

ENVIRONMENTAL MANAGEMENT PLAN

ENVIRONMENTAL
IMPACT ASSESSMENT
FOR THE PROPOSED
GROOTFONTEIN TRUCK
PORT ON ERF 249
OKAVANGO ROAD,
GROOTFONTEIN,
OTJOZONDJUPA REGION

2023





PROPONENT:

Charlton Petroleum

P.O. Box 29228

Grootfontein

Tel: +264 81 416 4480

Fax: +264 88 620 394

Email: cusalesı@gmail.com

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AUTHOR:

Colin P Namene

P.O. Box 24056

Windhoek

Tel: 081 458 4297

Fax: 061 - 258 470

Email: colin@environam.com

Signature

CONTENTS PAGE

ABE	BREVIATIONS	II	
1	INTRODUCTION	4	
2	LOCALITY		
3	ENVIRONMENTAL MANAGEMENT GUIDLINES	6	
3.1	HYDROCARBONS MANAGEMENT	ε	
3.2	ACCESS AND WORK SITES		
3.3	SITE MANAGEMENT		
3.4	STAFF MANAGEMENT		
3.5	WASTE MANAGEMENT	7	
3.6	FIRE AND SAFETY MANAGEMENT	7	
4	ENVIRONMENTAL MANAGEMENT PLAN		
5	ROLES AND RESPONSIBILITIES		
	1 OWNER'S REPRESENTATIVE		
_	.2 ENVIRONMENTAL CONTROL OFFICER		
5	.3 CONTRACTOR	11	
5	.4 ASSUMPTIONS AND LIMITATIONS	11	
6	APPLICABLE LEGISLATION	11	
7	MANAGEMENT ACTIONS	14	
7	'.1 PLANNING AND DESIGN PHASE	15	
7	'.2 CONSTRUCTION PHASE		
-	'.3 OPERATION AND MAINTENANCE PHASE		
-	7.4 DECOMMISSIONING PHASE		
8	REFERENCE	30	
	ST OF FIGURES		
Fig Fig	ure 1: Locality map of Grootfonteinure 2: Locality map of the proposed development	5 6	
LIS	ST OF TABLES		
Tab Tab	cole 1: Responsibilities of ER	11	
LIS	ST OF APPENDICES		
ΛDD	PENDLY A - WATER OLIALITY GLIDELINES	21	

ABBREVIATIONS

AIDS	Acquired Immuno-Deficiency Syndrome
ER	Owner's Representative
EA	Environmental Assessment
ECC	Environmental Clearance Certificate
ECO	Environmental Control Officer
EIA	Environmental Impact Assessment
EMA	Environmental Management Act
EMP	Environmental Management Plan
GG	Government Gazette
GIS	Geographic Information System
GN	Government Notice
GPS	Global Positioning System
HIV	Human Immuno-deficiency Virus
I&APs	Interested and Affected Parties
NHC	National Heritage Council
Reg.	Regulation
S	Section
ТВ	Tuberculosis

1 INTRODUCTION

Charlton Petroleum cc (CP) has a strategic partnership with Grootfontein Container Depot (Pty) Ltd (GCD). GCD is in the process of setting up a container depot in Grootfontein to handle and store transhipment of copper and other minerals as well as chemicals. Among the requirements of the potential off takers in Zambia and DRC is the safe keeping of their cargo in a secured facility with ablution amenities for their drivers. The depot will be used to house and containerize copper that will be forwarded on rail to the port of Walvis Bay, similarly, all commodities going in the opposite direction will be railed to Grootfontein and picked up by Zambian and Congolese trucks dropping off the copper. Hence, the demand of fuel volumes for these trucks will be high and critical to the operation. The proponent has thus identified a need to establish a truck port to cater for this market segment and the wider public. Charlton Petroleum cc deem it viable, considering the demand of volume and clientele they have. CP will be the operator of the truck port while Namcor will be the supplier.

The proponent appointed Environam Consultants Trading cc (ECT) to undertake the Environmental Assessment (EA) in order to apply for an Environmental Clearance Certificate (ECC) for the activity.

The process will be undertaken in terms of the gazetted Namibian Government Notice No. 30 Environmental Impact Assessment Regulations (herein referred to as EIA Regulations) of the Environmental Management Act (No 7 of 2007) (herein referred to as the EMA). The EIA process will investigate if there are any potential significant biophysical and socio-economic impacts associated with the proposed development and related infrastructure and services.

The EIA process also provides an opportunity for the public and key stakeholders to provide comments and participate in the process.

2 Locality

The proposed site is located on, Erf 249, Okavango Road, Grootfontein, Otjozondjupa Region. It is found opposite the Engine Service Station at coordinates -19.566998, 18.101658. The site is approximately 50 000 square meters in extent and is wholly owned by Trans Namib. Charlton Petroleum will sign a lease agreement with Trans Namib for a plot of 10 000 square meters. See **Figure 1** below for the locality map of Grootfontein, and **Figure 2** for the locality map of the proposed development.

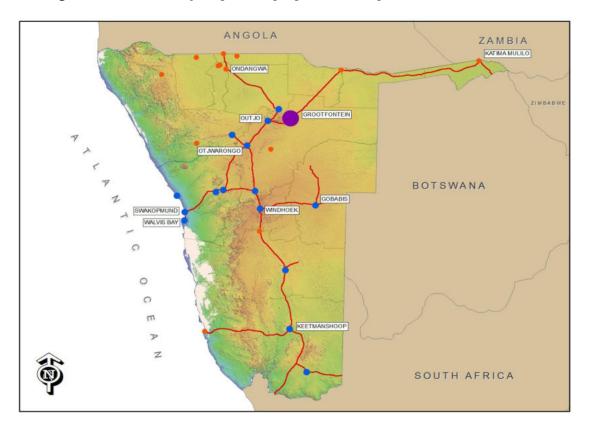


Figure 1: Locality map of Grootfontein



Figure 2: Locality map of the proposed development

3 ENVIRONMENTAL MANAGEMENT GUIDLINES

A number of potential environmental impacts may occur during the operations at the site and possibly during the decommissioning phase of the installations. Emphasis should be given to continuous and preventative maintenance of the systems on site. The following guidelines must be used:

3.1 HYDROCARBONS MANAGEMENT

If any spillage occurs, contaminated soil shall be collected in a holding tray or drum and disposed at a licensed hazardous waste site. Any spillage of more than 200 litres must be reported to the Ministry of Mines and Energy as per the Petroleum Products Act. Charlton Petroleum shall take all reasonable measures to prevent surface or groundwater pollution from the release of oils and fuels. In addition, sufficient space should be left in fuel tanks to allow fuel expansion and to prevent leakage of fuel from any underground tanks.

3.2 ACCESS AND WORK SITES

Fuel tanker trucks shall access the site via permitted routes within the premises. Uncontrolled driving should not be permitted. Routes should be clearly marked with signs, together with designated turning points.

3.3 SITE MANAGEMENT

Staff at the site and contractors should be educated and informed of their environmental obligations. Deterrent penalties for damages should be stipulated, and perpetrators should be held responsible for all transgressions. Areas outside this designated working zone shall be considered "no go" areas. Health and safety policies should be implemented at all time.

3.4 STAFF MANAGEMENT

The manager must ensure that all employees have suitable personal protective equipment and are properly trained in firefighting and first aid. Charlton Petroleum will take overall responsibility of training the responsible personnel on environmental management and overall implementation of the EMP on site.

3.5 WASTE MANAGEMENT

All waste generated at the site should be disposed of at designated licensed disposal site. Provision of sufficient bins or containers on-site to store any solid or liquid waste produced should be made. Liquid wastes from the oil/water separators should be cleared by the municipality before discharged into the municipal sewage line. All fuel waste should be contained in approved containers and be cleared by the municipality before disposed by licensed contractor. The bins and containers should be weatherproof and scavenger-proof.

3.6 FIRE AND SAFETY MANAGEMENT

Hydrocarbons are volatile under certain conditions and their vapours in specific concentrations are flammable. If precautions are not taken to prevent their ignition, fire and subsequent safety risks may arise. No fire or any source of fire ignition is to be allowed on site during any of the two phases (operational and decommissioning). Charlton Petroleum shall take all reasonable measures and active steps to avoid

increasing the risk of fire through activities on site and prevent the accidental occurrence or spread of fire; and shall ensure that there is sufficient fire-fighting equipment on site at all times. This equipment shall include fire extinguishers and horse reels.

4 ENVIRONMENTAL MANAGEMENT PLAN

In terms of the Environmental Management Act 7 of 2007 (Government Notice No. 29), certain activities may not be undertaken without an Environmental Clearance Certificate (ECC). This activity is included in the above-mentioned list, with particular reference to the following activities of the gazetted Namibian Government Notice No. 30 Environmental Impact Assessment Regulations:

Activity 9.2 Any process or activity which requires a permit, licence or other form of authorisation, or the modification of or changes to existing facilities for any process or activity which requires an amendment of an existing permit, licence or authorisation or which requires a new permit, licence or authorisation in terms of a law governing the generation or release of emissions, pollution, effluent or waste.

Activity 9.4 The storage and handling of dangerous goods, including petrol, diesel, liquid petroleum, gas or paraffin, in containers with a combined capacity of more than 30 cubic meters at any one location.

Activity 9.5 Construction of filing stations or any other facility for the underground and aboveground storage of dangerous goods, including petrol, diesel, liquid, petroleum, gas or paraffin.

Key to the issuance of an Environmental Clearance Certificate is the submission of an Environmental Management Plan (EMP) which provides for a description of how an activity might impact on the natural environment in which it occurs and clearly sets out commitments from the proponent on how identified impacts will be avoided, minimised and managed so that they are environmentally acceptable.

An EMP is one of the most important outputs of the Environmental Assessment process as it synthesises all of the proposed mitigation and monitoring actions, set to a timeline and with specific assigned responsibilities. As part of the application for a renewal of the ECC, Environam Consultants Trading has developed an EMP that will outline the appropriate actions.

An EMP will generally detail the mitigation and monitoring actions to be implemented during the following phases of a development:

- <u>Planning and Design</u> the period, prior to construction, during which preliminary legislative and administrative arrangements, are made and engineering designs are carried out. The preparation of construction tender documents forms part of this phase;
- <u>Construction</u> the period during which the owner, having dealt with the
 necessary legislative and administrative arrangements, appoints a contractor for
 the development of services infrastructure as well as any other construction
 process(s) within the development area;
- Operation and Maintenance the period during which the services infrastructure and other structures will be fully functional and maintained.

5 ROLES AND RESPONSIBILITIES

Charlton Petroleum is ultimately responsible for the implementation of the EMP. The proponent may delegate this responsibility as the project progresses through its life cycle. In this case the delegated responsibility for the effective implementation of this EMP will rest on the following key individuals:

- Owner's Representative;
- Environmental Control Officer; and
- Contractor (Operations and Maintenance).

5.1 OWNER'S REPRESENTATIVE

The owner may assign the responsibility of managing all aspects of this development to a designated member of staff, referred to in this EMP as the Employer' Representative (ER). The owner may decide to assign this role to one person for the full duration of this development, or may assign a different ER to each of the development phases. The ER's responsibilities are as follows:

Table 1: Responsibilities of ER

Responsibility	Project Phase
Making sure that the necessary approvals and permissions laid out in Table 2 are obtained/adhered to.	Throughout the lifecycle of this development
Suspending/evicting individuals and/or equipment not complying with the EMP	Operation and maintenance
Issuing fines for contravening EMP provisions	Operation and maintenance

5.2 ENVIRONMENTAL CONTROL OFFICER

The ER may assign the responsibility of overseeing the implementation of the whole EMP on the ground during the construction, operation and maintenance phases to a designated member of staff, referred to in this EMP as the Environmental Control Officer (ECO). The PR /Proponent may also decide to assign this role to an independent environmental consultant. The ECO will have the following responsibilities during this development:

- Management and facilitation of communication between the Owner, ER, the contractors, and Interested and Affected Parties (I&APs) with regard to this EMP;
- Conducting site inspections (recommended minimum frequency is bi-monthly)
 of all infrastructure maintenance areas with respect to the implementation of
 this EMP (monitor and audit the implementation of the EMP);
- Submitting bi-annual reports to the office of the Environmental Commissioner;
- Assisting the Contractor in finding solutions with respect to matters pertaining to the implementation of this EMP;
- Advising the ER on the removal of person(s) and/or equipment not complying with the provisions of this EMP;
- Making recommendations to the ER with respect to the issuing of fines for contraventions of the EMP; and

- Undertaking an annual review of the EMP and recommending additions and/or changes to this document.
- Applying for the renewal of the ECC upon expiry.

5.3 CONTRACTOR

Contractors appointed by the owner are automatically responsible for implementing all provisions contained within the relevant chapters of this EMP. Contractors will be responsible for the implementation of this EMP applicable to any work outsourced to subcontractors. **Table 2** applies to contactors appointed during the planning and design phase. **Table 3** applies to contractors appointed during the construction phase and **Table 4** for the operation and maintenance phase. In order to ensure effective environmental management, the aforementioned chapters should be included in the applicable contracts for outsourced operation and maintenance work.

5.4 ASSUMPTIONS AND LIMITATIONS

This EMP has been drafted with the acknowledgment of the following assumptions and limitations:

 This EMP has been drafted based on the information presented by the proponent. ECT will not be held responsible for the potential consequences that may result from any alterations to the existing infrastructure.

6 APPLICABLE LEGISLATION

Legal provisions that have relevance to various aspects of this development are listed in **Table 2** below. The legal instrument, applicable corresponding provisions and project relevance details are provided.

Table 2: Legal provisions relevant to the proposed development

LEGISLATION/POLICIES	RELEVANT PROVISIONS	RELEVANCE TO THE PROJECT
The Constitution of the	Article 91 (c) provides for duty to	Sustainable development should
Republic of Namibia as	guard against "the degradation	be at the forefront of this
Amended	and destruction of ecosystems	development.
	and failure to protect the beauty	
	and character of Namibia."	
	Article 95(l) deals with the	
	"maintenance of ecosystems,	
	essential ecological processes and	
	biological diversity" and	

LEGISLATION/POLICIES	RELEVANT PROVISIONS	RELEVANCE TO THE PROJECT
	sustainable use of the country's	
Environmental Management	natural resources. Section 2 outlines the objective of	The development should be
Act No. 7 of 2007 (EMA)	the Act and the means to achieve that. Section 3 details the principle of	informed by the EMA.
EIA Regulations GN 28, 29, and 30 of EMA (2012)	Environmental Management GN 29 Identifies and lists certain activities that cannot be undertaken without an environmental clearance certificate. GN 30 provides the regulations governing the environmental assessment (EA) process.	Activity 9.2 Any process or activity which requires a permit, licence or other form of authorisation, or the modification of or changes to existing facilities for any process or activity which requires an amendment of an existing permit, licence or authorisation or which requires a new permit, licence or authorisation in terms of a law governing the generation or release of emissions, pollution, effluent or waste. Activity 9.4 The storage and handling of a dangerous goods, including petrol, diesel, liquid petroleum, gas or paraffin, in containers with a combined capacity of more than 30 cubic meters at any one location. Activity 9.5 Construction of filing stations or any other facility for the underground and aboveground storage of dangerous goods, including petrol, diesel, liquid, petroleum,
Convention on Biological Diversity (1992)	Article 1 lists the conservation of biological diversity amongst the	gas or paraffin. The project should consider the impact it will have on the biodiversity of the area.
Draft Procedures and Guidelines for conducting EIAs and compiling EMPs (2008)	objectives of the convention. Part 1, Stage 8 of the guidelines states that if a proposal is likely to affect people, certain guidelines should be considered by the owner in the scoping process.	biodiversity of the area. The EA process should incorporate the aspects outlined in the guidelines.
Namibia Vision 2030	Vision 2030 states that the solitude, silence and natural beauty that many areas in Namibia provide are becoming sought after commodities and	Care should be taken that the development does not lead to the degradation of the natural beauty of the area.

Water Act No. 54 of 1956 Section 23(1) deals with the prohibition of pollution of underground and surface water bodies.	LEGISLATION/POLICIES	RELEVANT PROVISIONS	RELEVANCE TO THE PROJECT
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7 MANAGEMENT ACTIONS

The tables in this chapter detail the management measures associated with the roles and responsibilities that have been laid out in **Chapter 2**. The aim of the management actions in this chapter is to avoid potential impacts where possible. Where impacts cannot be avoided, measures are provided to reduce the significance of these impacts.

The following tables provide the management actions recommended to manage the potential impacts associated this development:

- Planning and design phase management actions (Table 3);
- Construction phase management actions (**Table 4**);
- Operation and maintenance phase management actions (Table 5); and
- Decommissioning phase management actions (**Table 6**).

The owner should assess these commitments in detail and should acknowledge their commitment to the specific management actions detailed in the tables below.

7.1 PLANNING AND DESIGN PHASE

The management actions included in **Table 3** below apply during the planning and design phase of this development.

Table 3: Planning and design phase management actions

Impact	Mitigation Measures	
Environmental	Regular monitoring and evaluation of environmental performance should be conducted.	
Monitoring and	 Targets for improvements should be established and monitored throughout this process. 	
Evaluation	Provide bi-annual reports to the Environmental Commissioner.	
	Conform to the following legal and policy instruments:	
	• Petroleum Products and Energy Act, 1990 Petroleum Products Regulations (2000) which deals with acquisition of a	
T 1P 1	retail licence from the Ministry of Mines and Energy;	
Legal Framework	SANS 10089-3:2010 covering the installation, modification, and decommissioning of underground storage tanks,	
	pumps/dispensers and pipework at services stations and consumer installations.	
	Grootfontein Town Planning Scheme and related policies, in terms of land use;	
Land use change	Introduce additional vegetation and landscaping to supplement lost vegetation.	
	Ensure compliance with the Local Authority requirements.	
Traffic	Provide for painted guidelines in terms of access and exit points.	
Traffic	Consider the construction of raised islands to prevent motorist from entering and accessing through the wrong lane.	
	Provide for pedestrian crossing.	

Impact	Mitigation Measures
Existing service infrastructure	 Ensure professional design and construction of service infrastructure from qualified and registered engineers. Ensure consultation and compliance with relevant authorities responsible for services, this includes the Municipality of Grootfontein, Ministry of Mines and Energy, CENORED, Roads Authority etc. It is recommended that alternative and renewable sources of energy be explored and introduced into the proposed development to reduce dependency on the grid. Solar geysers and panels should be introduced to provide for general lighting and heating of water and buildings. Other 'green' technologies to reduce the proposed development's dependency on fossil fuel should be explored where possible. Designs and building materials should be as such to reduce dependency on artificial heating and cooling in order to limit the overall energy demand. Water saving mechanisms should be incorporated within the proposed development's design and plans in order to further reduce water demands. Re-use of treated waste water should be considered wherever possible to reduce the consumption of potable water.
Heritage sites	 Train employees in the importance of water and energy savings. The project management should be made aware of the provisions of the National Heritage Act regarding the prompt reporting of archaeological finds. In the event of such finds, construction must stop and the project management or contractors should notify the National Heritage Council of Namibia immediately.

7.2 CONSTRUCTION PHASE

The management actions included in **Table 4** below apply during the construction phase of this development.

Table 4: Construction phase management actions

Impact	Mitigation Measures
Pressure on existing infrastructure	 Ensure all potable water points are metered and regularly read. Ensure that the workforce is provided with temporary toilets during the construction phase. Waste from the temporary toilets should be disposed of at the relevant Wastewater Treatment Works in Grootfontein. A sufficient number of waste bins should be placed around the site for the soft refuse. A sufficient number of skip containers for the heavy waste and rubble should be provided for around the site. Solid waste will be collected and disposed of at an appropriate local land fill in Grootfontein, in consultation with the local authority.
Fauna and flora	Prevent contractors from collecting wood, veld food, etc. during the construction phase.
Surface and ground water impacts	 It is recommended that construction takes place outside of the rainy season in order to limit ground and surface water pollution. No dumping of waste products of any kind in or in close proximity to surface water bodies should be allowed. Heavy construction vehicles should be kept out of any surface water bodies and the movement of construction vehicles should be limited where possible to the existing roads and tracks. Ensure that oil/ fuel spillages from construction vehicles and machinery are minimised and that where these occur, that they are appropriately dealt with. Drip trays must be placed underneath construction vehicles when not in use to contain all oil that might be leaking from these vehicles. Contaminated runoff from the construction sites should be prevented from entering water bodies.

Impact	Mitigation Measures
	All materials on the construction site should be properly stored.
	Construction workers should be given ablution facilities at the construction sites that are located at least 30 m away
	from any surface water and these should be regularly serviced.
	• Washing of personnel or any equipment should not be allowed on site. Should it be necessary to wash construction equipment this should be done at an area properly suited and prepared to receive and contain polluted waters.
Health, Safety and	Construction personnel should not overnight at the site, only the security personnel.
Security	Ensure that all construction personnel are properly trained depending on the nature of their work.
becurity	Provide for a first aid kit and a properly trained person to apply first aid when necessary.
	A wellness program should be initiated to raise awareness on health issues, especially the impact of sexually
	transmitted diseases, and Covid-19.
	Provide free condoms in the workplace throughout construction and project operation.
	Facilitate access to Antiretroviral medication
	Restrict unauthorised access to the site and implement access control measures
	Clearly demarcate the construction site boundaries along with signage of "no unauthorised access".
	Clearly demarcate dangerous areas and no-go areas on site.
	Staff and visitors to the site must be fully aware of all health and safety measures and emergency procedures.
	The contractor must comply with all applicable occupational health and safety requirements.
	The workforce should be provided with all necessary Personal Protective Equipment where appropriate.
Traffic	Limit and control the number of access points to the site.
	Ensure that road junctions have good sightlines.
	Construction vehicles' need to be in a road worthy condition and maintained throughout the construction phase.
	Transport the materials in the least number of trips as possible.
	Adhere to the speed limit.
	Implement traffic control measures where necessary.
	Minimise the movement of heavy vehicles during peak time.

Impact	Mitigation Measures
Noise	No amplified music should be allowed on site.
110150	• Inform immediate neighbours of construction activities to commence and provide for continuous communication
	between the neighbours and contractor.
	Limit construction times to acceptable daylight hours.
	Install technology such as silencers on construction machinery.
	• Do not allow the use of hooters as a general communication tool, but use it only where necessary as a safety
	measure.
	Provide protective equipment such as ear muffs and ear plugs to workers.
Air quality	All loose material should be kept on site for the shortest possible time.
7 iii quaiity	• It is recommended that a dust suppressant such as Dustex be applied to all the construction clearing activities to
	minimise dust emissions.
	Construction vehicles to only use designated roads.
	During high wind conditions the contractor must make the decision to cease works until the wind has calmed
	down.
	Cover any stockpiles with plastic to minimise windblown dust.
	Provide workers with dust masks.
	Ensure construction vehicles are well maintained to prevent excessive emissions of smoke.
Solid Waste	A sufficient number of waste bins should be placed around the site for the soft refuse.
Bond Waste	A sufficient number of skip containers for the heavy waste and rubble should be provided for around the site.
	Solid waste will be collected and disposed of at an appropriate local land fill in Grootfontein, in consultation with
	the local authority.
	All chemicals and other hazardous substances must be stored and maintained in accordance with the
Hazardous Substances	Hazardous Substances Ordinance (No. 14 of 1974), with all relevant licences and permits to be obtained where applicable.

Impact	Mitigation Measures
	 Given the potential harm to human health during handling and use of any of hazardous substances it is essential that all staff be trained with regards to the proper handling of these substances as well as First Aid in the case of spillage or intoxication. Storage areas for all substances should be bunded and capable to hold 120% of the total volume of a given substance stored on site.
Social	 Ensure locals enjoy priority in terms of job opportunities, for skills that are available locally, to the extent possible. Ensure local procurement where commodities are available locally.

7.3 OPERATION AND MAINTENANCE PHASE

The management actions included in **Table 5** below apply during the operation and maintenance phase of this development.

 Table 5:
 Operation and maintenance management actions

Impact	Management Actions					
Education and Training	All employees including all contractors appointed for maintenance work on the respective infrastructure					
	and their employees must be made aware of necessary health, safety and environmental considerations					
	applicable to their respective work.Records of environmental training and incidents should be maintained.					
	Post instructional/informational signs regarding storm water pollution around the facility for customers					
	and employees.					
	Place signs on faucet (hose bibbs) reminding employees and customers to conserve water and not to use					
	water to clean up spills.					

Impact	Management Actions
	• Label drains within the facility boundary by paint/ stencil (or equivalent), to indicate whether they flow
	to an on-site treatment device, directly to the sanitary sewer, or to a storm drain.
Monitoring and Auditing	An Environmental Practitioner should monitor the implementation of the EMP, and recommend any
	changes to this document.
	• The Environmental Practitioner should inspect the site on a regular basis (preferably monthly or bimonthly).
	Biannual reports are to be submitted to the Ministry of Environment, Forestry and Tourism and shared
	with the Local Authority.
	These reports are to be submitted with the application for the renewal of the ECC.
General Facility	Ensure the Premises have obtained a fitness registration form the Local Authority and is kept current.
	Spot clean leaks and drips routinely.
	Maintain a spill response plan and keep it current.
	• The above to take into consideration air, surface and groundwater, and soil quality, as well as the
	transportation of products to and from the facility.
	• Inspect and clean storm drain inlets and catch basins within the facility boundary at least once each
	year.
	• Ensure adherence to the Covid-19 protocols, as they are applicable from time to time.
	Ensure availability of fully stocked first aid kits.
	Ensure a designated and trained official is available to administer first aid.
	Personnel are to be provided with relevant protective equipment.
Fuel Dispensing Area	• Ensure paving of the land within the confines of the property, priority to be given to concrete slabs as
	opposed to interlocks especially at the fuel dispensing areas.
	Maintain fuel dispensing areas using dry clean-up methods such as sweeping for removal of litter and
	debris, or use of rags and absorbents for leaks and spills, and never wash down unless the wash water is
	collected and disposed of properly.
	Fit underground storage tanks with spill containment and overfill prevention systems.
	Fit fuel dispensing nozzles with "hold-open latches" (automatic shutoffs).

Impact	Management Actions						
	• Post signs at the fuel dispenser or fuel island warning vehicle owners/operators against "topping off" of vehicle fuel tanks.						
	 Ensure metering of incoming and outgoing fuel and maintain records. Ensure metering equipment are calibrated as per industry standards. 						
	• Maintain all equipment, such as tanks, pumps, meters, hoses etc. in a clean state (regular inspections to be carried out).						
Hazardous Substances	All chemicals and other hazardous substances must be stored and maintained in accordance with the Hazardous Substances Ordinance (No. 14 of 1974), with all relevant licences and permits to be obtained where applicable.						
	 Given the potential harm to human health during handling and use of any of hazardous substances it is essential that all staff are trained with regards to the proper handling of these substances as well as First Aid in the case of spillage or intoxication. 						
	Storage areas for all substances, in particular fuel, should be bunded and capable to hold 120%						
	of the total volume of a given substance stored on site.						
	Ensure fuel tanks do not leak (regular inspections to be carried out).						
Housekeeping	Equipment Cleaning						
	• Indoor Cleaning: Clean equipment in a designated area, such as a mop sink, pot sink, or floor area with a drain connected to the sanitary sewer.						
	• Outdoor Cleaning: Clean equipment in a designated covered, bermed area with a drain connected to the sanitary sewer.						
	• Do not clean equipment cleaned outdoors in any area where water may flow to a street, gutter, storm drain, or stream.						
	 Use floor mats that are small enough to be cleaned inside in a mop sink or near a floor drain. Take floor mats that are too big to be cleaned indoors, to a self-service car wash to clean? 						
	Grease Handling and Disposal						
	Prevent oil, grease, or waste grease from being poured down a storm drain, or into a skip container.						

Impact	Management Actions
	 Ensure waste grease from grease interceptors and traps are being properly disposed of by a responsible/recognised disposal company. Waste is to be disposed of in terms of the Local Authority: Solid and Hazardous Waste Management Regulations: Local Authorities, 1992 (Government Notice No. 151) of 2011, and in consultation with the Municipal Hazardous Waste Inspector. A waste water discharge permit has to be obtained from the Local Authority before any waste water is discharged into the sanitary sewer. Spill Clean-up and Surface Cleaning
	 Spill Prevention Maintain a Spill Response Plan and keep it current. Minimise the distance between waste collection points and storage areas. Contain and cover all solid and liquid wastes. Ensure absorbent materials and other spill response equipment are maintained in accordance with local regulations and procedures for containment and clean-up of different spills, and that they are easily accessible from anywhere in the facility. Spot clean leaks and drips routinely. Make sure floor drains are connected to or discharge to the sanitary sewer system, and not to the storm drain system.
	 Spill Clean-up Stop spills at the source. Prevent wash water from spill clean-up from flowing to a gutter or a storm drain. Use granular absorbents (e.g., cat litter) to absorb spills. Promptly inform the Local Authority of major spills.
Cooling and Refrigeration Equipment Maintenance	• Ensure all discharges from cooling and refrigeration equipment are going to the sanitary sewer and not to the street or storm drains.
Access	Provide for painted guidelines in terms of access and exit points.

Impact	Management Actions				
	• Consider the construction of raised islands to prevent motorist from entering and accessing through the				
	wrong lane.				
	Provide for pedestrian crossing.				
	• It is highly recommended that the premises, especially the area housing the tanks and pumps be paved,				
	with impermeable slabs as opposed to interlocks.				
	• The movement of traffic should be managed taking into consideration the other development in the				
	area.				
Water	No dumping of waste products of any kind in or in close proximity to any surface water bodies.				
	• Contaminated runoff from the various operational activities such as greases, fuels, oils etc. should be prevented from entering any surface or ground water bodies.				
	• Ensure that surface water accumulating on-site are channeled and captured through a proper storm water management system to be treated in an appropriate manner before disposal into the environment.				
	Treat oily water through an oil/water separator before it is drained to the sewer or collected by a licensed				
	contractor.				
	Prevent fuel spills: look at work practices, staff training, equipment and storage.				
	Consider the use of environmentally friendly degreasers for washing and cleaning.				
	Regularly monitor underground tanks and supply lines to detect leaks.				
	Ensure groundwater monitoring wells are in place and are regularly monitored and sampled.				
	Consider the installation of an automatic leak detection system.				
	The leak detectors must be tested and monitored regularly.				
	• In the instance of an accidental spill, the effluent should be contained as far as possible in a separator				
	pit.				
	Water to be treated in accordance with the municipal water quality guidelines, in association with the				
	national Water Quality Guidelines.				
Washing Cars and other Vehicles	Regular Activity				
	 If car washing is a central activity of the business, consider the treatment and recycling of wash water. Designate a vehicle washing area, and ensure cars and trucks are washed only in that area. 				

Impact	Management Actions							
	 Ensure the "wash pad" is bermed to prevent discharges to storm drains and that it discharges to the sanitary sewer drains after adequate treatment and approval of the local authority. (Note: An outside wash pad should be covered, or its area minimized to reduce the amount of rainwater reaching the sanitary sewer. Consult the local authority for guidance) Prohibit acid-based wheel cleaners and other specialized cleaners, or if not, ensure they are provided proper treatment before discharge to the sewer. (Note: Consult the local authority for guidance) 							
	Occasional Activity							
	• If soap is used in washing, ensure the wash water collected is discharged, preferably with treatment, to the sanitary sewer, and not discharged to a storm drain.							
	• Ensure rinse water from spray-on acid-based wheel cleaners are prevented from flowing to a street, gutter, or storm drain.							
	Washing New Vehicles							
	• Protect storm drains from solvents used to remove protective coatings from new cars. (Note: Discharges							
	of these solvents to the sanitary sewer must receive adequate treatment and approval of the local authority).							
Fire prevention and control	 A Fire/ Emergency plan conforming to approved Municipal standards should be in place. Smoking and vaping should not be allowed on the premises. 							
	Ensure availability of sufficient fire hydrants.							
	Ensure sufficient supply of water for fire hydrants.							
	Ensure availability of sufficient fire extinguishers.							
	Control high fire risk activities that have to be carried out such as welding on the premises.							
	Train employees in the use of fire-fighting equipment.							
	Store flammable inventory in a secure area with proper firefighting equipment and signage.							
Energy efficiency and water	The owner should consult the relevant national and/or international development guidelines which							
management	addresses the following:							

Impact	Management Actions
	The incorporation of water saving initiatives and technology within the development in order to reduce water demand.
	Ensure sufficient metering systems are in place to monitor the energy and water use.
	Train employees on the importance of water and energy savings.
Noise	Do not allow activities that generate excessive noise levels.
	• Continuous monitoring of noise levels should be conducted to make sure the noise levels do not exceed acceptable limits.
	No activity having a potential noise impact should be allowed after 18:00 if possible.
	Maintain equipment used during the operation and keep them in a good state such that they do not emit excessive noise.
	• The World Health Organisation (WHO) guidelines values for community noise in industrial environments is 70dB. This should be adhered to.
Emissions	Manage activities that generate emissions.
	Use vapour recovery equipment and techniques to avoid air pollution and minimise fuel loss.
	Position vent pipes at points that are far from buildings and adjacent properties.
	Train fuel area staff in vapour recovery procedures.
	Conduct regular air quality monitoring.
Waste management	Explore recycling solutions for waste.
	Spot clean leaks and drips routinely.
	Minimise storm water pollution from outside waste receptacles by doing at least one of the following:
	a) Use of only watertight waste receptacle(s) and keep the lid(s) closed;
	b) Grading and paving the waste receptacle area to prevent run-on of storm water;
	c) Installing a roof over the waste receptacle area;
	d) Installing a low containment berm around the waste receptacle area;
	e) Using and maintaining drip pans under waste receptacles.

Management Actions						
• Provide for adequate number of refuse bins at all pumps as well as around the site.						
Use recognized waste management service providers to handle solid waste.						
Solid waste to be disposed of at the designated landfill of the Local Authority.						
All hazardous waste to be collected and disposed of as per industry standards.						
• Provide suitable on-site ablution facilities to cater for all personnel and customers using the facilities.						
Keep spill cleanup materials handy near the tank and loading areas.						
• Notwithstanding the above, waste is to be disposed of in terms of the Grootfontein Municipality: Solid						
and Hazardous Waste Management Regulations: Local Authorities, 1992 (Government Notice No. 151) of						
2011.						
Use colours that blend in with the natural environment for the painting of buildings.						

7.4 DECOMMISSIONING PHASE

There is an inherent environmental risk with fuel storage and handling, therefore the removal of redundant infrastructure should be done expeditiously. While residual leftovers in the storage and handling of fuel may represent a small portion of the total capacity, those seemingly insignificant small amounts of product can pose a serious health and safety risk to personnel and the surrounding environment. Hence decommissioning activities require close management. **Table 6** delineates requirements and processes to be followed without serious impact to the surrounding environment, this also include procedures for identifying pollution during the decommissioning process. Due to non-availability of local guidelines, we have looked at international best practice (adapted from Directorate of Environment and Heritage Policy Development, Australia 2017).

 Table 6:
 Decommissioning phase management actions

Management Actions						
The DEMP should address the following, where relevant:						
 Time frame for remediation works Site access restriction and signage requirements 						
 Soil contamination assessment requirements, including sampling and analytical requirements to: 						
 Identify the type and distribution of soil contamination Quantify levels of soil contamination Classify soils in accordance with relevant guidelines for disposal of contaminated soil 						
 Site remediation requirements Waste management, containment, transportation and disposal Erosion and sediment control Noise management Dust suppression and control Equipment decommissioning, isolation, storage and transportation requirements (including provisions for solid and liquid waste containment during works) Management of environmental releases / accidents General housekeeping requirements during decommissioning works Record keeping and documentation. 						
The DEMP will require input from appropriately qualified and experienced environmental professionals. Where possible, national or regional environmental personnel will take on this role, but if this is not appropriate then a qualified environmental consultant should be engaged to prepare the DEMP and undertake any sampling and analytical plans and contamination assessments. A Decommissioning Plan should be developed within 12 months after the ECC has been issued.						
All tank removals must be undertaken by a suitably qualified and experienced contractor who should be aware						
of and have control measures for the specific hazards associated with removal, transport and disposal of petroleum storage systems (e.g. ASTs and USTs), including:						

Impact	Management Actions
Any environmental assessments undertaken must include a comprehensive review of current and historical site activities to determine the extent of environmental impacts.	 Unexpected release of product during decommissioning and removal Flammable vapours Product toxicity Excavations Confined spaces Prior to decommissioning, all product remaining in the tank (including piping and hoses) should be removed and appropriately disposed of. All vapours should be removed from tanks and a Lower Explosive Limit (LEL) of less than 5% should be confirmed using a calibrated detector. Labelling, transport and disposal of decommissioned tanks should be undertaken in accordance with national or otherwise acceptable international requirements. Appropriate supports and strapping should be used to stop movement of the tank during transport. Where USTs are to be decommissioned in-situ, they should be completely filled with an inert material after removal of associated infrastructure and purging of product and vapours. After tanks are decommissioned, soil and groundwater validation testing should occur prior to reinstatement of the ground surface. Should soil or groundwater contamination be identified the Environmental Commissioner should be contacted for more information. Records of abandonment, in-situ decommissioning or removal must be kept. All staff undertaking tank removals should be aware of specific requirements for decommissioning of (Underground Petroleum Storage Systems) UPSS. The review should: Identify activities which may have resulted in environmental impacts Identify contaminants of potential concern Outline recommendations for further investigation, if required. Where further investigation works confirm levels of environmental Contamination above relevant and applicable environmental criteria / guidelines, the Environmental Commissioner should be informed and remedial works conducted to ensure areas identified as contaminated are effectively managed and remediated to the extent practicabl

8 REFERENCE

Directorate of Environment and Heritage Policy Development, Australia 2017.

Namibian Government Notice No. 30 Environmental Impact Assessment Regulations, 2012.

Appendix A - Water Quality Guidelines

THE WATER ACT, 1956 (ACT 54 OF 1956) AND ITS REQUIREMENTS IN TERMS OF WATER SUPPLIES FOR DRINKING WATER AND FOR WASTE WATER TREATMENT AND DISCHARGE INTO THE ENVIRONMENT

1. INTRODUCTION

The provisions of the Water Act are intended, amongst other things, to promote the maximum beneficial use of the country's water supplies and to safeguard water supplies from avoidable pollution.

The drinking water guidelines are not standards as no publication in the Government Gazette of Namibia exists to that effect. However the Cabinet of the Transitional Government for National Unity adopted the existing South African Guidelines (461/85) and the guidelines took effect from 1April 1988 under the signature of the then Secretary for Water Affairs.

The sections of the Water Act that relate to the discharge of industrial effluents are:

- Section 21(1) which states that
- -- The purification of waste water shall form an integral part of water usage and
- -- that purified effluents shall comply with the General Standard Quality restrictions as laid out in Government Gazette R553 of 5 April 1962 and
- Section 21(2) which further stipulate that this purified effluent be returned as close as possible to the point of abstraction of the original water.

Where a local authority has undertaken the duty of disposing of all effluents from an industrial process the provisions of Section 21(1) and 21(2) apply to the local authority and not the producer of the effluents. If there is difficulty in complying with these provisions then the applicant may apply for an exemption from the conditions in terms of Section 21(5) and 22(2) of the Water Act. The Permanent Secretary after consultation with the Minister may grant the issuance of a Waste Water Discharge Permit under Sections 21(5) and 22(2) subject to such conditions as he may deem fit to impose.

After independence, the Government of the Republic of Namibia decided that for the interim the existing guidelines will continue to be valid and to remain in use until a proper study has been conducted and new standards have been formulated (Article 140 of Act 1 of 1990).

2. GUIDELINES FOR THE EVALUATION OF DRINKING-WATER QUALITY FOR HUMAN CONSUMPTION WITH REGARD TO CHEMICAL, PHYSICAL AND BACTERIOLOGICAL QUALITY

Water supplied for human consumption must comply with the officially approved guidelines for drinking-water quality. For practical reasons the approved guidelines have been divided into three basic groups of determinants, namely:

- Determinants with aesthetic / physical implications: TABLE 1.
- Inorganic determinants: TABLE 2.
- Bacteriological determinants: TABLE 3.

2.1 CLASSIFICATION OF WATER QUALITY

The concentration of and limits for the aesthetic, physical and inorganic determinants define the group into which water will be classified. See TABLES 1 and 2 for these limits. The water quality has been grouped into 4 quality classes:

- Group A: Water with an excellent quality
- Group B: Water with acceptable quality
- Group C: Water with low health risk
- Group D: Water with a high health risk, or water unsuitable for human consumption.

Water should ideally be of excellent quality (Group A) or acceptable quality (Group B), however in practice many of the determinants may fall outside the limits for these groups.

If water is classified as having a low health risk (Group C), attention should be given to this problem, although the situation is often not critical as yet.

If water is classified as having a higher health risk (Group D), urgent and immediate attention should be given to this matter.

Since the limits are defined on the basis of average lifelong consumption, short-term exposure to determinants exceeding their limits is not necessarily critical, but in the case of toxic substances, such as cyanide, remedial measures should immediately be taken.

The overall quality group, into which water is classified, is determined by the determinant that complies the least with the guidelines for the quality of drinking water.

TABLE 1: DETERMINANTS WITH AESTHETIC / PHYSICAL IMPLICATIONS

DETERMINANTS	UNITS*	LIMITS FOR GROUPS			
		Α	В	С	D**
Colour	mg/l Pt***	20			
Conductivity	mS/m	150	300	400	400
	!at 25 °C				
Total hardness	mg/l	300	650	1300	1300
	CaCO₃				
Turbidity	N.T.U****	1	5	10	10
Chloride	mg/l Cl	250	600	1200	1200
Chlorine (free)	mg/l Cl	0,1- 5,0	0,1 - 5,0	0,1-5,0	5,0
Fluoride	mg/l F	1,5	2,0	3,0	3,0
Sulphate	mg/l SO₄	200	600	1200	1200
Copper	μg/I Cu	500	1000	2000	2000
Nitrate	mg/l N	10	20	40	40
Hydrogen Sulphide	μg/l H ₂ S	100	300	600	600
Iron	μg/l Fe	100	1000	2000	2000
Manganese	μg/l Mn	50	1000	2000	2000
Zink	mg/l Zn	1	5	10	10
pH****	pH-unit	6,0 - 9,0	5,5 - 9,5	4,0 – 11,0	4,0 - 11,0

In this and all following tables "I" (lower case L in ARIAL) is used to denote dm³ or litre
All values greater than the figure indicated.
Pt = Platinum Units
Nephelometric Turbidity Units
The pH limits of each group exclude the limits of the previous group

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TABLE 2: INORGANIC DETERMINANTS

DETERMINANTS	UNITS	LIMITS FOR GROUPS			
		Α	В	С	D*
Aluminium	μg/l Al	150	500	1000	1000
Ammonia	mg/l N	1	2	4	4
Antimonia	μg/l Sb	50	100	200	200
Arsenic	μg/I As	100	300	600	600
Barium	μg/l Ba	500	1000	2000	2000
Beryllium	μg/I Be	2	5	10	10
Bismuth	μg/l Bi	250	500	1000	1000
Boron	μg/I B	500	2000	4000	4000
Bromine	μg/I Br	1000	3000	6000	6000
Cadmium	μg/I Cd	10	20	40	40
Calcium	mg/l Ca	150	200	400	400
Calcium	mg/l CaCO ₃	375	500	1000	1000
Cerium	μg/I Ce	1000	2000	4000	4000
Chromium	μg/l Cr	100	200	400	400
Cobalt	μg/I Co	250	500	1000	1000
Cyanide (free)	μg/I CN	200	300	600	600
Gold	μg/I Au	2	5	10	10
Iodine	μg/I I	500	1000	2000	2000
Lead	μg/I Pb	50	100	200	200
Lithium	μg/l Li	2500	5000	10000	10000
Magnesium	mg/l Mg	70	100	200	200
Magnesium	mg/l CaCO₃	290	420	840	840
Mercury	μg/l Hg	5	10	20	20
Molybdenum	μg/I Mo	50	100	200	200
Nickel	μg/l Ni	250	500	1000	1000
Phosphate	mg/l P	1	See note below	See note below	See note below
Potassium	mg/l K	200	400	800	800
Selenium	μg/I Se	20	50	100	100
Silver	μg/I Ag	20	50	100	100
Sodium	mg/l Na	100	400	800	800
Tellurium	μg/I Te	2	5	10	10
Thallium	μg/l Tl	5	10	20	20
Tin	μg/I Sn	100	200	400	400
Titanium	μg/l Ti	100	500	1000	1000
Tungsten	μg/I W	100	500	1000	1000
Uranium	μg/I U	1000	4000	8000	8000
Vanadium * All values greater than	μg/I V	250	500	1000	1000

^{*} All values greater than the figure indicated.

Note FOR Table 2 on phosphate: Phospates are not toxic and essential for all lifeforms. Natural water will, however, seldom contain phosphate; it is generally seen as an indicator of pollution and is usually accompanied by other pollutants. Wherever drinking water is combined with or consists wholly of reclaimed or recycled water, it may be expected to contain phosphate. The general guideline for a concentration level to be aimed at is 1 mg/l as P. But in many cases this may be difficult to achieve technically. For this reason the Department will allow a phosphate concentration level of up to 5 mg/l as P in water intended for human consumption. Please refer also to the "Note on Phosphate" under Section 3: General Standards for Waste/Effluent.

2.2 BACTERIOLOGICAL DETERMINANTS

The bacteriological quality of drinking water is also divided into four groups, namely:

- Group A: Water which is bacteriological very safe;
- Group B: Water which is bacteriological still suitable for human consumption;
- Group C: Water which is bacteriological risk for human consumption, which requires immediate action for rectification;
- Group D: Water, which is bacteriological unsuitable for human consumption.

TABLE 3: BACTERIOLOGICAL DETERMINANTS

DETERMINANTS	LIMITS FOR GROUPS			
	A**	B**	С	D*
Standard plate counts per 1 ml	100	1000	10000	10000
Total coliform counts per 100 ml	0	10	100	100
Faecal coliform counts per 100 ml	0	5	50	50
E. coli counts per 100 ml	0	0	10	10

All values greater than the figure indicated. In 95% of the samples.

NB If the guidelines in group A are exceeded, a follow-up sample should be analysed as soon as possible.

2.3 FREQUENCY FOR BACTERIOLOGICAL ANALYSIS OF DRINKING-WATER **SUPPLIES**

The recommended frequency for bacteriological analysis of drinking water is given in Table 4.

TABLE 4: FREQUENCY FOR BACTERIOLOGICAL ANALYSIS

POPULATION SERVED	MINIMUM FREQUENCY OF SAMPLING	
More than 100 000	Twice a week	
50 000 – 100 000	Once a week	
10 000 – 50 000	Once a month	
Minimum analysis	Once every three months	

3 GENERAL STANDARDS FOR WASTE / EFFLUENT WATER DISCHARGE INTO THE ENVIRONMENT

All applications in terms of Section 21(5) and 22(2), for compliance with the requirements of Section 21(1) and 21(2) of the Water Act (Act 54 of 1956) that purified water shall comply with the General Standard as laid out in Government Gazette Regulation R553 of 5 April 1962.

TABLE 5 GENERAL STANDARDS FOR ARTICLE 21 PERMITS (EFFLUENTS)

DETERMINANTS	MAXIMUM ALLOWABLE LEVELS		
Arsenic	0,5 mg/l as As		
Biological Oxygen Demand (BOD)	no value given		
Boron	1,0 mg/l as B		
Chemical Oxygen Demand (COD)	75 mg / I as O		
Chlorine, residual	0,1 mg/l as Cl ₂		
Chromium, hexavalent	50 μg/l as Cr(VI)		
Chromium, total	500 μg/l as Cr		
Copper	1,0 mg/l as Cu		
Cyanide	500 μg/l as CN		
Oxygen, Dissolved (DO)	at least 75% saturation**		
Detergents, Surfactants, Tensides	0,5 mg/l as MBAS – See also Note 2		
Fats, Oil & Grease (FOG)	2,5 mg/l (!gravimetric method)		
Fluoride	1,0 mg/l as F		
Free & Saline Ammonia	10 mg/l as N		
Lead	1,0 mg/l as Pb		
Oxygen, Absorbed (OA)	10 mg / I as O*		
pH	5,5 – 9,5		
Phenolic Compounds	100 μg/l as phenol		
Phosphate	1,0 mg/l as P - See also Note 1		
Sodium	not more than 90 mg/l Na more than influent		
Sulphide	1,0 mg/l as S		
Temperature	35°C		
Total Dissolved Solids (TDS)	not more than 500 mg /l more than influent		
Total Suspended Solids (TSS)	25 mg/l		
Typical faecal Coli.	no typical coli should be counted per 100 ml		
Zinc	5,0 mg/l as Zn		

^{*} Also known as Permanganate Value (or PV).

Note (1) on phosphate: Phospates are not toxic and essential for all life forms. Natural water will seldom contain phosphate; it is generally seen as an indicator of pollution and is usually accompanied by other pollutants. Wherever drinking water is combined with or consists wholly of reclaimed or recycled water, it may be expected to contain phosphate. There is no general guideline for phosphate contained in the Regulation 553. But generally it is assumed that eutrophication or algal bloom in dams is promoted by nutrient concentrations as low as 0,01 mg/l as P; generally a phosphate concentration limit for dams of 0,1 mg/l is recommended. All water that is consumed and subsequently discharged, will eventually end up in rivers, dams or

^{**} In Windhoek the saturation level is at approx. 9 mg/l O₂.

groundwater – that is why for potable water, a concentration level of 1 mg/l as P is aimed at.

But, again, in many cases of waste and effluent treatment, this may be difficult to achieve technically, or the required waste and effluent treatment infrastructure is not available; as the required infrastructure is sophisticated and expensive. The current situation calls for a compromise and for this reason, this Department will judge each application individually on its merits and allow, in certain cases, a phosphate concentration level of up to 15 mg/l as P in any effluent or waste stream to be discharged into the environment. This regulation is subject to be reviewed every two years, calculated from the date of approval of this document.

Note (2) on detergents, surfactants and ten sides: The MBAS (or methylene blue active substances) – test does not encompass all surface active compounds currently, commercially available. The limit given is therefore only a guideline. Many of the cleaning agents are toxic to biological life-forms in rivers and dams.

It should be taken into consideration that some commercial products interfere with the effective removal of oil, fat and grease by grease and fat traps, by breaking up such long-chain molecules into shorter ones. These cleaning agents thus effectively allow such components to pass through the traps and land into sections of a treatment plant further down the line and interfere with the process there.

Many cleaning agents contain very powerful disinfectants, and/or biocides. Such substances may interact with biological treatment processes. They may reduce the effectiveness of such treatment or 'kill' it completely, if they land in septic tanks, biofilters or even activate-sludge plants. Their activity may be attenuated by dilution.

4. AUTHORIZATION

Herewith, the Guidelines for the Evaluation of Drinking Water for Human Consumption with regard to Chemical, Physical and Bacteriological Quality, as well as the General Standards for Article 21* Permits, amended for detergents, surfactants, ten sides, as well as phosphates, are confirmed and remain in force until further notice.

Issued under my hand with the authority vested in my office, within the Ministry for Agriculture, Water and Rural Development,

PERMANENT SECRETARY Dr V Shivute

WINDHOEK,

DATE STAMP