioning Phases

The management plan actions for the planning, exploration, quarry development, mining and decommissioning phases are presented under **Table 3** below. The Table contains the environmental aspect for which the management actions are required, mitigation measures, key performance indicators, responsible person(s), resources or proof and the timeline of such management actions.

Table 3: Management Plan Actions for the Planning, Exploration, Quarry Development and Mining Phases

Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
<b>PLANNING PHASE</b>						
EMP implementation and training	Lack of EMP awareness and implications thereof	<p>A Comprehensive Health and Safety Plan for the project activities should be compiled. This will include all the necessary health, safety, and environmental considerations applicable to respective works on sites.</p> <p>An EMP non-compliance penalty system should be implemented on site.</p> <p>The Proponent should appoint an SHE Officer to be responsible for managing the EMP implementation and monitoring</p>	<p>All required Plans and systems are compiled and in place</p> <p>Safety, Health and Environmental (SHE) Officer is appointed</p>	Proponent	Records of EMP implementation Plans and Systems	Pre-exploration and mining phases (project activities)
Authorizations	Lack of Agreements, Permits/ Licenses	<p>All the required agreements and licenses or permits should be applied for and signed, respectively before commencement of work on the mining claims, or as required</p> <p>The permits, agreements referred to herein include land access &amp; use (by land/farm or property owners) for exploration and subsequent mining activities, borehole siting and drilling permits by both the DWA and property owners, as well as road access and petroleum storage permits</p>	<p>Applicable permits and licenses to be obtained from relevant authorities and kept on site for records keeping and future inspections</p> <p>Agreements signed and obtained from landowners or occupiers of land</p>	Proponent and or Exploration/Mining Manager	<p>Permits and License such as road access permit</p> <p>Signed Land Access and Use Agreements</p>	Prior to exploration, quarry development and mining
Communication between the Proponent and landowners or	Lack of communication (proper liaison) between farmers	The Proponent should appoint a Public Relation Officer (PRO) to liaise with the farmers/landowners and or occupiers of land.	A PRO is appointed	PRO	<p>Complaints logbook</p> <p>PRO contact details to be provided to the affected farmers/landowners</p>	PRO appointment (Prior to project activities) and their

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
occupiers of land	and Proponent with regards to land use	The PRO should be introduced to the farm owners and his or her contact details provided to them prior to undertaking activities for easy communication during the exploration and eventual mining activities.  A clear communication procedure/plan which should include a grievance mechanism should be compiled				responsibilities throughout the project activities
Employment	Creation of employment opportunities	Non-skilled labour should be sourced from the locally affected area, in accordance with procedures approved by the relevant authorities.  Equal opportunity should be provided for both men and women.	Number of locals employed for exploration and mining activities	Exploration/Mining Manager	Record of employees	Pre-project activities and when necessary, throughout
Specialised procurement of services	Exploration and mining contractors and services	All services related to exploration, quarry development and mining activities such as blasting that the Proponent may need, preference should be given to local providers of such services. If not available locally, the services search should be extended to a Regional level (Erongo Region) and lastly, nationally, or international, if all efforts lead to no success.	Number of hired contractors	Exploration/Mining Manager	Record of hired or contracted companies or services providers	Pre-project activities and when necessary, throughout
<b>EXPLORATION, QUARRY DEVELOPMENT AND MINING PHASES</b>						
EMP implementation and training	Lack of EMP awareness and implications thereof	EMP trainings should be provided to all new workers on site and to old workers (as a refresher) every 6 months.	Compliance monitoring conducted monthly for the exploration phase and annually for the	SHE Officer	Monitoring reports ECC renewed on time	Throughout the exploration and mining phases

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>All site personnel should be aware of necessary health, safety, and environmental considerations applicable to their respective work</p> <p>The implementation of this EMP should be monitored.</p> <p>The site should be inspected, and a compliance audit done throughout <b><u>the project activities, monthly during the exploration phase</u></b> and <b><u>annually for the mining phase</u></b>.</p> <p>An EMP non-compliance penalty system should be implemented on site.</p>	<p>mining phase and recorded</p> <p>EMP Refresher training for employees/workers every 6 6 months in both phases</p> <p>Timely renewal of the Environmental Clearance Certificate (ECC) every 3 years</p>		Records of EMP training conducted	
Communication between the Proponent and landowners or occupiers of land	Lack of communication (proper liaison) between farmers and Proponent with regards to land use	<p>The PRO should be introduced to the farm owners and his or her contact details provided to them prior to undertaking activities for easy communication during the exploration activities and eventual mining.</p> <p>The Proponent should compile a clear communication procedure/plan which should include a grievance and response mechanism.</p> <p>The Proponent should enter into a written agreement with landowners or occupier of land before carrying out exploration and mining activities on their land.</p>	PRO is appointed and part of the project personnel	Proponent	<p>Complaints logbook</p> <p>PRO contact details to be provided to the affected farmers/landowners or occupiers of land</p>	<p>PRO appointed prior to the commencement of onsite activities</p> <p>Communication to run throughout the project activities</p>

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
Water Resources Use	Over-abstraction (water demand and availability)	<p>the Proponent should make provision for continued water carting to site to augment site water needs during exploration and as required for mining as well.</p> <p>Once the dimension stone deposits are verified and have met the criteria for mining viability, a Groundwater Abstraction and Use Permit (GWAUP) should be applied for and obtained from the national Department of Water Affairs (DWA) at the Ministry of Agriculture, Water and Land Reform (MAWLR).</p> <p>If necessary, to drill a new borehole, a drilling and abstraction permit should be obtained from DWA.</p> <p>Water should be efficiently used by implementing water saving measures such as recycle and re-use where necessary and possible. This includes using water for cooling exploration and mining equipment for the cleaning of project equipment.</p> <p>Water to be pumped from the borehole on certain days of the week only (not every day) and store the required water in industry standard water tanks on site. This is to avoid abstracting water from the borehole daily</p>	<p>The Permit is applied for and obtained from the Authority</p> <p>Compliance with the Permit conditions, including timely renewals.</p> <p>Annual submission of water returns to the DWA.</p> <p>Permit to drill a new borehole is obtained and proof kept on site</p> <p>Proof/ recording/ quantification of water saving efforts.</p>	Exploration/Mining Manager	<p>Records of Permit issuance and renewals</p> <p>Groundwater Monitoring efforts</p>	<p>Pre-mining phase</p> <p>Throughout the mining phase</p>

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>(which would stress the aquifers further) and allow the borehole water level some time to recover from the pumping.</p> <p>The site borehole water should be used efficiently, i.e., by limiting water use to the intended project activities only.</p> <p>Water conservation awareness and saving measures training should be provided to all the project workers in both phases so that they understand the importance of conserving water and become accountable.</p> <p>Groundwater Monitoring: should be undertaken for the mining phase as recommended in the Groundwater Assessment Report.</p>				
Soils	Physical soil/land disturbance and loss of topsoil	<p>Overburden should be handled more efficiently during both exploration and mining operations to avoid erosion when subjected erosional processes</p> <p>Prevent creation of huge piles of waste rocks by performing sequential backfilling.</p> <p>Soils that are not within the intended ad targeted footprints of the site should be left undisturbed and soil conservation implemented as far as possible.</p> <p>Project vehicles and machinery should stick to access roads provide and or meant for the project operations but not to unnecessarily create further tracks on site by</p>	<p>No proliferation of informal vehicle tracks.</p> <p>No new erosion gullies.</p>	SHE Officer	Complaints logbook	Throughout the exploration and mining phases



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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		driving everywhere resulting in soil compaction.				
Soils and water resources	Soils and water resources pollution	<p>Spill control preventive measures should be in place on site to management soil contamination, thus preventing and or minimizing the contamination from reaching groundwater bodies. Some of the soil control preventive measures are:</p> <ul style="list-style-type: none"> <li>-Identification of oil storage and use locations on site and allocate drip trays and polluted soil removal tools suitable for that specific surface (soil or hard rock cover) on the sites.</li> <li>-Vehicles, machinery, equipment, and fuel storage tanks should be maintained to ensure that they are in good condition thus preventing leaks and spills.</li> <li>-The oil storage and use locations should be visually inspected for container or tank condition and spills.</li> <li>-Maintain a fully provisioned, easily accessed spill kit. Spill kits should be located throughout the active project sites contain the floor dry absorbent material and absorbent booms, pads, mats. These would be suitable for ground surface areas that are covered mainly by hard rocks.</li> <li>-All project employees should be made aware of the impacts of soil pollution and</li> </ul>	<p>No complaints of pollutants on the soils and eventually in the water due to exploration and mining activities</p> <p>No visible oil spills on the ground or contaminated/polluted spots.</p>	SHE Officer	<p>Complaints logbook</p> <p>Waste containers</p> <p>Non-permeable material to cover the ground surface at areas where hydrocarbons and potential pollutants are utilized.</p>	Throughout exploration and mining phases

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>advised to follow appropriate fuel delivery and handling procedures.</p> <p>-The Proponent should develop and prepare countermeasures to contain, clean up, and mitigate the effects of an oil spill. This includes keeping spill response procedures and a well-stocked cache of supplies easily accessible.</p> <p>-Ensure employees receive basic Spill Prevention, Control, and Countermeasure (SPCC) Plan training and mentor new workers as they get hired in each phase of the project.</p> <p>Exploration and mining site areas where hydrocarbons will be utilized, the surface should be covered with an impermeable plastic liner (e.g. an HDPE liner), carefully placed so as to minimize risk of puncturing, to prevent any spillages from getting into direct contact with the soils and prevent eventual infiltration into the ground.</p> <p>Project machines and equipment should be equipped with drip trays to contain possible oil spills when operated during exploration and mining works.</p> <p>All wastewater and hydrocarbon substances and other potential pollutants associated with the project activities should be contained in designated containers on site and later disposed of at nearby approved waste sites in accordance with</p>				

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>MAWLR's Water Environment Division standards on waste discharge into the environment. This is to ensure that these hazardous substances do not infiltrate into the ground and affect the groundwater quality.</p> <p>In cases of accidental fuel or oil spills on the soils from site vehicles, machinery and equipment, the polluted soil should be removed immediately and put in a designate waste type container for later disposal as per the preceding bullet point. The removed polluted soil should either be completely disposed of or cleaned and returned to where it was taken from on site or can be replaced with a cleaner soil. This is to ensure that the pollutants contained int the soil does not infiltrate into the site soils and eventually reach to groundwater.</p> <p>During the mining phase whereby fuel (diesel) storage tanks are fixed in one place, the containment (wall) of same or larger volume as the fuel tanks must be bunded around the tank. This is aimed at preventing accidental fuel spills or leaks from spreading to the soil and eventually to groundwater</p> <p>Although fuel (diesel) required for exploration equipment will be stored in a tank mounted on a mobile trailer, drip trays must be readily available on this trailer and monitored to ensure that accidental fuel spills along the tank trailer path/route</p>				

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>around the exploration sites are cleaned on time (soon after the spill has happened).</p> <p>The fuel storage tank should be placed on a bunded and impervious surface.</p> <p>Polluted soil must be collected and transported away from the site to an approved and appropriately classified hazardous waste treatment facility.</p> <p>Washing of equipment contaminated hydrocarbons, as well as the washing and servicing of vehicles should take place at a dedicated area, where contaminants are prevented from contaminating soil or water resources.</p> <p>Toilet water should be treated using one of the following methods:</p> <ul style="list-style-type: none"> <li>-discharged into chemical toilets and periodically emptied out before reaching capacity and transported to a wastewater treatment facility.</li> <li>-type of pit latrine (where excreta in the pit is treated to prevent the waste from being a water pollution risk).</li> </ul>				
Biodiversity	Loss of Fauna and Flora	<p><b>Flora:</b> The Proponent should avoid unnecessary removal of vegetation, thus promoting a balance between biodiversity and their operations.</p> <p>Vegetation found on the site, but not in the targeted mining areas should not be</p>	<p>No disturbance to unmarked areas.</p> <p>No complaints of livestock theft, snaring or killing related to the project personnel.</p>	SHE Officer	<p>Barricading tape (to indicate working areas)</p> <p>Complaint logbook</p>	Throughout the exploration and mining phases

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>removed but left to preserve biodiversity on the site.</p> <p>Movement of vehicle and machinery should be restricted to existing roads and tracks to prevent unnecessary damage to the vegetation.</p> <p>No onsite vegetation should cut or used for firewood related to the project's operations. The Proponent should provide firwood for his onsite camping workers from authorized firewood producer or seller.</p> <p>Even if a certain shrub or tree is found along exploration and mining sites, this does not mean that it should be removed. Therefore, care should be taken when exploring and mining without destroying the site vegetation.</p> <p><b><u>Fauna</u></b></p> <p>Workers should refrain from killing species (big or small and all types) that may be found on and around the site.</p> <p>Workers should refrain from disturbing, killing or stealing locals' animals and killing small soil and rock outcrops' species found on sites.</p> <p>Environmental awareness on the importance of biodiversity preservation should be provided to the workers.</p>				

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
Illegal hunting	Illegal hunting of wildlife	<p>For future provision, should the wildlife re-appear in the area during good rainy seasons, no hunting by exploration and mining personnel on-site is allowed.</p> <p>Site personnel should refrain from killing/poaching or snaring or intentionally disturbing local animals that may be found on and around the exploration and mining sites.</p> <p>Personnel are not allowed to kill or in any way disturb local livestock.</p>	Incident reports of illegal hunting of wildlife by the crew.	SHE Officer	Complaints logbook	During site set up, and throughout exploration and mining phases
Aesthetics of the area	Visual impact	<p>Implementation of continuous rehabilitation programme, by using overburden waste rocks should be considered.</p> <p>Utilize waste rubble to rock blind exposed rock faces and stockpiled topsoil to partially back fill to promote progressive rehabilitation of explored and mined-out sites.</p> <p>Carrying out of progressive working and restoration/rehabilitation over the shortest timescale possible, to avoid excessive areas of disturbance.</p> <p>Consider the phased exploration and mining and direct placement of overburden (topsoil and waste rocks) and other site-derived materials to allow progressive restoration around the margins of the explored and mined out site areas.</p>	<p>No further major contribution to the visual impact in the area.</p> <p>No complaints from the locals regarding major eyesore due to unmanaged site restoration</p>	Exploration/Mining Manager	Complaints logbook Record of progressive backfilling done to reduce landscape contrast	Throughout the exploration and mining phases

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		Implementation of other suitable best international practice visual mitigation measures				
Health and safety	General health and safety associated with project activities in both phases	<p>The Labour Act's Health and Safety Regulations should be complied with.</p> <p>As part of their induction, the project workers should be provided with an awareness training of the risks of mishandling equipment and materials on site as well as health and safety risk associated with their respective jobs.</p> <p>When working on site, employees should be properly equipped with adequate personal protective equipment (PPE) such as coveralls, gloves, safety boots, earplugs, dust masks, safety glasses, etc.</p> <p>Heavy vehicle, equipment and fuel storage site should be properly secured, and appropriate warning signage placed where visible.</p> <p>Drilled boreholes that will no longer be in use or to be used later after being drilled should be properly marked for visibility and capped/closed off.</p> <p>Ensure that after completion of exploration holes, drill cuttings are put back into the hole and the holes filled and levelled.</p>	Comprehensive health and safety plan for all exploration and mining activities compiled.	Exploration/Mining Manager	Time, printing resources.	Prior to site setup activities and throughout the phases

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>An emergency preparedness plan should be compiled, and all personnel appropriately trained.</p> <p>Workers should not be allowed to drink alcohol prior to and during working hours as this may lead to mishandling of equipment which results into injuries and other health and safety risks.</p> <p>Workers should not be allowed on site if under the influence of alcohol.</p> <p>The site to be equipped with "danger" or "cautionary" signs for any potential danger or risk area identified on site.</p> <p>Temporary enclosed boundaries should be erected around high-risk area sites for the duration of project activities at that specific site area. This is done to control access to the site, in such a way that the public, especially children do not access the site and play with equipment and machinery on days when no work is done.</p> <p>A security guard or guards should be part of the team so that they can look after the project equipment and vehicles that would be left on site in weekends or public holidays (when no work is done) to ensure that no unauthorized person enters the area.</p> <p>To discourage the unsuspecting and uninformed local community from eyeing the empty hazardous containers, the site workers should if possible, drill holes in these</p>				



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		containers while kept on site (before transporting the containers to the waste site).  All employees and contractors (personnel) to be trained on environmental awareness, the Proponent's internal Environmental Health and Safety Policy, Environmental Management Plan, and engagement with key stakeholders, specifically the key government ministries and farmers				
Health and safety	Accidental fire outbreak	Portable fire extinguishers should be provided on site.  No open fires to be created by exploration and mining personnel.  Potential flammable areas and structures such as fuel storage tanks should be marked as such with clearly visible signage.	No wildfires recorded (due to presence of workers)	SHE Officer	Fire extinguishers (1 per vehicle) and 1 per working site	Throughout exploration and mining phase
Archaeology and heritage	Accidental disturbance and destruction of archaeological or heritage objects and sites	Caution should be exercised when carrying out excavations associated with the exploration activities if archaeological/heritage remains are discovered  Identified of any archaeological significant objects on the site should not be disturbed but are to be reported to the project Environmental/Safety officer or National Heritage Council offices for further instructions and actions.	Preservation of all artefacts that are discovered around project area	SHE Officer  Operator  Foreman  Superintended  Archaeologist	Salvage equipment    Flag tapes  GPS (site marking)	As and when required, prior to site setup activities and upon encounter

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>Workers should be educated to not destroy or throw away but report (to the environmental/Safety officer) of any unknown object found/discovered on site.</p> <p>The worksite manager should familiarise themselves with the National Heritage Council's Chance Find Procedure (please refer to <b>Appendix 1 of this document</b>) and if uncertain about the procedure should receive training by a suitably qualified archaeologist with respect to the identification of archaeological/heritage remains and the procedures to follow in the event that such remains are discovered throughout the project activities' duration.</p> <p>Once finalized and become available, the layout of access tracks (roads), waste rock dumps, field camps and other related infrastructure should be submitted to the NHC to verify the possible presence of archaeological objects or sites near these infrastructures.</p>				
Local Services infrastructure	Damage to buried water pipelines and or cables	<p>The Proponent's Public Relation Officer (PRO) should consult with the farmers to help in locating potential buried water pipelines or power cables on their properties (farms) to avoid damages.</p> <p>If possible, heavy trucks should avoid driving over farm areas that are known to have pipelines or any related infrastructure buried.</p>	Complaints from farm owners or occupiers of land about damaged water pipes and fences or gates left open (livestock escaping from the farm through unclosed or locked gates).	PRO          SHE Officer	Complaints logbook  Gate locks  Record of known areas with buried services infrastructure	Pre- exploration and mining phase and then throughout

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>The project personnel should be informed not to leave the farms' gates open, but close or lock them as instructed by the farm owners.</p> <p>Project equipment and machinery should not be left leaning on the farm fences (using the fences as support).</p> <p>Agreement and continued engagement with landowners / farm owners or occupier of land on the use and maintenance of existing or new farm infrastructure (roads, fences, gates, boreholes, etc.) should be implemented and maintained.</p>				
Littering and waste management (general waste and sanitation)	Environmental Pollution	<p>Project workers should be sensitized to dispose of waste in a responsible manner and not to litter.</p> <p>After each daily works, there should not be waste left scattered on site, but rather be disposed of in allocated site waste containers.</p> <p>No waste may be buried or burned on site or anywhere else throughout the project lifecycle.</p> <p>All domestic and general waste produced daily should be contained until such that time it will be transported to designated waste sites on a weekly basis.</p>	No visible litter around the project area	SHE Officer	Waste storage containers	Throughout exploration and mining phases.

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>The sites should be equipped with separate waste bins for hazardous and general waste/domestic.</p> <p>Hazardous waste, including emptied chemical containers should be safely stored on site where they cannot be accessed and used by uniformed locals for personal use. These containers can then be transported to the nearby approved hazardous waste sites for safe disposal. No waste should be improperly disposed of on site or in the surroundings, i.e. unapproved waste sites.</p> <p>As an emphasis on the preceding point, empty hazardous substance containers should not be disposed of anywhere on the project site or its surrounding, but instead they should be kept at a designated storing place on site until such time that they can be safely taken to the nearest approved hazardous waste sites.</p> <p>A penalty system for irresponsible disposal of waste on site and anywhere in the area should be implemented.</p>				
	<p>Wastewater generated by exploration and mining workers living on-site.</p>	<p>Provision of toilet facilities for exploration and mining workers (type of pit latrine or chemical toilet).</p> <p>Emptying of chemical toilets according to the manufacturer's specifications. Treating latrine waste to render non-polluting.</p>	<p>Adequate toilet facilities on site.</p>	<p>SHE Officer</p>	<p>Chemical toilets or excavator (pit creation), waste treatment agents/chemicals</p>	<p>At site setup and throughout exploration and mining phases</p>

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
Vehicular Traffic	Traffic safety	<p>The transportation of exploration and mining materials, equipment and machinery should be limited to once or twice a week only, but not every day.</p> <p>The heavy truck loads should comply with the maximum allowed limit while transporting materials and equipment/machinery on the public and access roads.</p> <p>The carted water into the area from Walvis Bay or other source of water supply should be done once or twice a week in container that can supply and store water for most of the week, thus reducing the number of trucks on the road on a daily basis.</p> <p>The site access road(s) should be upgraded to an unacceptable standard to be able to accommodate project related vehicles and access permits obtained from the Roads Authority.</p> <p>The site access road(s) should be provided for in such ways that they do not interfere with other traffic movement and/or compromise traffic safety on the host farms.</p> <p>Drivers of all project phases' vehicles should be in possession of valid and appropriate driving licenses.</p> <p>Vehicle drivers should adhere to the road safety rules.</p>	<p>No complaints from members of the public regarding vehicular traffic issues related to the project</p> <p>All personnel operating the project vehicles and machinery are appropriately licensed and possession of valid driving licenses.</p> <p>Demarcated areas for parking, offloading, and loading zones are on sites</p> <p>Site access road permits obtained, and requirements fulfilled</p>	SHE Officer	None	<p>Throughout exploration and mining phases.</p> <p>Site access permit (s) to be applied for and obtained prior to commencement of exploration works</p>

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>Drivers should drive slowly (40km/hour or less), and on the lookout for livestock and wildlife.</p> <p>Ensure that the site access roads are well upgraded and in good condition to cater for vehicles travelling to and from site throughout the project's life cycle</p> <p>Project vehicles should be in a road worthy condition and serviced regularly to avoid accidents due to mechanical faults of vehicles.</p> <p>Vehicle drivers should only make use of designated site access roads provided.</p> <p>Vehicles drivers should not be allowed to operate vehicles while under the influence of alcohol.</p> <p>Sufficient parking area for all project vehicles should be provided for and clearly demarcated on sites.</p> <p>The Proponent should make provision for safe materials and equipment offloading and loading areas on sites.</p> <p>No heavy trucks or project related vehicles should be parked outside the project site boundary or demarcated areas for such purpose.</p> <p>Truck movements, frequency, times, and routes should be carefully planned and scheduled – please refer to the next point.</p>				

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>To control traffic movement on site, deliveries from and to site should be carefully scheduled. This should optimally be during weekdays and between the hours of 8am and 5pm.</p> <p>Site access roads should be provided for in such ways that they do not interfere with other traffic movement and/or compromise traffic safety on the host farms</p>				
Air Quality	Dust generation	<p>Drill and excavating/blasting equipment should be regularly maintained to ensure drilling and excavation efficiency and so reduce dust generation.</p> <p>Dust masks, eye protective glasses and other respiratory personal protective equipment (PPE) accessories should be provided to the workers on site, specifically the ones exposed to dusty site area and activities.</p> <p>The impact mitigation measures should be covered in the relevant farm access agreement as required by law on commercial farms. This should also be considered for resettled farms.</p> <p>The Proponent should ensure that the project activities schedules are limited to the given number of days of the week, but not every day. This will keep the vehicle-related dust level minimal in the area.</p> <p>Since the project site is in an area where due to little vegetation cover, soils are exposed,</p>	<p>No complaints from the public about vehicle emissions and dust generation.</p> <p>Visible efforts to curb dust</p>	SHE Officer	<p>Complaints logbook</p> <p>Vehicle and machinery mechanic</p>	Throughout exploration and mining phases

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>it is highly probable that more dust will be generated from excavation and drilling works and heavy vehicle movements on bare dry soils. It is therefore advised that in extremely windy days, a reasonable amount of water should be used to suppress the dust that may be emanating from certain exploration and mining areas at the sites. In other words, Dry dust suppression methods such as reasonable amount of water should be employed to minimise dust generation.</p> <p>The transportation of exploration and mining materials, equipment and machinery should be limited to certain days of the week only as so to reduce dust generated by heavy vehicles in the area.</p>				
Noise	Nuisance	<p>The transportation of exploration and mining materials, equipment and machinery should be limited to once or twice a week only, but not every day.</p> <p>Noise from project vehicles and equipment on site should be reduced to acceptable levels.</p> <p>The exploration and mining times should be set such that, no such activities are carried out during the night or very early in the mornings (to be limited between 8am and 5pm on weekdays).</p> <p>Project (exploration and mining) hours should be restricted to between 8am and 5pm to avoid noise generated by project</p>	Complaints from residents about excessive noise.	SHE Officer	Complaints logbook	At site set up and throughout exploration and mining phases



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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>equipment and the movement of vehicles before or after hours.</p> <p>When operating the blasting and drilling machinery onsite, workers should be equipped with personal protective equipment (PPE) such as earplugs to reduce noise exposure.</p> <p>Target exploration and mining sites that may be found to be within less than 1 km from the residence (farmhouses) should be avoided at all cost. This is done to preserve some tranquillity for the residents.</p> <p>If the Proponent does not already have a blasting expert or the experience, an experienced blasting contractor should be hired to carry out exploration activities and mining phases in a professional manner such that noise is kept at minimum as a result of a very good "know-how" with the utilized blasting machinery and equipment</p>				
Social nuisance	Job seeking and crashes due to differing norms, culture, and values	<p>Priority of employment should be given to local people, and only if necessary and due to lack of skills in the area, out-of-area people can be given some of the work.</p> <p>The locals to be employed during the project phases should be provided with the necessary training of skills required for the project to avoid bringing in many out-of-area employees.</p>	<p>Correct and fair recruitment procedures are followed and practised.</p> <p>More local people are employed for both skilled, semi and unskilled works</p> <p>Out-of-area people only employed for specialized skills that</p>	Exploration/Mining Manager	Records of employees and their places of origins in relation to the site area	<p>Pre-exploration and mining phases.</p> <p>In special cases, during the</p>

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>The workers should be engaged in health talks and training about the dangers of engaging in unprotected sexual relations which results in contracting HIV/AIDS and other sexual related infections.</p> <p>Out-of-area workers that may be employed (due to their unique work skills) on site should be sensitized on the importance of respecting the local values and norms, so that they can co-live-in harmony with the local communities during the duration of their employment on site</p>	<p>are not found in the project area.</p> <p>No complaints of unfair recruitment procedures.</p> <p>Grievance and response records</p>	PRO		project phases, depending on the project needs
	Potential increase of prevalence of HIV and AIDS, as well as other sexually transmitted diseases (STIs) prevalence	<p>The workers should be engaged in health talks and training about the dangers of engaging in unprotected sexual relations which results in contracting HIV/AIDS and other sexual related infections.</p> <p>Provision of condoms and sex education through distribution of pamphlets. These pamphlets can be obtained from local health facilities.</p>	No new infections recorded linked to exploration and mining workers	SHE Officer	None	During site setup and throughout exploration and mining phases
	Private and Public Property intrusion and Disturbance or Damage	<p>Project workers should be educated on the importance of respecting the locals' properties by not intruding or damage their homes, fences or snaring and killing their livestock.</p> <p>Any workers or site employees that will be found guilty of intruding peoples 'privately owned properties should be called in for disciplinary hearing and/or dealt with as per</p>	<p>Harmonious interaction between the project personnel and property owners.</p> <p>No complaints of property damaged, or intrusion caused by project personnel</p>	Exploration/Mining Manager	Complaints logbook or records of grievances and how they were addressed	Throughout the exploration and mining phases

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>their employer' (Proponent)'s code of employment conduct</p> <p>Project workers should be advised to respect the community and local's private properties, values, and norms.</p> <p>No worker should be allowed to wander in people's private yards or fences without permission.</p> <p>Site workers are not allowed to kill or in any way disturb local livestock.</p> <p>No worker should be allowed to, without permission cut down or damage trees belonging either the farm owner, the neighbouring farms or in the already scarce community vegetation.</p>		PRO		
<b>PROGRESSIVE REHABILITATION AND DECOMMISSIONING PHASE</b>						
Rehabilitation	Disturbance and damaging of land site land	<p>All drilled boreholes and excavated pits related to the project activities should be capped and backfilled, respectively.</p> <p>All waste generated and store on site during exploration and subsequent mining activities should be disposed of at the respective nearest solid waste management sites.</p> <p>The stockpiled topsoil should be levelled during exploration activities and subsequent mining.</p>	<p>Capped boreholes and backfilled pits</p> <p>No sign of waste or littering seen on site and around site areas</p> <p>No stockpiled topsoil (topsoil is levelled after completion of each work)</p>	Proponent	<p>Record of boreholes drilled, and pits excavated (if any)</p> <p>Waste containers on sites</p> <p>Photo records of backfilled sites</p>	Throughout exploration and mining

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Aspect	Impact	Mitigation Measure(s)	Key Performance Indicator (KPI)	Responsible Party	Resources	Timeline
		<p>Any temporary work camps setup should be dismantled, and the area rehabilitated as far as practicable, to their original state.</p> <p>Explored and mined-out areas on worksites should be progressively rehabilitated by stockpiling and backfilling.</p> <p>Provision of both financial and technical resources for progressive rehabilitation and post-exploration/mining activities should be made.</p>	<p>Campsite dismantled and materials taken away from site</p> <p>Visible signs of stockpiled topsoil</p> <p>Annual update of finances reserved for decommissioning</p>		<p>Records of campsites</p> <p>Records of finances set aside for decommissioning activities</p>	

### 4.3 Monitoring of EMP Implementation

To support and ensure that the proposed mitigation measures are achieving the desired results throughout the project phases, a monitoring plan must be implemented alongside the mitigation plan. **Table 4** presents the required environmental monitoring in terms of each potential impact, parameters to be monitored and monitoring objective. Included in the same Table is the reporting structures for monitoring, frequency, methods to be used, reporting structure, any thresholds that apply and relevant recommended actions.

The Table presents the monitoring implementation for both the exploration and mining phases, given the similarity in activities, hence the "reporting structure" column presented as "Exploration/Mining manager. Therefore, the monitoring exercise will be done according to the relevant project stage or phase. In other words, for monitoring of mitigation implementation in the exploration phase, the reporting structure ends with the Exploration Manager and with the Mining Manager in the mining phase.

Table 4: Monitoring requirements for impact mitigation measures (adopted from and edited after Resilient Environmental Solutions, 2019)

Impact	Parameter to be Monitored	Monitoring Objective	Key Performance Indicator (KPI)	Methods of Monitoring	Frequency	Responsible Party	Reporting structure	Threshold	Action if threshold is exceeded
<b>Water and soil pollution</b>									
Compromised water quality due to fuel and lubricant spills or wastewater	Complaints from farmers within the project sites	To prevent contamination of surface water and groundwater.	No complaints from farmers about visible oil spills	Inspection of complaints logbooks	Weekly	SHE officer	SHE Officer> Exploration/ Mining Manager	A logged complaint	Further consultations with the farm/landowners or occupiers of land and tests
Wastewater generated by exploration and mining workers living on-site.	Open defecation and urination.	To prevent environmental pollution	Adequate toilet facilities on site. Complaints from the public about open defecation and urination.	Visual observation. Inspection of complaints logbook.	Weekly	SHE Officer	SHE Officer> Exploration/Mining Manager	A logged complaint	Clean-up of affected areas.
<b>Soils</b>									
Loss of topsoil	Increased loss of soil	To prevent loss of topsoil	No proliferation of informal vehicle tracks. No new erosion gullies	Visual observation	Weekly	SHE Officer	SHE Officer> Exploration/Mining Manager	Proliferation of new vehicle tracks  Formation of new gullies in work areas	Rehabilitation of affected explored and mined-out areas
<b>Air quality</b>									
Increase in dust	Complaints from public	To reduce public	No complaints from the public	Inspection of	Weekly	SHE Officer	SHE Officer> Exploration/Mining Manager	A logged complaint	Dust suppression

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Impact	Parameter to be Monitored	Monitoring Objective	Key Performance Indicator (KPI)	Methods of Monitoring	Frequency	Responsible Party	Reporting structure	Threshold	Action if threshold is exceeded
generation, which might negatively affect occupational and residential respiratory health.	about increased in dust generation.	complaints and prevent negative changes in air quality due to exploration and mining activities	about increased dust generation.	complaints logbook.					around working areas to reduce fugitive dust
Hydrocarbon emissions from vehicles	Complaints from the public about increased vehicles fumes	Same as above.	No complaints from the public about increased vehicle emissions	Inspection of complaints logbook.	Weekly	SHE Officer	SHE Officer> Exploration/Mining Manager	A logged complaint	Servicing of vehicles and machinery by a certified service provider
<b>Poaching (Illegal hunting)</b>									
Illegal hunting of wildlife	Reported poaching incidents by projects team	To prevent illegal hunting of wildlife	Incidents reports of illegal hunting of wildlife by exploration and mining workers.	Consultation with the local Police Service for reported incidents of poaching.	Weekly	SHE Officer	SHE Officer> Exploration/Mining Manager> local police service	An incidents report logged with the local Police Service	Appropriate action will be decided by the local Police Service
<b>Habitat loss (Biodiversity)</b>									
Localised loss of habitat and vegetation	Loss of habitat	To prevent loss of habitat outside	No disturbance to unmarked areas within the project area	Visual observation	Weekly	SHE Officer	SHE Officer> Exploration/Mining Manager	Vegetation clearance outside of marked areas.	Rehabilitation of affected areas to the satisfaction of the SHE Officer

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Impact	Parameter to be Monitored	Monitoring Objective	Key Performance Indicator (KPI)	Methods of Monitoring	Frequency	Responsible Party	Reporting structure	Threshold	Action if threshold is exceeded
		areas of interest							
<b>Health and safety</b>									
No health and safety plan for exploration and mining activities.	Compiled health and safety plan for exploration activities.	To prevent health and safety impacts	No significant health and safety incidents (i.e. serious injuries or loss of life)	Visual observation Inspection of complaints logbooks	Daily/weekly	SHE Officer and Exploration Manager	SHE Officer> Exploration/Mining Manager	Health and safety incident	Remedy the consequences
Potential increase in outbreak of wildfires due to project activities	Occurrence of wildfires	To prevent environment damage caused by wildfires	No wildfires recorded (due to presence of exploration workers)	Visual observation	Daily	SHE Officer	SHE Officer> Exploration/Mining Manager > local police service	Outbreak of wildfires due to the exploration workers	Rehabilitation of affected areas
<b>Archaeology and cultural heritage</b>									
Potential disturbance of archaeological and cultural heritage resources	Presence or unearthing of archaeological or cultural heritage resources	To prevent destruction of artefacts and sites	Preservation of all artefacts and sites that are discovered within the site boundary or around the project site area	Inspection of records of findings	Daily	SHE Officer Operator	Operator>Foreman> Superintended>SHE Officer>Project Archaeologist>National Heritage Council (NHC)	Unearthing of archaeological or cultural heritage resources	Cease all activities on site and wait for NHC to inspect site and give further instructions / actions
<b>Employment creation</b>									
Creation of employment	Creation of employment opportunities	To ensure that locals benefit	Number of locals employed during	Inspection of	Monthly	Exploration Manager	Project Manager or Proponent	Number of those employed	None



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Impact	Parameter to be Monitored	Monitoring Objective	Key Performance Indicator (KPI)	Methods of Monitoring	Frequency	Responsible Party	Reporting structure	Threshold	Action if threshold exceeded
		from the project	exploration and mining activities	employment records					
<b>Noise</b>									
Potential increase in noise	Above ambient noise levels.	To ensure that generated noise does not disturb residents.	Complaints from residents about noise generated.	Inspection of complaints logbook	Weekly	SHE Officer	SHE Officer > Exploration/Mining Manager	A logged complaint about above normal noise levels	Revision of site activities
<b>Vehicular Traffic</b>									
Increase in traffic density on declared Roads Authority (RA) roads or damage to these.	Complaints from the public about increase in traffic on RA roads. Complaints about damage to RA roads caused by movement of project vehicles and machinery.	To ensure continued ease of access to RA roads by residents	No complaints from the public about increase off traffic due to exploration and mining activities	Inspection of logbooks	Weekly	SHE Officer	SHE Officer > Exploration/Mining Manager > Roads Authority	A logged complaint about traffic increase or damage to RA roads	Find alternative access roads for the team. Rehabilitation of affected roads
<b>HIV and AIDS</b>									
Potential increase in	New HIV or STIs infections	To prevent new	No new HIV or STIs infections recorded	Liaison with local health facilities	Monthly	SHE Officer	SHE Officer > Exploration/Mining Manager	Recorded new HIV or STIs linked to	Continued sex education and

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Impact	Parameter to be Monitored	Monitoring Objective	Key Performance Indicator (KPI)	Methods of Monitoring	Frequency	Responsible Party	Reporting structure	Threshold	Action if threshold exceeded
HIV and AIDS prevalence.		infections in the area					> Ministry of Health and Social Services	the exploration and mining workers	provision of condoms
<b>Social nuisance: Property invasion or disturbance and damage</b>									
Potential intrusion or damage/destruction of private or public properties	Unauthorized intrusion and or damage to properties	To prevent crashes and tensions between the Proponent and the land/property owners	No complaints of property damage or intruding by project personnel	Liaison with property owners or occupiers of land	Monthly	PRO	Exploration/Mining Manager (or Proponent)>PRO>Landowners or Occupiers of land	Arising new complaints	PRO to warn the personnel on respecting people's properties. If persists then Code of Conduct to be implemented
<b>Environmental Pollution (Littering)</b>									
Environmental pollution from solid waste during exploration and mining activities.	Scattered litter	To prevent littering of the general project area	No visible litter around the project area	Visual observation	Daily	SHE Officer	SHE Officer> Exploration/Mining Manager	Visible littering around project site	Clean-up of the affected areas and ensuring exploration and mining workers utilise waste containers provided.
<b>Visual</b>									
Visual impact owing to the	Contrasting landscape	To prevent and or	Reduction of and insignificant	Visual observation	Weekly	SHE Officer	SHE Officer> Exploration/Mining Manager	Major and very visible	Effective implementation

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Impact	Parameter to be Monitored	Monitoring Objective	Key Performance Indicator (KPI)	Methods of Monitoring	Frequency	Responsible Party	Reporting structure	Threshold	Action if threshold is exceeded
project's exploration and mining activities	(eyesore to travellers on the B2 road) and locals	reduce the appearance of contrasting land scars	(minor) contrasting landscape in the project site areas					contrasting land scars on the site areas	n of provided measures and continual improvements using other suitable visual mitigation measures. Ensuring that exploration and mining works are carried out on the targeted sites/spots of the mining claims only.
<b>Site Rehabilitation</b>									
Soil and land disturbance because of exploration and mining activities.	Abandoned and stockpiled topsoil as well as very disturbed land surface	To prevent major soil and land damage by project activities	No major soil and land disturbance	Visual observation	Daily	SHE Officer	SHE Officer > Exploration/Mining Manager	Visible soil and land disturbance	Effective progressive backfilling of topsoil and rocks

## 5 RECOMMENDATIONS AND CONCLUSIONS

It is recommended that an Environmental Clearance Certificate be issued for the proposed exploration and mining activities on mining claims 71609 to 71617, subject to the following recommendations:

- All required permits, licenses and approvals for the proposed activities should be obtained as required (please refer to **Table 2** for Permitting and Licensing requirements). These permits and licenses include borehole drilling on farms, water abstraction & use permits, land/farm access agreements to explore and mine, etc.
- The management action plans in the EMP should be implemented and monitoring conducted as provided in **Table 3** and **Table 4**, respectively as well as the implementation of Archaeological Resources management measures indicated in **Appendix 1**.
- The Proponent complies with the legal requirements governing this type of project and its associated activities.
- All the necessary environmental and social (occupational health and safety) precautions provided should be adhered to.
- Areas where exploration and mining activities have ceased should be rehabilitated, as far as practicable to a closer appearance like the pre-project state.

In conclusion, the effective implementation of the recommended management actions (mitigation measures) will see the significance reduction in impacts' significance (that cannot be avoided) from medium to low. It is therefore recommended that the Proponent and their contractors/employees effectively implement the recommended management plan actions (mitigation measures). Furthermore, to maintain low significance, the implementation of measures will need to be continuously monitored by the Proponent (or the SHE Officer). Monitoring will not only be carried out to maintain the low rating of impacts' significance but to also ensure that all potential impacts identified in this study and other impacts that might arise during project implementation are properly identified in time and addressed.

Based on the afore-mentioned points, it can be concluded that that the proposed activities may be granted an Environmental Clearance Certificate. The ECC issuance will be on condition that the recommendations and impact mitigation measures in this report and all the provisions in the EMP are adhered to.

## APPENDIX 1: CHANCE FINDS PROCEDURE (AFTER KINAHAN, 2020)

Areas of proposed development activity are subject to heritage survey and assessment at the planning stage. These surveys are based on surface indications alone, and it is therefore possible that sites or items of heritage significance will be found during development work. The procedure set out here covers the reporting and management of such finds.

**Scope:** The "chance finds" procedure covers the actions to be taken from the discovery of a heritage site or item, to its investigation and assessment by a trained archaeologist or other appropriately qualified person.

**Compliance:** The "chance finds" procedure is intended to ensure compliance with relevant provisions of the National Heritage Act (27 of 2004), especially Section 55 (4): "*a person who discovers any archaeological .... object .....must as soon as practicable report the discovery to the Council*". The procedure of reporting set out below must be observed so that heritage remains reported to the NHC are correctly identified in the field.

### Responsibility:

<b>Operator:</b>	To exercise due caution if archaeological remains are found
<b>Foreman:</b>	To secure site and advise management timeously
<b>Superintendent</b>	To determine safe working boundary and request inspection
<b>Archaeologist</b>	To inspect, identify, advise management, and recover remains

### Procedure:

#### Action by person identifying archaeological or heritage material

- a) If operating machinery or equipment stop work
- b) Identify the site with flag tape
- c) Determine GPS position if possible
- d) Report findings to foreman

#### Action by foreman

- a) Report findings, site location and actions taken to superintendent
- b) Cease any works in immediate vicinity

Action by superintendent

- a) Visit site and determine whether work can proceed without damage to findings
- b) Determine and mark exclusion boundary
- c) Site location and details to be added to project GIS for field confirmation by archaeologist

Action by Archaeologist

- a) Inspect site and confirm addition to project GIS
- b) Advise NHC and request written permission to remove findings from work area
- c) Recovery, packaging and labelling of findings for transfer to National Museum

In the event of discovering human remains

- a) Actions as above
- b) Field inspection by archaeologist to confirm that remains are human
- c) Advise and liaise with NHC and Police
- d) Recovery of remains and removal to National Museum or National Forensic Laboratory, as directed.